



Board of Managers Meeting Agenda

Wednesday - May 13th, 2020 - 3:00 p.m.

Held Remotely Online

1. Call Meeting to Order

1.1 Public Comment / Introductions

Audience members may address the Board regarding items not on the agenda. Please limit to three minutes.

1.2 Approval of Agenda* (Additions/Corrections/Deletions)

Action

CONSENT AGENDA

2. Approval of March 11th, 2020 Meeting Minutes - Chair*

Action

3. Approval of May 13th, 2020 Financial Summary & Invoices - Treasurer*

Action

4. Approval for the LMRWMO Administrator to sign and execute an engagement letter with Peterson Company Ltd. for the 2019 audit - SWCD*

Action

5. Approval to authorize the LMRWMO Administrator to execute a revised contract with the Freshwater Society (FWS) to fund the previously approved research project with a revised completion date of June 30, 2021 - SWCD

Action

The LMRWMO approved \$7,500 in funding at the August 14, 2019 LMRWMO Board meeting for a research project to document the contaminant history of Nonylphenol and its Ethoxylates (toxic endocrine disrupting chemicals) in the Twin Cities. FWS staff indicated that due to COVID-19, they cannot complete the project on the original timeline. The original contract called for payment to FWS upon completion of the report. FWS staff asked whether the LMRWMO would like to pay for the partially complete study or extend the contract. LMRWMO staff recommend extending the contract for one year, to pay the FWS upon completion as originally planned.

REGULAR AGENDA

6. Discuss Funding of 2020 Landscaping for Clean Water (LCW) Classes - SWCD

Discussion/Action

Due to COVID-19, the Dakota County SWCD made changes to the LCW workshops with in person workshops replaced by a virtual format with introduction, design, and maintenance online videos and virtual "office hours" with participants. The SWCD District Manager is asking the partner Watershed Orgs about their comfort with this change and funding levels to ensure the SWCD is adequately meeting expectations under annual agreements. Under the 2020 agreement, the LMRWMO is charged a flat fee of \$1,600 per workshop event, funding one introduction, two design evening classes, and one maintenance workshop. The maintenance workshop was provided in person prior to the COVID closures

The LMRWMO Board is asked to consider their preference with the SWCD charging the original amount, a percentage of the full amount, staff time to create the online classes, or another amount.

7. Review Proposal to Update LMRWMO Website and Consider Approval to Execute Contract to Perform Work - SWCD* Discussion/Action

Dakota County SWCD staff created the current version of the LMRWMO website around 2009. The LMRWMO Board has discussed updating the website in the past year and included this as an action item in the 2019-2021 LMRWMO Education Plan. For efficiencies in cost of setup, the Dakota County SWCD reached out to multiple vendors to obtain quotes to update both the Dakota County SWCD and up to four Dakota County WMO's (Lower Mississippi River WMO, Eagan-Inver Grove Heights WMO, Black Dog WMO, and North Cannon River WMO) websites in one contract. Only one vendor was willing to provide a combined project/quote. This vendor, 144 Design, also designed the [Vermillion River JPO's website](#) recently. The goal would be to create a WMO template that can be used as a basis for all four WMO sites. Further modifications could be done by the vendor at additional cost or potentially by SWCD staff once the design and Wordpress website content management system is in place.

The LMRWMO Board is asked for input on this approach, comment on the proposal, and further direction on potentially participating in this proposal.

8. LMRWMO Watershed Management Plan Visioning Exercise and Plan Timeline Discussion, see memo - Barr/SWCD* Discussion/Action

9. Updates and Handouts

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| 9.1 Grant Tracking Update - Barr** | Information |
| 9.2 2019 LMRWMO Annual Report & 2020 Newsletter - SWCD* | Information |
| 9.3 2020 Metro Watershed Based Implementation Funding Update - SWCD | Information |
| 9.4 Other Updates / Member City Updates | Information |

10. Agenda Items for Next Meeting: June 10th, 2020, Location & Format TBD
- 2019 Audit Review, 2020 Watershed Based Implementation Funding Project List

11. Adjourn

Please note, the May 13 ,2020 LMRWMO Board meeting will take place **via teleconference by phone and/or the web-based application, Skype**. We are following provisions in Minnesota Open Meeting Law addressing meetings in the case of pandemic. Please visit the meeting listing below for instructions on how to participate. The meeting link will be open at 2:30, 30 minutes prior to the start time, to allow for technical troubleshooting for people to get connected and into the meeting.

[Join Skype Meeting](#)

Trouble Joining? [Try Skype Web App](#)

Join by phone

651-306-3333, 6314900# (Dakota)

Conference ID: 6314900

*Materials included in full packet
**Materials available separately on website:
www.dakotacountyswcd.org/watersheds/lowermisswmo/agendas.html