



MEETING MINUTES

Board of Managers Regular Meeting

May 13, 2020 - 3:00 p.m.

Meeting Held Remotely

Managers and Alternates in Attendance:

Sharon Lencowski, (Chair) Inver Grove Heights

Mary Jeanne Schneeman, (Sec/Tres) Mendota Heights

Sheila Vanney, West St. Paul

Jill Smith, Mendota Heights (Alt)

Karen Reid, (Vice Chair) Saint Paul

Tom Sutton, Lilydale

Patti O'Leary, Sunfish Lake

Lyle Hanzal, Lilydale (Alt)

Advisors and Others in Attendance:

Tom Kaldunski, Inver Grove Heights

Krista Spreiter, Mendota Heights

Cody Joos, West St. Paul

Greg Williams, Barr Engineering

David Holmen, Dakota County SWCD

Ryan Ruzek, Mendota Heights

Sue Polka, South St Paul

Dawn Gaetke, Inver Grove Heights

Janna Kieffer, Barr Engineering

Joe Barten, Dakota County SWCD

1. Call Meeting to Order

The meeting was called to order by Chair Lencowski at 3:00 p.m.

1.1 Public Comment / Introductions

1.2 Approval of Agenda

Lencowski asked for any changes to the agenda, Barten asked to move item number 7 to the end of the agenda.

MOTION by Vanney to approve the agenda for the May 13, 2020 meeting, second by Reid; Roll call approval by Lencowski, Schneeman, Sutton, Reid, Vanney; motion passed.

CONSENT AGENDA

2. Approval of the March 11th, 2020 Meeting Minutes

Lencowski asked if there were any changes to the previous meeting minutes; one minor change was noted by Sutton.

3. Approval of May 13, 2020 Financial Summary & Invoices

Spreiter provided an overview of the financial summary including invoices to be paid and recommended approval. There was discussion on getting the checks signed.

4. Authorization for the LMRWMO Administrator to sign and execute the engagement letter with Peterson Company Ltd. for the 2019 Audit, on behalf of the LMRWMO.

5. Authorize the LMRWMO Administrator to execute a revised contract with the Freshwater Society (FWS) to fund the previously approved research project with a revised completion date of June 30, 2021.

MOTION by Reid to approve agenda items 2-5 on the consent agenda as presented, second by Sutton; Roll call approval by Lencowski, Schneeman, Sutton, Reid, Vanney; motion passed.

REGULAR AGENDA

6. Discuss Funding of 2020 Landscaping for Clean Water (LCW) Classes

Lencowski summarized the information provided in the packet. Vanney, Reid, and Lencowski noted that they expect additional work necessary with the changeover, recommended fully funding the program per the agreement, and noted concern that it may even be underfunded. Lencowski noted that if there is additional cost, there perhaps could be additional funding provided. Barten replied that at this time the SWCD Manager is not currently asking for additional funding above the agreed to amount but that he will let Brian Watson know there may be support for additional funding.

MOTION by Reid to approve funding of the Landscaping for Clean Water program at the original agreed to amount, second by Schneeman; Roll call approval by Lencowski, Schneeman, Sutton, Reid, Vanney; motion passed.

7. LMRWMO Watershed Management Plan Visioning Exercise

Williams and Barten facilitated a discussion on the visioning statement and direction and role of the LMRWMO long term. Williams summarized responses received prior to the meeting. There was thorough and thoughtful discussion on the various aspects of the vision statement for the LMRWMO, whether it was specific enough, how open ended it could be, which portions should be added, changed, removed, or abbreviated, specific language which should be included, etc. Williams will take the input from the conversation and process them for future discussion.

8. Updates

8.1 Grant Tracking Update

There were no items specifically mentioned from the grant tracking spreadsheet.

8.2 2019 LMRWMO Annual Report & 2020 Newsletter

Barten noted that the annual report and newsletter had been submitted to BWSR.

8.3 2020 Metro Watershed Based Implementation Funding (WBIF) Update

Barten provided an update on the Metro WBIF program. Kaldunski noted that the City convene process was quite difficult.

8.4 Other Updates / Member City Updates

Member Cities provided updates on relevant projects in their municipalities.

9. Review Proposal to Update LMRWMO Website and Consider Approval to Discussion/Action Execute Contract to Perform Work - SWCD*

Barten summarized the information provided in the packet. Holmen provided background on the potential website update by 144 design. The Board discussed the need to update the website and there was general agreement to go forward with the proposal to update the website.

MOTION by Vanney to authorize the LMRWMO Administrator to coordinate and execute an agreement or contract with the Dakota County SWCD or 144 Design to update LMRWMO website, second by Schneeman; Roll call approval by Lencowski, Schneeman, Vanney, Hanzal; motion passed.

10. Adjourn - Meeting adjourned by Chair Lencowski at 4:50 p.m.