



Board of Managers Meeting Agenda

Wednesday - July 14th, 2021 - 3:00 p.m.

Held Remotely Online

1. Call Meeting to Order
 - 1.1 Public Comment / Introductions
Audience members may address the Board regarding items not on the agenda. Please limit to three minutes.
 - 1.2 Approval of Agenda* (Additions/Corrections/Deletions) Action
2. Approval of June 9th, 2021 Meeting Minutes - Chair* Action
3. Approval of July 14th, 2021 Financial Summary & Invoices - Treasurer* Action
4. Authorize Request for Watershed Plan Extension to State - SWCD* Action
5. Consider Request for Engineering Review at Pine Bend Bluffs - SWCD* Action
6. Updates and Handouts
 - 6.1 Grant Updates – Clean Water Fund Grants* Information
 - 6.2 Plan Update – Citizen Advisory Committee (CAC) List* Information
 - 6.3 Other Updates / Member City Updates Information
7. Agenda Items for Next Meeting: August 11th, 2021
8. Adjourn

*Materials included in full packet

**Materials available separately on website:

www.dakotacountyswcd.org/watersheds/lowermisswmo/agendas.html

Remote Meeting Information on Following Page.

Please note, the July 14th, 2021 LMRWMO Board meeting will take place via teleconference by phone and/or the web-based application, Zoom, at 3:00 pm. Please visit the meeting listing below for instructions on how to participate.

Topic: LMRWMO July 14th Board Meeting

Time: July 14th, 2021 03:00 PM

Join Zoom Meeting

<https://dakotacountymn.zoom.us/j/99155879382?pwd=WENYdERyVmpDREFrNlVOcXhIMGxrdz09>

Meeting ID: 991 5587 9382

Passcode: 593291

Dial by your location

+1 651 372 8299 US (Minnesota)

Meeting ID: 991 5587 9382

Passcode: 593291



MEETING MINUTES

Board of Managers Regular Meeting

June 9, 2020 - 3:00 p.m.

Meeting Held Remotely Online

Managers and Alternates in Attendance:

Sharon Lencowski, (Chair) Inver Grove Heights
Sheila Vanney, West St. Paul
Lyle Hanzal, Lilydale
Jill Smith, Mendota Heights

Mary Jeanne Schneeman, Mendota Heights
Tom Sutton, Lilydale
Julie Eastman, West St. Paul
Dan Halvorsen, Sunfish Lake

Advisors and Others in Attendance:

Krista Spreiter, Mendota Heights
Ross Beckwith, West St. Paul

Tom Kaldunski, Inver Grove Heights
Joe Barten, Dakota County SWCD

1. Call Meeting to Order

1.1 Public Comment / Introductions

Audience members may address the Board regarding items not on the agenda.

1.2 Approval of Agenda (Additions/Corrections/Deletions)

MOTION by Schneeman to approve the agenda for the June 9th, 2021 meeting, second by Sutton; Roll call approval by Lencowski, Schneeman, Vanney, Sutton; motion passed.

2. Approval of the May 12, 2020 Meeting Minutes

Lencowski asked if there were any changes to the previous meeting minutes, there were none.

MOTION by Vanney to approve the previous meeting minutes, second by Lencowski; Roll call approval by Lencowski, Schneeman, Vanney, Sutton; motion passed.

3. Approval of June 9, 2021 Financial Summary & Invoices

Spreiter provided an overview of the finances and invoices to be paid and recommended approval.

MOTION by Vanney to approve the financial summary and invoices to be paid, second by Sutton; Roll call approval by Lencowski, Schneeman, Vanney, Sutton; motion passed.

4. Review Proposals and Select LMRWMO Consultants

Barten summarized the proposals received and recommended the Board select the proposed consultants for the next two years. The consultants include Peterson Company Ltd. to perform the LMRWMO audit, Barr Engineering Co. to serve as the LMRWMO engineering consultant, and Campbell Knutson to serve as the LMRWMO legal consultant.

MOTION by Vanney to approve the consultants as proposed to provide services to the LMRWMO Board for the next two years, second by Schneeman; Roll call approval by Lencowski, Schneeman, Vanney, Sutton; motion passed.

5. Review Draft 2020 LMRWMO Audit and Approve Submittal to State of MN

Barten summarized the information in the packet, noted that the audit is similar to past years, has been reviewed by staff, and recommended approval and submittal to the State of MN.

MOTION by Sutton to approve the audit as proposed and submit to the State of Minnesota as required by Statute, second by Lencowski; Roll call approval by Lencowski, Schneeman, Vanney, Sutton; motion passed.

6. Updates and Handouts

6.1 Future LMRWMO Meeting Format

The Board discussed meeting in-person in the coming months. The Board discussed hybrid meetings and keeping in compliance with MN Open Meeting Law. There was consensus to send out a survey in mid-July about everyone's comfort level with meeting in person, with a goal to meet in person starting in September, pending results of the survey.

6.2 Other Updates / Member City Updates

Member City representatives provided updates on projects in their City.

6.3 Watershed Plan Update

Williams and Barten will draft a tentative issue prioritization document for further discussion at a future meeting.

7. Agenda Items for Next Meeting: July 14th, 2021 (Tentative)

8. Adjourn

Meeting adjourned by Chair Lencowski at 4:15 pm



FINANCIAL SUMMARY
June 20, 2021 to July 14, 2021

Beginning Balance - Key Community Bank			\$265,443.66
Interest	5/31/2021 May 2021 Interest	+	\$8.94
	6/30/2021 June 2021 Interest	+	\$11.95
		+	
Deposits		+	

To be approved at this meeting:

Key Community Bank:

Bank Fee	5/31/2021	Paper Statement Fee - May	-	\$2.00
Bank Fee	6/30/2021	Paper Statement Fee - June		\$2.00
3725	7/14/2021	Peterson Company Ltd.	-	\$4,000.00
3726	7/14/2021	Barr Engineering	-	\$2,309.00
			-	
			-	

Available Balance at Key Community Bank	<u>\$259,151.55</u>
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Gateway Bank Accounts:

<u>Savings</u>		<i>Balance</i>	\$71,234.64
Deposits	<i>Interest</i>	6/30/2021	\$26.34
		<i>Ending Balance</i>	<u>\$71,260.98</u>
<u>Checking</u>		<i>Balance</i>	\$1,000.00
		<i>Ending Balance</i>	<u>\$1,000.00</u>

Available Balance at Gateway Bank	<u>\$72,260.98</u>
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Available Balance - Key Community & Gateway Banks	<u>\$331,412.53</u>
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4th Generation Plan Balance for 2021	\$50,000.00
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*Balance includes dedicated funds to 4th Generation Watershed Plan

PETERSON COMPANY LTD

570 Cherry Drive
Waconia, MN 55387
(952) 442-4408
www.pclcpas.com

Lower Mississippi River Watershed Management Organization
4100 220th St. W, Suite 102
Mendota Heights, MN 55024

Date: 6/23/2021
Invoice Number: 24416
Client: 2027125

For professional services rendered as follows:

Preparation of audited financial statements for December 31, 2020. \$4,000.00

Invoice Total: \$4,000.00
Prior Balance: \$0.00
Current Amount Due: \$4,000.00

Please return this portion with payment.

2027125
Lower Mississippi River Watershed Management Organization

Date: 6/23/2021
Invoice Number: 24416
Invoice Amount: \$4,000.00
Due Upon Receipt

Circle One: VISA Master Card Discover

Card # _____ Exp: _____

Three Digit Security Code: _____

Signature: _____ Amount Enclosed: _____



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Ms. Nancy Bauer
Lower Mississippi River Water Mgmt. Org.
City of Mendota Heights
1101 Victoria Curve
Mendota Heights, MN 55118

July 7, 2021
Invoice No: 23190078.00 - 237

Total this Invoice	\$1,034.00
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Regarding: Watershed Management Organization

The following invoice is for professional services related to the above project, which include:

- Preparing for and attending the May 12, 2021 Board of Managers meeting
- Preparing for and attending the June 9, 2021 Board of Managers meeting
- Aggregating GIS data and preparing figures for presentation at Board of Managers meeting
- Communicating with LMRWMO Administrator and project management

Professional Services from April 17, 2021 to June 11, 2021

Job	2020	2020 Engineering Services
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Task	001	Board Meetings
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Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist III				
Williams, Sterling	6.00	150.00	900.00	
	6.00		900.00	
Subtotal Labor				900.00
				Task Subtotal
				\$900.00

Task	002	Technical Assistance
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Labor Charges

	Hours	Rate	Amount	
Principal				
Kieffer, Janna	.30	180.00	54.00	
Support Personnel II				
Nypan, Nyssa	.80	100.00	80.00	
	1.10		134.00	
Subtotal Labor				134.00
				Task Subtotal
				\$134.00
				Job Subtotal
				\$1,034.00
				Total this Invoice
				\$1,034.00

PLEASE REMIT TO ABOVE ADDRESS and INCLUDE INVOICE NUMBER ON CHECK.

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact your Barr Project Manager, Janna M. Kieffer Phone: 952-832-2785 or E-Mail: jkieffer@barr.com.

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By:



Janna Kieffer

Billing Backup

Wednesday, July 7, 2021

Barr Engineering Co.

Invoice 237 Dated 7/7/2021

6:54:04 AM

Job	2020	2020 Engineering Services
Task	001	Board Meetings

Labor Charges

			Hours	Rate	Amount	
Engineer / Scientist / Specialist III						
	Engineer / Scientist / Specialist III					
SGW	3 - Williams, Sterling	4/28/2021	.80	150.00	120.00	
	prep with Joe Barten					
SGW	3 - Williams, Sterling	5/12/2021	2.00	150.00	300.00	
	Prep and attend Board meeting					
SGW	3 - Williams, Sterling	5/25/2021	1.00	150.00	150.00	
	Meeting prep					
SGW	3 - Williams, Sterling	6/9/2021	2.20	150.00	330.00	
	prep for an attend board meeting					
			6.00		900.00	
	Subtotal Labor					900.00
						Task Subtotal
						\$900.00

Task	002	Technical Assistance
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Labor Charges

			Hours	Rate	Amount	
Principal						
	Principal					
JMK2	1 - Kieffer, Janna	4/23/2021	.30	180.00	54.00	
	communication w/SGW					
Support Personnel II						
	Support Personnel II					
NJN	9 - Nypan, Nyssa	5/3/2021	.50	100.00	50.00	
NJN	9 - Nypan, Nyssa	5/6/2021	.30	100.00	30.00	
			1.10		134.00	
	Subtotal Labor					134.00

Task Subtotal **\$134.00**

Job Subtotal **\$1,034.00**

Total this Project **\$1,034.00**

Total this Report **\$1,034.00**



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Mr. Joe Barten
Lower Mississippi River Water Mgmt. Org.
c/o Dakota County SWCD
Suite 102
4100 220th Street West
Farmington, MN 55024

July 7, 2021
Invoice No: 23191436.00 - 9

Total this Invoice	\$1,275.00
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Regarding: Fourth generation update to the Lower Mississippi River WMO Watershed Management Plan

This invoice is for professional services, which include the following:

- Planning for and facilitating the Technical Advisory Committee meeting on June 3, 2021
- Exporting and summarizing the results of the online survey
- Preparing for and facilitating the June 9, 2021 public kickoff (initial planning) meeting
- General communicating with LMRWMO Administrator and project management

Job	Task	Contract Budget	Previously Billed	Invoice Amount	Total Billed	Balance
ENG - Stakeholder Engagement	1A0	\$ 1,210.00	\$ 2,162.00	\$ -	\$ 2,162.00	\$ (952.00)
	1B0	\$ 2,930.00	\$ 75.00	\$ 300.00	\$ 375.00	\$ 2,555.00
	1C0	\$ 1,550.00	\$ 691.50	\$ 207.00	\$ 898.50	\$ 651.50
	1D0	\$ -	\$ -	\$ -	\$ -	\$ -
	1E0	\$ 3,580.00	\$ -	\$ -	\$ -	\$ 3,580.00
	1F0	\$ 3,520.00	\$ -	\$ 768.00	\$ 768.00	\$ 2,752.00
	1G0	\$ 4,880.00	\$ 4,676.00	\$ -	\$ 4,676.00	\$ 204.00
	1H0	\$ 3,170.00	\$ -	\$ -	\$ -	\$ 3,170.00
PLAN - Prepare Draft Plan	2A0	\$ 6,890.00	\$ 4,820.00	\$ -	\$ 4,820.00	\$ 2,070.00
	2B0	\$ 6,730.00	\$ -	\$ -	\$ -	\$ 6,730.00
	2C0	\$ 6,840.00	\$ -	\$ -	\$ -	\$ 6,840.00
	2D0	\$ 7,540.00	\$ -	\$ -	\$ -	\$ 7,540.00
	2E0	\$ 7,710.00	\$ -	\$ -	\$ -	\$ 7,710.00
REV - Review and Adoption	3A0	\$ 4,240.00	\$ -	\$ -	\$ -	\$ 4,240.00
	3B0	\$ 3,600.00	\$ -	\$ -	\$ -	\$ 3,600.00
	3C0	\$ -	\$ -	\$ -	\$ -	\$ -
	3D0	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00
	3E0	\$ 2,260.00	\$ -	\$ -	\$ -	\$ 2,260.00
Total		\$ 71,650.00	\$ 12,424.50	\$ 1,275.00	\$ 13,699.50	\$ 57,950.50

Professional Services from April 17, 2021 to June 11, 2021

Job	ENG	Stakeholder Engagement
Task	1B0	recruit and meet with CAC, TAC

PLEASE REMIT TO ABOVE ADDRESS and INCLUDE INVOICE NUMBER ON CHECK.

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist III			
Williams, Sterling	2.00	150.00	300.00
	2.00		300.00
Subtotal Labor			300.00
		Task Subtotal	\$300.00

Task 1C0 stakeholder survey

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist III			
Williams, Sterling	.50	150.00	75.00
Support Personnel II			
Nypan, Nyssa	.80	100.00	80.00
Ungar, Lisa	.40	130.00	52.00
	1.70		207.00
Subtotal Labor			207.00
		Task Subtotal	\$207.00

Task 1F0 initial planning meeting

Labor Charges

	Hours	Rate	Amount
Principal			
Kieffer, Janna	.10	180.00	18.00
Engineer / Scientist / Specialist III			
Williams, Sterling	5.00	150.00	750.00
	5.10		768.00
Subtotal Labor			768.00
		Task Subtotal	\$768.00
		Job Subtotal	\$1,275.00
		Total this Invoice	\$1,275.00

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact Greg Williams, your Barr project manager at 952.832.2945 or email at gwilliams@barr.com.

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By:



Janna Kieffer

Billing Backup

Wednesday, July 7, 2021

Barr Engineering Co. Invoice 9 Dated 7/7/2021 9:33:46 AM

Job	ENG	Stakeholder Engagement
Task	1B0	recruit and meet with CAC, TAC

Labor Charges

			Hours	Rate	Amount
Engineer / Scientist / Specialist III					
Engineer / Scientist / Specialist III					
SGW	Williams, Sterling	6/1/2021	.50	150.00	75.00
	prep for TAC meeting				
SGW	Williams, Sterling	6/3/2021	1.50	150.00	225.00
	TAC meeting				
			2.00		300.00
Subtotal Labor					300.00

Task Subtotal \$300.00

Task	1C0	stakeholder survey
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Labor Charges

			Hours	Rate	Amount
Engineer / Scientist / Specialist III					
Engineer / Scientist / Specialist III					
SGW	Williams, Sterling	5/27/2021	.50	150.00	75.00
	survey results				
Support Personnel II					
Support Personnel II					
NJN	Nypan, Nyssa	4/30/2021	.50	100.00	50.00
NJN	Nypan, Nyssa	5/6/2021	.30	100.00	30.00
LAU	Ungar, Lisa	5/27/2021	.40	130.00	52.00
	export and send Lower Mississippi River WMO Watershed Management Plan				
	Update survey results				
			1.70		207.00
Subtotal Labor					207.00

Task Subtotal \$207.00

Task	1F0	initial planning meeting
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Labor Charges

			Hours	Rate	Amount
Principal					
Principal					
JMK2	Kieffer, Janna	5/5/2021	.10	180.00	18.00
	invoice review				

Engineer / Scientist / Specialist III

Engineer / Scientist / Specialist III

SGW	Williams, Sterling	5/21/2021	1.00	150.00	150.00
	prep for intial planning meeting				
SGW	Williams, Sterling	5/25/2021	1.50	150.00	225.00
	notice and PPT				
SGW	Williams, Sterling	6/7/2021	.50	150.00	75.00
	edits to slides				
SGW	Williams, Sterling	6/9/2021	2.00	150.00	300.00
	prep for and present at planning meeting				
			5.10		768.00

Subtotal Labor

768.00

Task Subtotal

\$768.00

Job Subtotal

\$1,275.00

Total this Project

\$1,275.00

Total this Report

\$1,275.00

LMRWMO 2021 Financial Summary											
Actual Revenues											
ESTIMATED REVENUES AND ASSETS	Budget	Dec 10 2020 - Jan 13 2021	Jan 14 - Feb 10 2021	Feb 11 - Mar 10 2021	Mar 12 - April 14 2021	April 15 - May 12 2021	May 13 - June 9 2021	June 10 - July 14 2021		Total	Variance
Use of Fund Balance	\$28,896.00									\$0.00	\$28,896.00
Dues from Members	\$110,224.00			\$48,007.65	\$62,216.70					\$110,224.35	(\$0.35)
Interest	\$600.00	\$43.47	\$43.24	\$56.34	\$46.68	\$29.25	\$35.14	\$47.23		\$301.35	\$298.65
Other/Grant Match	\$0.00	\$300.00	\$300.00							\$600.00	(\$600.00)
LMCIT Rebate	\$500.00	\$360.00								\$360.00	\$140.00
Other Grants	\$0.00									\$0.00	\$0.00
BWSR FY16-18 CWF, FY19 WBF, FY21 WBF Grants ²	\$405,000.00			\$230,400.00		\$46,521.00	\$127,600.00			\$404,521.00	\$479.00
TOTAL	\$545,220.00	\$703.47	\$343.24	\$278,463.99	\$62,263.38	\$46,550.25	\$127,635.14	\$47.23		\$111,485.70	
Actual Expenses											
ESTIMATED EXPENSES AND LIABILITIES	Budget	Dec 10 2020 - Jan 13 2021	Jan 14 - Feb 10 2021	Feb 11 - Mar 10 2021	Mar 12 - April 14 2021	April 15 - May 12 2021	May 13 - June 9 2021	June 10 - July 14 2021		Total	Balance Remaining
Engineering/Technical Assistance											
Technical Assistance	\$5,500.00	\$17.00		\$426.00	\$280.00	\$930.00		\$134.00		\$1,787.00	\$3,713.00
Meetings	\$6,000.00	\$725.00		\$781.00	\$675.00	\$2,946.00		\$900.00		\$6,027.00	(\$27.00)
Plan Reviews	\$0.00									\$0.00	\$0.00
Watershed Plan Amendment	\$40,000.00					\$5,076.50		\$1,275.00		\$6,351.50	\$33,648.50
Project Planning/Implementation											
Plan Implementation	\$0.00									\$0.00	\$0.00
Landscaping for Clean Water Projects	\$15,000.00		\$3,750.00							\$3,750.00	\$11,250.00
Water Monitoring	\$6,500.00	\$2,730.00	\$1,200.00			\$4,600.00				\$8,530.00	(\$2,030.00)
Education											
Landscaping for Clean Water Workshops	\$6,400.00									\$0.00	\$6,400.00
MN Water Stewards Program	\$10,500.00		\$520.00	\$6,000.00		\$2,240.00				\$8,760.00	\$1,740.00
Storm Drain Stenciling Program	\$0.00									\$0.00	\$0.00
Storwater Signage Program	\$2,500.00									\$0.00	\$2,500.00
WMO Tabling/Event Materials	\$600.00									\$0.00	\$600.00
Host Neighborhood or Lake Assn. Mtgs	\$1,200.00									\$0.00	\$1,200.00
General Education Requests	\$1,000.00					\$120.00				\$120.00	\$880.00
Metro Watershed Partners Membership	\$1,000.00				\$1,000.00					\$1,000.00	\$0.00
Board Tour / Boat Tour	\$4,000.00									\$0.00	\$4,000.00
Website Maint.	\$1,700.00		\$225.00			\$320.00				\$545.00	\$1,155.00
CAC Coordination	\$1,120.00									\$0.00	\$1,120.00
Board Education	\$1,500.00									\$0.00	\$1,500.00
Administration											
General Administration	\$30,000.00	\$2.00	\$4,012.00	\$4.00	\$2.00	\$15,370.00	\$2.00	\$4.00		\$19,396.00	\$10,604.00
Accounting Services	\$1,400.00									\$0.00	\$1,400.00
Insurance	\$2,500.00									\$0.00	\$2,500.00
Attorney and Audit	\$4,500.00	\$34.00	\$664.80	\$325.00			\$68.00	\$4,000.00		\$5,091.80	(\$591.80)
BWSR FY16-19 CWF & WBF Grants³	\$550,000.00	\$0.00	\$203,729.78	\$270,979.37	\$0.00	\$1,364.22	\$26,222.14	\$0.00		\$502,295.51	\$47,704.49
Subtotal Operating Costs Only	\$142,920.00	\$3,508.00	\$10,371.80	\$7,536.00	\$1,957.00	\$31,602.50	\$70.00	\$6,313.00		\$61,358.30	
TOTAL EXPENSES	\$835,840.00	\$3,508.00	\$214,101.58	\$278,515.37	\$1,957.00	\$32,966.72	\$26,292.14	\$6,313.00		\$563,653.81	
Overall Fund Balance		\$376,255.11	\$162,496.77	\$162,445.39	\$222,751.77	\$236,335.30	\$337,678.30	\$331,412.53			
Total Clean Water Fund Grant Balance		\$212,956.51	\$9,226.73	-\$31,352.64	-\$31,352.64	\$13,804.14	\$115,182.00	\$115,182.00			
LMRWMO Operating Fund Balance		\$163,298.60	\$153,270.04	\$193,798.03	\$254,104.41	\$222,531.16	\$222,496.30	\$216,230.53			
Unencumbered Operating Fund Balance¹		\$118,298.60	\$108,270.04	\$148,798.03	\$209,104.41	\$177,531.16	\$177,496.30	\$171,230.53			
Carryover Fund Balance from Dec. 10, 2020	\$ 379,059.64										

2020 Budget Notes:

1. \$45,000 total set aside in 2021 for Watershed Management Plan
2. Budget is an estimate and will vary depending on grant project progress.

LMRWMO Grants Financial Summary (2016-2021)													
ESTIMATED REVENUES AND ASSETS	Budget	Sum: Dec 13 2018 - Dec 11 2019	Sum: Dec 13 2018 - Dec 11 2019	Dec 10 2020 - Jan 13 2021	Jan 14 - Feb 10 2021	Feb 11 - Mar 10 2021	Mar 12 - April 14 2021	April 15 - May 12 2021	May 13 - June 9 2021	June 10 - July 14 2021		Total	Variance
BWSR FY16-18 CWF Grant Payment - Thompson	\$576,000.00					\$230,400.00			\$57,600.00			\$576,000.00	\$0.00
BWSR FY16-18 CWF Grant Payments - Alum	\$196,000.00	\$78,400.00	\$19,600.00									\$196,000.00	\$0.00
BWSR FY18 CWF Grant Payments - Cherokee	\$700,000.00	\$280,000.00							\$70,000.00			\$700,000.00	\$0.00
*Lake Augusta Matching Funds ¹	\$24,500.00											\$37,500.00	\$13,000.00
*Sunfish Lake Matching Funds	\$24,500.00											\$27,000.10	\$2,500.10
Thompson Lake Matching Funds	\$144,000.00											\$0.00	(\$144,000.00)
FY-2019 Watershed Based Funding Grant Payment	\$144,670.00	\$72,335.00										\$72,335.00	(\$72,335.00)
FY-2021 Watershed Based Funding Grant Payment	\$93,042.00							\$46,521.00				\$46,521.00	(\$46,521.00)
TOTAL MATCH FUND RECEIVED	\$193,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$64,500.10	(\$128,499.90)
TOTAL GRANT FUNDS RECEIVED	\$1,616,670.00	\$430,735.00	\$19,600.00	\$0.00	\$0.00	\$230,400.00	\$0.00	\$46,521.00	\$127,600.00	\$0.00		\$1,590,856.00	(\$808,335.00)
ESTIMATED EXPENSES AND LIABILITIES	Budget	Sum: Dec 13 2018 - Dec 11 2019	Sum: Dec 12 2019 - Dec 9 2020	Dec 10 2020 - Jan 13 2021	Jan 14 - Feb 10 2021	Feb 11 - Mar 10 2021	Mar 12 - April 14 2021	April 15 - May 12 2021	May 13 - June 9 2021	June 10 - July 14 2021		Total	Balance Remaining
Thompson Lake Stormwater Improvements													
Grant Administration	\$15,000.00	\$3,256.48	\$1,054.02		\$1,169.94							\$9,830.44	\$5,169.56
Project Development	\$15,000.00	\$5,983.64	\$2,490.12		\$415.14							\$23,051.40	(\$8,051.40)
Education and Outreach	\$18,000.00	\$18,072.64	\$730.37									\$21,178.01	(\$3,178.01)
Engineering, Design, Permitting	\$140,000.00	\$56,869.10	\$3,090.26			\$49,918.24						\$156,247.26	(\$16,247.26)
Forebay, Wetland, & Pond Install	\$344,000.00	\$72,719.65	\$71,912.11			\$187,406.13						\$332,037.89	\$11,962.11
Forebay, Wetland, & Pond Install Match	\$144,000.00	\$63,382.60				\$304,001.72						\$378,486.73	(\$234,486.73)
Water Reuse Irrigation System	\$44,000.00					\$33,655.00						\$33,655.00	\$10,345.00
Cherokee Heights Stormwater													
Grant Administration	\$12,000.00	\$5,014.73	\$1,927.77									\$7,462.50	\$4,537.50
Project Development	\$10,000.00	\$5,543.36	\$1,118.01									\$11,901.37	(\$1,901.37)
Rainbarrel Program	\$15,000.00	\$11,163.91										\$12,003.91	\$2,996.09
Ravine Stabilization	\$275,000.00	\$187,519.28			\$155,142.40				\$26,222.14			\$368,883.82	(\$93,883.82)
Ravine Stabilization Match	\$210,000.00	\$57,996.18										\$57,996.18	\$152,003.82
Ravine Stabilization Engineering, Design	\$137,000.00	\$90,323.45			\$46,964.56							\$137,288.01	(\$288.01)
Stormwater BMP Construction	\$211,000.00	\$137,011.46										\$137,011.46	\$73,988.54
Stormwater BMP Construction Match	\$170,000.00	\$117,003.82										\$117,003.82	\$52,996.18
Stormwater BMP Engineering, Design	\$40,000.00	\$25,448.93										\$25,448.93	\$14,551.07
FY 2019 Watershed Based Funding													
Grant Administration	\$8,000.00	\$37.35	\$43.23					\$378.95				\$459.53	\$7,540.47
Education Program Implementation	\$36,000.00	\$914.60						\$985.27				\$1,899.87	\$34,100.13
Education Program Project Dev.	\$4,670.00	\$87.41	\$144.22									\$231.63	\$4,438.37
Education Program Project Dev. Match	\$4,670.00											\$0.00	\$4,670.00
Interstate Valley Creek Project Dev.	\$4,000.00	\$74.69										\$74.69	\$3,925.31
Interstate Valley Creek Study	\$44,000.00											\$0.00	\$44,000.00
Interstate Valley Creek Study Match	\$25,000.00											\$0.00	\$25,000.00
Lake Augusta Project Development	\$4,000.00	\$373.45	\$597.10		\$37.74							\$1,008.29	\$2,991.71
Lake Augusta Study	\$44,000.00											\$0.00	\$44,000.00
Lake Augusta Study Match	\$30,000.00											\$0.00	\$30,000.00
TOTAL GRANT EXPENSE	\$1,616,670.00	\$625,334.00	\$83,107.21	\$0.00	\$203,729.78	\$270,979.37	\$0.00	\$1,364.22	\$26,222.14	\$0.00		\$1,475,674.00	\$140,996.00
TOTAL MATCH EXPENSE	\$632,670.00	\$238,382.60	\$0.00	\$0.00	\$0.00	\$304,001.72	\$0.00	\$0.00	\$0.00	\$0.00		\$617,980.53	\$14,689.47
LMRWMO GRANT FUND BALANCE		\$276,463.72	\$212,956.51	\$212,956.51	\$9,226.73	-\$31,352.64	-\$31,352.64	\$13,804.14	\$115,182.00	\$115,182.00			

1. Includes \$35,000 from City, \$2,500 from Lake Augusta residents.

Note: Budget reflects most recent BWSR work plan, not original work plan

Note: Revenue and expenditures from 2016, 2017, 2018, and 2019 are shown but have been aggregated

Represents an overpayment by BWSR to LMRWMO, immediately reimbursed back to state.



July 14, 2021

Melissa King
Board Conservationist
MN Board of Water & Soil Resources
520 Lafayette Road North
Saint Paul, MN 55155

Dear Melissa,

On behalf of the Lower Mississippi River Watershed Management Organization (LMRWMO), I am requesting an extension of our current 2011-2021 Water Resources Management Plan, revised in August 2011 and amended in 2015. The current plan is due to expire this year.

The LMRWMO began the process to updating the current plan in December of 2019 with a letter to state agencies, local and regional governments regarding our intent to initiate an update. Since that time, the LMRWMO obtained a consultant under contract to lead the plan update process. In early 2020, COVID-19 concerns brought the process to a halt. We remained in a waiting pattern during COVID related restrictions and uncertainty for over 15 months, completing portions of the Plan update process as possible, such as the public survey, public hearing, adjacent organization comments review, forming TAC/CAC, and plan inventory drafting. While we attempted to continue the portions of the Plan update during these restrictions, the Board of Managers indicated a strong preference to manage the Plan update as much as possible in person. This has resulted in us moving more slowly than initially anticipated due to COVID-19.

We anticipate finalizing the plan around December of 2022 but would like to extend our current 2011-2021 Water Resources Management Plan to March 31st 2023 to ensure that we will be able to meet all the deadlines for an update that are required by State statutes. Approval of this extension is imperative for the LMRWMO to continue to apply for and utilize existing BWSR grants as directed by BWSR's current and future grant policies.

The LMRWMO's Board of Managers will review a resolution requesting this extension at its July 14th, 2021 Board meeting. Once that resolution is signed, I will forward it over to you.

Sincerely,

Joe Barten
Administrator, Lower Mississippi River WMO



Resolution to Request an Extension to the Lower Mississippi River Watershed Management Organization (LMRWMO) Watershed Management Plan

Whereas, Minnesota Statutes Chapter 103B.231 of the Metropolitan Surface Water Management Act requires metropolitan watershed management organizations (WMOs) to develop and adopt a watershed management plan, and

Whereas, the LMRWMO began the process to update its watershed management plan prior to COVID-19 concerns, and

Whereas, due to restrictions in gathering and uncertainty with the potential to meet and gather due to COVID-019, the LMRWMO paused the process to update its watershed management plan, and

Whereas, the Lower Mississippi River Watershed Management Organization is expected to complete updating the current plan by March 31st, 2023,

Now, Therefore, Be it Resolved, that the Lower Mississippi River Watershed Management Organization (LMRWMO) Board of Managers supports a request to the MN Board of Water & Soil Resources to extend the LMRWMO plan to March 31st, 2023.

Action: Adopted by motion at the July 14, 2021 Lower Mississippi River Watershed Management Organization Board of Managers Meeting.



MEMORANDUM

To: LMRWMO Board of Managers
From: Joe Barten, Dakota County SWCD
Subject: Request for Engineering Review for Pine Bend Ravine Erosion
Date: July 10, 2021

Summary

Dakota County, the City of Inver Grove Heights, the MN DNR, and a local property owner have been in coordination for over a year in response to a severely eroded ravine that was identified in 2020. The ravine is located to the East of Interstate Trucking, off Hwy 52 in Inver Grove Heights. It starts at a Dakota County bike trail within the Pine Bend Bluffs Scientific and Natural Area (SNA) and extends down to the Mississippi River.

The MN DNR and Dakota County are trying to reach consensus after a few memorandums and studies have been completed. They are requesting a review of existing information by a third party, the LMRWMO, to provide an opinion on potential options to protect the ravine and remedy the erosion issues.

The LMRWMO administrator will provide additional information during the July 14th Board meeting.

Board Action Requested: Discuss potential to request Barr Engineering review this project as discussed, which may include review of existing stormwater modeling data, review existing studies completed to date, provide one site visit with LMRWMO, County, and MN DNR staff, prepare a memorandum with recommendations based on existing data and identify any data gaps which may exist that are necessary to reach consensus on the best remedy the issues in this area.

Attached: Request for engineering review by the LMRWMO from Dakota County staff.

From: [Behan, Michael](#)
To: [Barten, Joe](#)
Cc: [Hoopingarner, Taud](#)
Subject: Pine Bend Bluffs SNA Ravine
Date: Wednesday, June 30, 2021 1:35:20 PM
Attachments: [image001.png](#)

Joe,

Taud Hoopingarner and I met with Holly Bernardo (MN DNR) regarding potential design options and funding strategies for the ravine erosion at the Pine Bend Bluffs SNA in IGH. I think we're all in agreement that it would be beneficial for the WMO Engineer to evaluate the existing (City and County) studies and provide a high-level opinion on the potential options to protect the eroded ravine. As we discussed, it may be more cost-effective to bolster the emergency overflow of the I-State pond and send all flows northward than to accommodate future overflows in the eroded ravine. We would need to alleviate the DNR's concerns about impacts to the north basin as well as removing hydrology from the existing southeast wetland that currently discharges to the ravine. Ultimately, I think the DNR's goal is to vegetatively restore the ravine with no impacts to the existing wetlands (or vegetation due to construction activity) within the SNA.

In addition, the DNR is interested in having this issue considered for prioritization in the WMO's new Watershed Management Plan so that the project may be more competitive for future CWF grant funding cycles. We appreciate the WMO's collaboration on this potential project and continued discussion moving forward. Let me know if there is anything needed from the County to initiate the small-scale WMO Engineer study/memo.

Thanks,
Mike

Mike Behan, CPESC
Sr. Environmental Specialist - Stormwater



Environmental Resources Department

P 952-891-7539
W www.dakotacounty.us
A 14955 Galaxie Avenue, Apple Valley, MN 55124



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From: [Minnesota Board of Water and Soil Resources](#)
To: [Barten, Joe](#)
Subject: News Release: BWSR Accepting Applications for Clean Water Fund Grants
Date: Wednesday, June 30, 2021 3:07:00 PM

WARNING: External email. Please verify sender before opening attachments or clicking on links.

BWSR Accepting Applications for Clean Water Fund Grants

Grants will support conservation projects benefiting drinking water and improving water quality

June 30, 2021

ST. PAUL — The Minnesota Board of Water and Soil Resources (BWSR) is now seeking applications for its Clean Water Fund Competitive Grants Program. More than \$12 million in grants and more than \$7 million in loans are available to local governments in fiscal year 2022, which begins July 1. Eligible applicants include soil and water conservation districts, watershed districts, watershed management organizations, counties, joint powers boards and municipalities with approved water management

“These grants are a key component in ongoing efforts to keep Minnesota’s waters drinkable, fishable and swimmable,” said BWSR Executive Director John Jaschke. “We look forward to partnering with local governments to make strides toward improving water quality throughout the state.”

The application period opens June 30 and closes August 17. Interested applicants can find the Request for Proposals on [BWSR’s website](#).

About the Minnesota Clean Water Fund

Minnesota voters approved the Clean Water, Land and Legacy Amendment in 2008 to protect, enhance, and restore wetlands, prairies, forests, and fish, game, and wildlife habitat; to preserve arts and cultural heritage; to support parks and trails; and to protect, enhance, and restore lakes, rivers, streams, and groundwater. The Clean Water Fund receives 33 percent of the sales tax revenue generated by the Legacy Amendment. More information about the Clean Water Fund is [available here](#).

###

BWSR is the state soil and water conservation agency, and it administers programs that prevent sediment and nutrients from entering our lakes, rivers, and streams; enhance fish and wildlife habitat; and protect wetlands. The 20-member board consists of representatives of local and state government agencies and citizens. BWSR’s mission is to improve and protect Minnesota’s water and soil resources by working in partnership with local organizations and private landowners



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LMRWMO Watershed Management Plan Update - Citizen Advisory Committee Contact List

Name	City	Contact / Association with LMRWMO
Steve Treichel	Mendota Heights	Lake Augusta Resident
Tom Boudewyns	Mendota Heights	Lake Augusta Resident
Kitty Haight	Mendota Heights	Lake Augusta Resident
Tom Kovarik	Mendota Heights	Lake Augusta Resident
David Korte	Mendota Heights	Landscaping for Clean Water
Chris Boerboom	West St. Paul	Landscaping for Clean Water
Colleen Corrigan	St. Paul	Landscaping for Clean Water
Emily Tobias	Inver Grove Heights	Landscaping for Clean Water
Cynthia Lonquist	Mendota Heights	Landscaping for Clean Water
Steve Errante	Inver Grove Heights	Landscaping for Clean Water
Crista Flodquist	South St. Paul	Landscaping for Clean Water
Erik Peterson	Mendota Heights	LMRWMO Water Steward
Leslie Pilgrim	Mendota Heights	LMRWMO Water Steward
Analiese Miller	West St. Paul	LMRWMO Water Steward
Dawn Gaetke	Inver Grove Heights	LMRWMO Water Steward
Connie Lacombe	West St. Paul	Other
Lauren Delaney	Mendota Heights	Other
Jacqueline Hamilton	West St. Paul	Other