



## Board of Managers Meeting Agenda

**Wednesday - August 10<sup>th</sup>, 2022 - 3:00 p.m.**

**Villa Del Sol – Community Room  
88 Cesar Chavez Street, Saint Paul, MN 55107**

1. Call Meeting to Order
  - 1.1 Public Comment / Introductions  
Audience members may address the Board regarding items not on the agenda. Please limit to three minutes.
  - 1.2 Identification of Voting Board Members
  - 1.3 Approval of Agenda\* (Additions/Corrections/Deletions) Action
2. Approve July 13<sup>th</sup>, 2022 Meeting Minutes - Chair\* Action
3. Approve August 10<sup>th</sup>, 2022 Financial Summary & Invoices - Treasurer\* Action
4. Review and Discuss Proposed Updates to LMRWMO Joint Powers Agreement - SWCD\* Discussion/Action
5. Watershed Management Plan Update
  - 5.1 Plan Update Status - Barr Information
  - 5.2 Recap of Activities Since Last Board Meeting - Barr Information
  - 5.3 Review Marked-Up Draft Watershed Plan - Barr\*\* Information
6. Updates & Handouts
  - 6.1 Illicit Discharge Video Status - SWCD\* Information
  - 6.2 Update 2022 LMRWMO Board Meeting Schedule - SWCD\* Information
7. Other Member City Updates
8. Agenda Items for Next Meeting: September 14<sup>th</sup>, 2022 – Villa Del Sol, Saint Paul
9. Adjourn

\* Materials included in full packet

\*\* Materials available separately on website:

<https://lmrwmo.org/about-us/meeting-information/>



## **Board of Managers Meeting Minutes**

**Wednesday - July 13<sup>th</sup>, 2022 - 3:00 p.m.**

**Veterans Memorial Community Center – Inver Grove Heights**

### **Managers and Alternates in Attendance:**

Sheila Vanney, West St. Paul  
Dawn Gaetke, Inver Grove Heights  
Daniel Anderson, South St. Paul  
Dan Halvorsen, Sunfish Lake

Jill Smith, Mendota Heights  
Michael Randle, South St. Paul  
Lyle Hanzal, Lilydale  
Shannon Nelson, Sunfish Lake

### **Advisors and Others in Attendance:**

Ryan Ruzek, Mendota Heights  
Pat Murphy, Saint Paul  
Brian Connolly, Inver Grove Heights  
Greg Williams, Barr Engineering

Krista Spreiter, Mendota Heights  
Cody Joos, West St. Paul  
Craig Reller, Inver Grove Heights  
Joe Barten, Dakota County SWCD

#### **1. Call Meeting to Order**

##### **1.1 Public Comment / Introductions**

Audience members may address the Board regarding items not on the agenda.

##### **1.2 Approval of Agenda\* (Additions/Corrections/Deletions)**

**Motion** by Gaetke to approve the agenda, second by Halvorsen; motion passed.

#### **2. Approve June 8<sup>th</sup>, 2022 Meeting Minutes**

**Motion** by Gaetke to approve the previous meeting minutes, second by Vanney; motion passed.

#### **3. Approve July 13<sup>th</sup>, 2022 Financial Summary & Invoices**

Spreiter provided a summary of the financial information.

**Motion** by Hanzal to approve the financial summary, second by Vanney; motion passed.

#### **4. Approve Liability Coverage Waiver**

Barten noted that in all past actions, the Board has chosen to not waive the statutory limits on liability.

**Motion** by Smith to authorize the Administrator to submit the waiver to the League of MN Cities and not waive the liability limits, second by Hanzal; motion passed.

## **5. Review Draft Watershed Management Plan**

The Board discussed the draft plan and provided feedback on plan content. Barten noted that he has not yet had time to provide the necessary level of thorough feedback on the large document. Anderson requested a marked up version of the final submitted plan for the August meeting.

**Motion** by Vanney to approve submittal of the draft plan for 60-day Agency review, pending incorporation of minor edits from and final approval by the LMRWMO Administrator, second by Gaetke; motion passed with one nay vote by Halvorsen.

Halvorsen voiced concerns regarding issues in the city of Sunfish Lake regarding the City/LMRWMO requirements for permanent stormwater management on newly constructed homes on Sunfish Lake. There was discussion on the differences and overlap between State and city requirements and the minimum requirements set by the LMRWMO for permanent stormwater management. It was offered for Barr Engineering to provide a memo that could help clarify the requirements and roles of permitting such projects in the LMRWMO.

**Motion** by Gaetke to direct Barr Engineering staff to prepare a memorandum which clarifies regulatory requirements for permanent stormwater management as they relate to State, WMO, and local permitting, second by Vanney; motion passed.

## **6. Other Member City Updates**

Member City staff provided updates on current or upcoming projects.

## **7. Agenda Items for Next Meeting: August 10<sup>th</sup>, 2022**

## **8. Meeting adjourned at 4:30 pm**



**FINANCIAL SUMMARY**  
**July 14, 2022 to August 10, 2022**

<b><u>Beginning Balance - Key Community Bank</u></b>				<b>\$225,698.47</b>
<i>Interest</i>				+
				+
 <i>Deposits</i>				 +
 To be approved at this meeting:				
<b><u>Key Community Bank:</u></b>				
<i>Bank Fee</i>				-
3757	8/10/2022	Campbell Knutson		-\$360.20
3758	8/10/2022	Dakota County Soil & Water Conservation District		-\$22,043.50
3759	8/10/2022	Barr Engineering		-\$16,508.44
				-
				-
 <b><u>Available Balance at Key Community Bank</u></b>				 <b><u>\$186,786.33</u></b>
<hr/>				
<b><u>Gateway Bank Accounts:</u></b>				
<u>Savings</u>		<i>Balance</i>		\$71,566.25
<i>Deposits</i>	6/30/2022	June 2022 Interest	+	\$47.54
<i>Savings Ending Balance</i>				<b><u>\$71,613.79</u></b>
<u>Checking</u>		<i>Balance</i>		\$1,000.00
<i>Checking Ending Balance</i>			-	<b><u>\$1,000.00</u></b>
 <b><u>Available Balance at Gateway Bank</u></b>				 <b><u>\$72,613.79</u></b>
<hr/>				
<b><u>Available Balance - Key Community &amp; Gateway Banks</u></b>				<b><u><u>\$259,400.12</u></u></b>

**CAMPBELL KNUTSON**  
**Professional Association**  
**Attorneys at Law**  
**Federal Tax I.D. #41-1562130**  
**Grand Oak Office Center I**  
**860 Blue Gentian Road, Suite 290**  
**Eagan, Minnesota 55121**  
**(651) 452-5000**

Lower Mississippi River WMO  
c/o Nancy Bauer  
City of Mendota Heights  
1101 Victoria Curve  
Mendota Heights MN 55118

Page: 1  
June 30, 2022  
Account # 601-0000G  
80

RE: GENERAL SERVICES  
RENDERED TO DATE:

			HOURS	
06/06/2022	JJJ	Emails Joe re: agreement draft with WSB, follow-ups.	0.40	68.00
06/07/2022	JMO	Review email and attachments; prepare initial draft of Professional Services Agreement with WSB regarding Interstate Valley Creek Stabilization and Volume Reduction Feasibility Study; email document to Joe B.	1.70	136.00
06/14/2022	JJJ	Emails Joe re: WSB contract, review and respond.	0.60	102.00
06/15/2022	JJJ	Emails Joe re: WSB contract, professional liability insurance deductible issue.	0.30	51.00
		AMOUNT DUE	3.00	357.00
06/07/2022		Photocopy expense.		3.20
		TOTAL DISBURSEMENTS		3.20
		TOTAL CURRENT WORK		360.20
		PREVIOUS BALANCE		\$765.80
06/28/2022		Payment - thank you		-554.40
		TOTAL AMOUNT DUE		<u>\$571.60</u>

-211.60 7/13  
\$ 360.20

Amounts due over 30 days will be subject to a finance charge of .5% per month (or an annual rate of 6%). Minimum charge - 50 cents.



**Dakota County Soil & Water  
Conservation District**

**4100 220th Street West, Ste 102  
651-480-7777  
Farmington, MN 55024**

# Invoice

DATE	INVOICE #
7/26/2022	3212

BILL TO

Lower Mississippi River WMO  
City of Mendota Heights  
Nancy Bauer  
1101 Victoria Curve  
Mendota Heights, MN 55118

Reference

TERMS
Net Due in 30 Days

ITEM CODE	DESCRIPTION	HOURS	RATE	AMOUNT
	April - June 2022			
Lower Mississi...	ADMINISTRATION: Board Meeting Coordination and Follow-Up (April 13, May 11, June 8). Annual Report and Newsletter Prepared. Audit Coordination. IDDE Training Video Meeting. Interstate Trucking Ravine Erosion Coordination. JPA Update. Metropolitan Council Priority Waters Open House and Comments. St. Paul Staff Meeting with A. Hogg. Sunfish Lake Residents Presentation and Meeting (05/21/2022). Thompson Lake Spill Coordination. West Side SWA Coordination with Ramsey Conservation District.	74.5	85.00	6,332.50
Lower Mississi...	Watershed Management Plan Update Plan Review and Comment, Coordinate with Barr, CAC Meeting Coordination. Presentation to West St. Paul Environmental Committee.	23.5	85.00	1,997.50
Lower Mississi...	Printing, Paper, Postage Expense		50.00	50.00
Lower Mississi...	EDUCATION AND OUTREACH: Landscaping for Clean Water Workshops: Introductory, Design, Maintenance (50% of Annual Workplan)		3,400.00	3,400.00
Lower Mississi...	Website Updates	4.5	85.00	382.50
Lower Mississi...	General City of St. Paul Presentation and Preparation, Rogers Lake Presentation Coordination.	13.5	85.00	1,147.50
Lower Mississi...	TECHNICAL ASSISTANCE: Landscaping for Clean Water Grants: Deziel		250.00	250.00

Thank you.

**Total**





## DEZIEL

# RESIDENTIAL NATIVE GARDEN

DAKOTA COUNTY

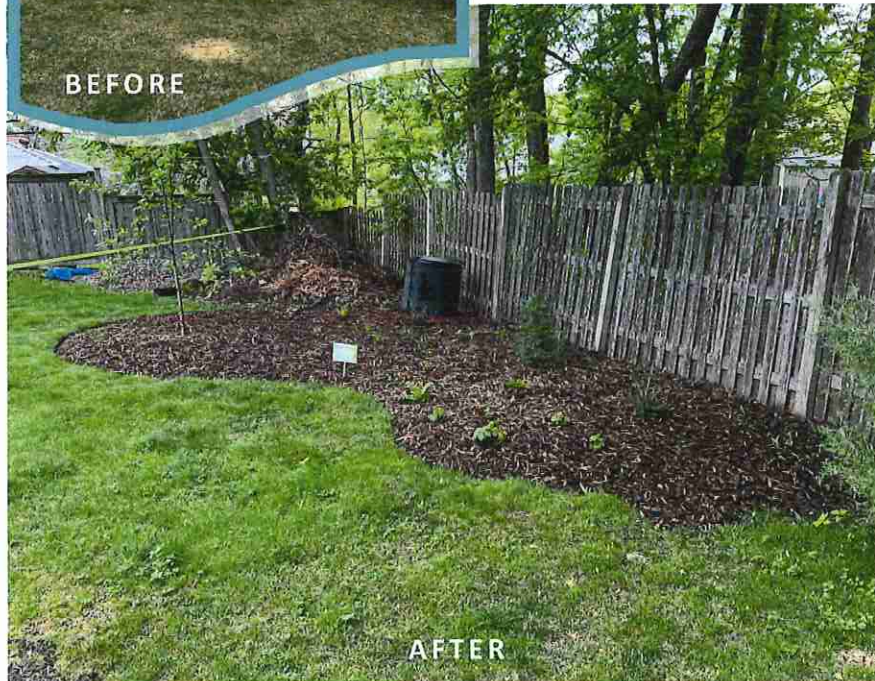


— SOIL & WATER —  
CONSERVATION DISTRICT



BEFORE

A native garden, also called natural landscaping, uses plants, trees and grasses that are suitable for growth in a particular geographical area



AFTER

**PROJECT:** Installation of a 100 sq. ft. residential native garden.

**COST:** Project materials cost estimated at \$354

**FUNDING:** Landowners receive a \$250 Landscaping for Clean Water grant as well as technical assistance provided by the Dakota County Soil and Water Conservation District

**LMR WMO**  
LOWER MISSISSIPPI RIVER  
WATERSHED MANAGEMENT ORGANIZATION

**LOCATION:**

West Kraft Road  
West St Paul



**PRACTICE:**

- Native Garden

**BENEFITS:**

- Runoff volume reduction
- Slope stabilization
- Improved wildlife habitat
- Opportunity for public education and outreach
- Improved aesthetics

**PARTNERS:**

- Lower Mississippi River Watershed Management Organization

**WATERSHED:**

- Lower Mississippi River

**INSTALLATION:**

- Spring 2022





# Invoice

## Dakota County Soil & Water Conservation District

4100 220th Street West, Ste 102  
651-480-7777  
Farmington, MN 55024

DATE	INVOICE #
7/26/2022	3213

BILL TO

Lower Mississippi River WMO  
City of Mendota Heights  
Nancy Bauer  
1101 Victoria Curve  
Mendota Heights, MN 55118

Reference

TERMS

Net Due in 30 Days

ITEM CODE	DESCRIPTION	HOURS	RATE	AMOUNT
LMR CWF WBF	FY19 Watershed Based Funding Grant April 3, 2022 to June 25, 2022			
LMR CWF WBF	GRANT ADMINISTRATION: Review grant documents with legal counsel and consultants. Interstate Valley Creek contract, JPA prepared. (7.00 hours)		567.00	567.00
LMR CWF WBF	EDUCATION PROGRAMS - PROJECT DEVELOPMENT: Bolton and Menk Scope Training Coordination. Young Env. Consulting Scope Education Coordination. Kickoff meeting and with Vahan to determine scope of translated materials. Finalize MPCA agreement. (28.00)		2,268.00	2,268.00
LMR CWF WBF	EDUCATION PROGRAMS - STENCILING PROGRAM IMPLEMENTATION: (5.50 Hours)		445.50	445.50
LMR CWF WBF	LAKE AUGUSTA STUDY- PROJECT DEVELOPMENT: Lake Augusta feasibility study kickoff meeting. (4.00 Hours)		324.00	324.00
LMR CWF WBF	INTERSTATE VALLEY CREEK - PROJECT DEVELOPMENT: Request for Proposal questions, replies, review, ranking, JPA, City coordination. (31.50)		2,551.50	2,551.50
			<b>Total</b>	



# Invoice

## Dakota County Soil & Water Conservation District

4100 220th Street West, Ste 102  
651-480-7777  
Farmington, MN 55024

DATE	INVOICE #
7/26/2022	3213

BILL TO

Lower Mississippi River WMO  
City of Mendota Heights  
Nancy Bauer  
1101 Victoria Curve  
Mendota Heights, MN 55118

Reference

TERMS

Net Due in 30 Days

ITEM CODE	DESCRIPTION	HOURS	RATE	AMOUNT
	76.00 Hours at BWSR Required Billable Rate.			
			<b>Total</b>	<b>\$6,156.00</b>



# INVOICE

**Barr Engineering Co.**  
**4300 MarketPointe Drive, Suite 200**  
**Minneapolis, MN 55435**  
**Phone: 952-832-2600; Fax: 952-832-2601**  
**FEIN #: 41-0905995 Inc: 1966**

**Remittance address:**  
**Lockbox 446104**  
**PO Box 64825**  
**St Paul, MN 55164-0825**

Mr. Joe Barten  
 Lower Mississippi River Water Mgmt. Org.  
 c/o Dakota County SWCD  
 Suite 102  
 4100 220th Street West  
 Farmington, MN 55024

July 18, 2022  
 Invoice No: 23191436.00 - 20

<b>Total this Invoice</b>	<b>\$4,443.50</b>
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**Regarding: Fourth generation update to the Lower Mississippi River WMO Watershed Management Plan**

The following invoice is for professional services related to the above project, which include:

- Updating watershed data and inventory section
- Updating Plan figures per Administrator comments
- Revising goal and policy sections per Board of Manager feedback
- Revising draft Plan document text and tables
- General communicating with LMRWMO Administrator and project management

Job	Task	Contract Budget	Previously Billed	Invoice Amount	Total Billed	Balance
ENG - Stakeholder Engagement	1A0	\$ 1,210.00	\$ 2,162.00		\$ 2,162.00	\$ (952.00)
	1B0	\$ 2,930.00	\$ 3,865.00		\$ 3,865.00	\$ (935.00)
	1C0	\$ 1,550.00	\$ 898.50		\$ 898.50	\$ 651.50
	1D0	\$ -	\$ -		\$ -	\$ -
	1E0	\$ 3,580.00	\$ -		\$ -	\$ 3,580.00
	1F0	\$ 3,520.00	\$ 818.00		\$ 818.00	\$ 2,702.00
	1G0	\$ 4,880.00	\$ 4,861.50		\$ 4,861.50	\$ 18.50
	1H0	\$ 3,170.00	\$ 3,519.50		\$ 3,519.50	\$ (349.50)
PLAN - Prepare Draft Plan	2A0	\$ 6,890.00	\$ 5,440.00	\$ 1,712.50	\$ 7,152.50	\$ (262.50)
	2B0	\$ 6,730.00	\$ 1,237.50	\$ 1,348.50	\$ 2,586.00	\$ 4,144.00
	2C0	\$ 6,840.00	\$ 7,614.00	\$ 18.50	\$ 7,632.50	\$ (792.50)
	2D0	\$ 7,540.00	\$ 2,867.50	\$ 279.00	\$ 3,146.50	\$ 4,393.50
	2E0	\$ 7,710.00	\$ 1,038.50	\$ 1,085.00	\$ 2,123.50	\$ 5,586.50
REV - Review and Adoption	3A0	\$ 4,240.00	\$ -		\$ -	\$ 4,240.00
	3B0	\$ 3,600.00	\$ -		\$ -	\$ 3,600.00
	3C0	\$ -	\$ -		\$ -	\$ -
	3D0	\$ 5,000.00	\$ -		\$ -	\$ 5,000.00
	3E0	\$ 2,260.00	\$ -		\$ -	\$ 2,260.00
<b>Total</b>		\$ 71,650.00	\$ 34,322.00	\$ 4,443.50	\$ 38,765.50	\$ 32,884.50

**Professional Services from May 21, 2022 to June 17, 2022**

Job	PLAN	Prepare Draft Plan
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Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Project	23191436.00	LMRWMO 4th Generation Plan	Invoice	20
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Task 2A0 aggregate data and update inventory

**Labor Charges**

	Hours	Rate	Amount	
Engineer / Scientist / Specialist III Williams, Sterling	8.00	155.00	1,240.00	
Engineer / Scientist / Specialist I Long, Colleen	4.50	105.00	472.50	
	12.50		1,712.50	
<b>Subtotal Labor</b>				<b>1,712.50</b>
		<b>Task Subtotal</b>		<b>\$1,712.50</b>

Task 2B0 establish measurable goals

**Labor Charges**

	Hours	Rate	Amount	
Engineer / Scientist / Specialist III Williams, Sterling	8.70	155.00	1,348.50	
	8.70		1,348.50	
<b>Subtotal Labor</b>				<b>1,348.50</b>
		<b>Task Subtotal</b>		<b>\$1,348.50</b>

Task 2C0 review policies and performance stds

**Labor Charges**

	Hours	Rate	Amount	
Vice President Kieffer, Janna	.10	185.00	18.50	
	.10		18.50	
<b>Subtotal Labor</b>				<b>18.50</b>
		<b>Task Subtotal</b>		<b>\$18.50</b>

Task 2D0 updated targeted implementation

**Labor Charges**

	Hours	Rate	Amount	
Engineer / Scientist / Specialist III Williams, Sterling	1.80	155.00	279.00	
	1.80		279.00	
<b>Subtotal Labor</b>				<b>279.00</b>
		<b>Task Subtotal</b>		<b>\$279.00</b>

Task 2E0 compile draft plan and executive summary

**Labor Charges**

	Hours	Rate	Amount	
Engineer / Scientist / Specialist III Williams, Sterling	7.00	155.00	1,085.00	
	7.00		1,085.00	
<b>Subtotal Labor</b>				<b>1,085.00</b>



Project	23191436.00	LMRWMO 4th Generation Plan	Invoice	20
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**Task Subtotal** **\$1,085.00**

**Job Subtotal** **\$4,443.50**

**Total this Invoice** **\$4,443.50**

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact Greg Williams, your Barr project manager at 952.832.2945 or email at [gwilliams@barr.com](mailto:gwilliams@barr.com).

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By:   
Janna Kieffer

Project	23191436.00	LMRWMO 4th Generation Plan	Invoice	20
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## Billing Backup

Monday, July 18, 2022

Barr Engineering Co.

Invoice 20 Dated 7/18/2022

7:55:53 AM

Job	PLAN	Prepare Draft Plan
Task	2A0	aggregate data and update inventory

### Labor Charges

			Hours	Rate	Amount
Engineer / Scientist / Specialist III					
Engineer / Scientist / Specialist III					
SGW	Williams, Sterling	6/15/2022	2.00	155.00	310.00
	edits to watershed data				
SGW	Williams, Sterling	6/17/2022	6.00	155.00	930.00
	edits to watershed data				
Engineer / Scientist / Specialist I					
Engineer / Scientist / Specialist I					
CML3	Long, Colleen	6/16/2022	.50	105.00	52.50
	GIS - plan figures				
CML3	Long, Colleen	6/17/2022	4.00	105.00	420.00
	GIS - plan figures				
			12.50		1,712.50
<b>Subtotal Labor</b>					<b>1,712.50</b>
<b>Task Subtotal</b>					<b>\$1,712.50</b>

Task	2B0	establish measurable goals
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### Labor Charges

			Hours	Rate	Amount
Engineer / Scientist / Specialist III					
Engineer / Scientist / Specialist III					
SGW	Williams, Sterling	6/2/2022	1.20	155.00	186.00
	edits to goal text				
SGW	Williams, Sterling	6/3/2022	3.20	155.00	496.00
	edits to goal text				
SGW	Williams, Sterling	6/7/2022	1.20	155.00	186.00
	edits to goals and policies				
SGW	Williams, Sterling	6/10/2022	3.10	155.00	480.50
	edits to goals and policies				
			8.70		1,348.50
<b>Subtotal Labor</b>					<b>1,348.50</b>
<b>Task Subtotal</b>					<b>\$1,348.50</b>

Task	2C0	review policies and performance stds
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Project	23191436.00	LMRWMO 4th Generation Plan	Invoice	20
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#### Labor Charges

			Hours	Rate	Amount	
Vice President						
	Vice President					
JMK2	Kieffer, Janna	5/23/2022	.10	185.00	18.50	
	invoice review					
			.10		18.50	
	<b>Subtotal Labor</b>					<b>18.50</b>
				<b>Task Subtotal</b>		<b>\$18.50</b>

Task 2D0 updated targeted implementation

#### Labor Charges

			Hours	Rate	Amount	
Engineer / Scientist / Specialist III						
	Engineer / Scientist / Specialist III					
SGW	Williams, Sterling	6/2/2022	1.80	155.00	279.00	
	edits to implementation narrative					
			1.80		279.00	
	<b>Subtotal Labor</b>					<b>279.00</b>
				<b>Task Subtotal</b>		<b>\$279.00</b>

Task 2E0 compile draft plan and executive summary

#### Labor Charges

			Hours	Rate	Amount	
Engineer / Scientist / Specialist III						
	Engineer / Scientist / Specialist III					
SGW	Williams, Sterling	6/16/2022	7.00	155.00	1,085.00	
	edits to draft plan tables, figures					
			7.00		1,085.00	
	<b>Subtotal Labor</b>					<b>1,085.00</b>
				<b>Task Subtotal</b>		<b>\$1,085.00</b>
				<b>Job Subtotal</b>		<b>\$4,443.50</b>
				<b>Total this Project</b>		<b>\$4,443.50</b>
				<b>Total this Report</b>		<b>\$4,443.50</b>



# INVOICE

Barr Engineering Co.  
4300 MarketPointe Drive, Suite 200  
Minneapolis, MN 55435  
Phone: 952-832-2600; Fax: 952-832-2601  
FEIN #: 41-0905995 Inc: 1966

**Remittance address:**  
**Lockbox 446104**  
**PO Box 64825**  
**St Paul, MN 55164-0825**

Ms. Nancy Bauer  
Lower Mississippi River Water Mgmt. Org.  
City of Mendota Heights  
1101 Victoria Curve  
Mendota Heights, MN 55118

July 18, 2022  
Invoice No: 23190078.00 - 248

<b>Total this Invoice</b>	<b>\$657.00</b>
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## Regarding: Watershed Management Organization

The following invoice is for professional services related to the above project, which include:

- Reviewing revisions to the City of Mendota Local Water Management Plan
- Drafting memoranda for June Board meeting packet
- Preparing for, and attending the June 8, 2022 Board of Managers meeting
- Communicating with LMRWMO Administrator and project management

## Professional Services from May 21, 2022 to June 17, 2022

Job	2020	2020 Engineering Services
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Task	001	Board Meetings
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### Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist III			
Williams, Sterling	2.50	155.00	387.50
	2.50		387.50
<b>Subtotal Labor</b>			<b>387.50</b>
		<b>Task Subtotal</b>	<b>\$387.50</b>

Task	002	Technical Assistance
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### Labor Charges

	Hours	Rate	Amount
Vice President			
Kieffer, Janna	.20	185.00	37.00
Engineer / Scientist / Specialist III			
Williams, Sterling	1.50	155.00	232.50
	1.70		269.50
<b>Subtotal Labor</b>			<b>269.50</b>

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.



Project	23190078.00	Lower Mississippi River	Invoice	248
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**Task Subtotal** \$269.50


**Job Subtotal** \$657.00

**Total this Invoice** \$657.00

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact your Barr Project Manager, Janna M. Kieffer Phone: 952-832-2785 or E-Mail: [jkieffer@barr.com](mailto:jkieffer@barr.com).

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By: \_\_\_\_\_



Janna Kieffer

# Billing Backup

Monday, July 18, 2022

Barr Engineering Co. Invoice 248 Dated 7/18/2022 7:49:01 AM

Job	2020	2020 Engineering Services
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Task	001	Board Meetings
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## Labor Charges

			Hours	Rate	Amount
Engineer / Scientist / Specialist III					
Engineer / Scientist / Specialist III					
SGW	3 - Williams, Sterling	6/8/2022	2.50	155.00	387.50
	Prep for and attend 6/8 LMRWMO meeting		2.50		387.50
<b>Subtotal Labor</b>					<b>387.50</b>

**Task Subtotal \$387.50**

Task	002	Technical Assistance
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## Labor Charges

			Hours	Rate	Amount
Vice President					
Vice President					
JMK2	1 - Kieffer, Janna	5/23/2022	.10	185.00	18.50
	invoice				
JMK2	1 - Kieffer, Janna	5/24/2022	.10	185.00	18.50
	invoice review				
Engineer / Scientist / Specialist III					
Engineer / Scientist / Specialist III					
SGW	3 - Williams, Sterling	6/2/2022	1.50	155.00	232.50
	?final review mendota plan and memo		1.70		269.50
<b>Subtotal Labor</b>					<b>269.50</b>

**Task Subtotal \$269.50**

**Job Subtotal \$657.00**

**Total this Project \$657.00**

**Total this Report \$657.00**



# INVOICE

Barr Engineering Co.  
4300 MarketPointe Drive, Suite 200  
Minneapolis, MN 55435  
Phone: 952-832-2600; Fax: 952-832-2601  
FEIN #: 41-0905995 Inc: 1966

**Remittance address:**  
**Lockbox 446104**  
**PO Box 64825**  
**St Paul, MN 55164-0825**

Mr. Joe Barten  
Lower Mississippi River Water Mgmt. Org.  
c/o Dakota County SWCD  
Suite 102  
4100 220th Street West  
Farmington, MN 55024

July 19, 2022  
Invoice No: 23191476.00 - 4

<b>Total this Invoice</b>	<b>\$11,407.94</b>
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## Regarding: Lake Augusta Water Quality Improvement and Outlet Feasibility Study

This invoice is for professional services, which include the following:

- Reconnaissance site visits and planning stormwater monitoring equipment installation at each site
- Securing supplies and watershed monitoring equipment installation
- Maintaining lake level gage and logger
- Completed lake water quality monitoring event on June 7, 2022
- Compiling monitoring results and completing quality checks
- Met to develop/finalize client service plan
- Internal communications, invoicing and project management

Task Number	Task	Budget	Current Invoice	Previously Invoiced	Total Billed	Remaining Budget	% Billed
1	Lake August Monitoring	\$13,000.00	\$2,556.70	\$1,550.79	\$4,107.49	\$8,892.51	32%
2	Watershed Monitoring	\$18,000.00	\$7,979.24	\$90.00	\$8,069.24	\$9,930.76	45%
3	Background and GIS Mapping	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0%
4	Watershed modeling	\$9,500.00	\$0.00	\$0.00	\$0.00	\$9,500.00	0%
5	In-lake modeling	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0%
6	Feasibility analysis/reporting	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0%
7	Meetings/presentation	\$10,000.00	\$872.00	\$0.00	\$872.00	\$9,128.00	9%
<b>Total</b>		<b>\$86,500.00</b>	<b>\$11,407.94</b>	<b>\$1,640.79</b>	<b>\$13,048.73</b>	<b>\$73,451.27</b>	

## Professional Services from May 21, 2022 to June 17, 2022

Job	0001	Lake Augusta Feasibility Study
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Task	001	Lake Augusta monitoring
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## Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist III			
Olson, Terri	1.20	155.00	186.00
Engineer / Scientist / Specialist II			
Bonick, Christopher	6.00	135.00	810.00
Technician II			
Melmer, David	8.40	95.00	798.00
Novack, John	4.10	105.00	430.50

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

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Support Personnel II

Treanor, Margaret	1.10	120.00	132.00
	20.80		2,356.50

**Subtotal Labor** **2,356.50**

**Subconsultant Charges**

Subconsultants

6/2/2022	RMB Environmental Laboratories Inc	121.00
6/6/2022	RMB Environmental Laboratories Inc	79.20

**Subtotal Subconsultant** **200.20**

**Task Subtotal** **\$2,556.70**

Task	002	Watershed monitoring
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**Labor Charges**

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV			
Wilson, Gregory	6.00	180.00	1,080.00
Engineer / Scientist / Specialist II			
Bonick, Christopher	7.50	135.00	1,012.50
Technician II			
Melmer, David	27.60	95.00	2,622.00
Technician I			
VanDeWeghe, Alexander	6.70	70.00	469.00
Support Personnel II			
Carpenter, Jeffrey	3.00	120.00	360.00
Hutson, Jeremy	.40	120.00	48.00
	51.20		5,591.50

**Subtotal Labor** **5,591.50**

**Expense Charges**

Materials / Equipment

6/2/2022	McMaster Carr Supply Co	961.60
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**Subtotal Expenses** **961.60**

**Unit Charges**

Hand Held Velocity Flow Meter	1.0 day @ 40.50	40.50
Vehicle (Mileage)	223.0 miles @ 0.585	130.46
Water Quality Meter (YSI 556 MPS)	1.0 day @ 85.00	85.00
Confined Space Rescue Retrieval Kit	0.5 days @ 295.00	147.50
Depth Sensor/Flow Meter only	1.0 day @ 30.00	30.00
Depth Sensor/Flow Meter only	28.0 days @ 18.00	504.00
MX4 - O2 LEL H2S & CO 4 Gas Meter	0.5 days @ 45.00	22.50
Real-Time Kinematic (RTK) GPS Survey Sys	1.0 hour @ 28.00	28.00
Survey Set (Level Tripod Rod)	0.5 days @ 20.75	10.38
Barr Owned Vehicle Use	4.0 days @ 95.00	380.00
Canoe	0.5 days @ 32.00	16.00
Ice (per bag)	1.0 ea @ 2.50	2.50
Kemmerer Vertical Bottle Sampler	0.5 days @ 33.50	16.75



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Environmental Equipment Shelter	7.0 days @ 1.65	11.55	
Other Dedicated Equipment (+ 15%)	1.0 ea @ 1.00	1.00	
<b>Subtotal Units</b>			<b>1,426.14</b>
	<b>Task Subtotal</b>		<b>\$7,979.24</b>

Task 007 Meetings/presentation

**Labor Charges**

	Hours	Rate	Amount
Vice President			
Kieffer, Janna	1.60	185.00	296.00
Engineer / Scientist / Specialist IV			
Wilson, Gregory	3.20	180.00	576.00
	4.80		872.00
<b>Subtotal Labor</b>			<b>872.00</b>
	<b>Task Subtotal</b>		<b>\$872.00</b>
	<b>Job Subtotal</b>		<b>\$11,407.94</b>
	<b>Total this Invoice</b>		<b>\$11,407.94</b>

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact Greg Williams, your Barr project manager at 952.832.2945 or email at [gwilliams@barr.com](mailto:gwilliams@barr.com).

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By:



Janna Kieffer

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## Billing Backup

Tuesday, July 19, 2022

Barr Engineering Co. Invoice 4 Dated 7/19/2022 7:40:41 AM

Job 0001 Lake Augusta Feasibility Study

Task 001 Lake Augusta monitoring

### Labor Charges

			Hours	Rate	Amount
Engineer / Scientist / Specialist III					
TAO	Olson, Terri	5/24/2022	.20	155.00	31.00
	Report review				
TAO	Olson, Terri	5/25/2022	.10	155.00	15.50
	DJM bottle order				
TAO	Olson, Terri	5/26/2022	.10	155.00	15.50
	Bottle order				
TAO	Olson, Terri	5/27/2022	.50	155.00	77.50
	Bottle orders				
TAO	Olson, Terri	6/6/2022	.20	155.00	31.00
	Report review				
TAO	Olson, Terri	6/10/2022	.10	155.00	15.50
	Log-in review				
Engineer / Scientist / Specialist II					
CJB	Bonick, Christopher	5/26/2022	5.00	135.00	675.00
CJB	Bonick, Christopher	5/27/2022	1.00	135.00	135.00
	Flow monitoring equip install in storm sewer. Field measurements and design on weir in channel.				
Technician II					
DJM	Melmer, David	5/25/2022	.60	95.00	57.00
	Monitoring season Lake WQ bottle orders				
DJM	Melmer, David	5/29/2022	.10	95.00	9.50
DJM	Melmer, David	6/2/2022	1.50	95.00	142.50
	Set lake Augusta BM and Survey Gage				
DJM	Melmer, David	6/3/2022	5.30	95.00	503.50
	prep--weir supplies, site del--heavy sand bags/ 4x8 plywood/bolts purchase/stock pile equip.				
DJM	Melmer, David	6/4/2022	.50	95.00	47.50
	rentals/lake prep--load for 6/7 wq				
DJM	Melmer, David	6/4/2022	.40	95.00	38.00
	unload v notch weir boards/finish staging install equip.				
JFN	Novack, John	6/2/2022	2.00	105.00	210.00
	Augusta (DJM) set BM and level to staff gage, pdf,				
JFN	Novack, John	6/7/2022	2.10	105.00	220.50
	Augusta WQ (DJM) augusta wq,				
Support Personnel II					
MST	Treanor, Margaret	5/27/2022	.30	120.00	36.00
	Post 1 chain-of-custody in the QC Tracking Database system; file 1 chain-of-custody & data email in the Client project file folders on the P:\drive; email COC datalink to the project team.				

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MST Treanor, Margaret 6/5/2022 .40 120.00 48.00  
Post 1 lab report & 1 lab invoice in the QC Tracking Database system; file 1 lab report, 1 lab invoice & data email in the Client project file folders on the P:\drive; file 1 EQUIS EDD in the laboratory file folder on the S:\drive; email 1 lab report datalink to the project team.

MST Treanor, Margaret 6/8/2022 .40 120.00 48.00  
Post 1 lab report in the QC Tracking Database system; file 1 lab report, 1 lab invoice & data email in the Client project file folders on the P:\drive; file 1 EQUIS EDD in the laboratory file folder on the S:\drive; email 1 lab report datalink to the project team.

20.80 2,356.50

**Subtotal Labor**

**2,356.50**

**Subconsultant Charges**

**Subconsultants**

AP 412366 6/2/2022 RMB Environmental Laboratories Inc / 121.00  
Invoice: B005317, 6/2/2022  
AP 412368 6/6/2022 RMB Environmental Laboratories Inc / 79.20  
Invoice: B005450, 6/6/2022

**Subtotal Subconsultant**

**200.20**

**200.20**

**Task Subtotal**

**\$2,556.70**

Task 002 Watershed monitoring

**Labor Charges**

			Hours	Rate	Amount
Engineer / Scientist / Specialist IV					
GJW	Wilson, Gregory	5/22/2022	1.00	180.00	180.00
GJW	Wilson, Gregory	5/23/2022	1.00	180.00	180.00
GJW	Wilson, Gregory	5/24/2022	1.00	180.00	180.00
GJW	Wilson, Gregory	5/27/2022	1.00	180.00	180.00
GJW	Wilson, Gregory	6/12/2022	.50	180.00	90.00
GJW	Wilson, Gregory	6/13/2022	.50	180.00	90.00
GJW	Wilson, Gregory	6/14/2022	.50	180.00	90.00
GJW	Wilson, Gregory	6/15/2022	.50	180.00	90.00
Engineer / Scientist / Specialist II					
CJB	Bonick, Christopher	6/2/2022	1.50	135.00	202.50
	Work with Jeff C. to build weir plate - create drawing and order sheet metal.				
CJB	Bonick, Christopher	6/10/2022	6.00	135.00	810.00
	Installation of flow monitoring weir.				
Technician II					
DJM	Melmer, David	5/24/2022	1.60	95.00	152.00
	prep for Ne Inlet flowmeter Install, shelter for SE wier intall				
DJM	Melmer, David	5/25/2022	2.30	95.00	218.50
	Site visit; NE/SE Inlets--storm event				
DJM	Melmer, David	5/26/2022	7.20	95.00	684.00
	Ne Inlet Flow meter install/SE Inlet--weir site visit for install measurents and planning				
DJM	Melmer, David	5/27/2022	1.20	95.00	114.00
	demob./prep for V notch weir install/forms				
DJM	Melmer, David	5/28/2022	.40	95.00	38.00
	sand bags				

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DJM	Melmer, David	6/10/2022	7.50	95.00	712.50
	V-notch weir and meter installation--field				
DJM	Melmer, David	6/11/2022	3.30	95.00	313.50
	weir check, additional sand/gravel/benotite down to site--2 trips--undermining--reinforce weir				
DJM	Melmer, David	6/12/2022	2.80	95.00	266.00
	h depot--sand/gravel--site visit: V-Notch weir inspection				
DJM	Melmer, David	6/16/2022	1.30	95.00	123.50
	V-Notch weir site check				
	Technician I				
ALV	VanDeWeghe, Alexander	6/10/2022	6.70	70.00	469.00
	v-notch weir installation				
	Support Personnel II				
JAC3	Carpenter, Jeffrey	6/3/2022	3.00	120.00	360.00
	wier fabrication				
JDH	Hutson, Jeremy	5/24/2022	.40	120.00	48.00
	equipment prep for DJM				
			51.20		5,591.50
	Subtotal Labor				5,591.50
Expense Charges					
Materials / Equipment					
AP 412164	6/2/2022	McMaster Carr Supply Co / Invoice:		961.60	
		79138953, 6/2/2022			
	Subtotal Expenses				961.60
					961.60
Unit Charges					
	Hand Held Velocity Flow Meter		1.0 day @ 40.50		40.50
	Vehicle (Mileage)		223.0 miles @ 0.585		130.46
	Water Quality Meter (YSI 556 MPS)		1.0 day @ 85.00		85.00
	Confined Space Rescue Retrieval Kit		0.5 days @ 295.00		147.50
	Depth Sensor/Flow Meter only		1.0 day @ 30.00		30.00
	Depth Sensor/Flow Meter only		28.0 days @ 18.00		504.00
	MX4 - O2 LEL H2S & CO 4 Gas Meter		0.5 days @ 45.00		22.50
	Real-Time Kinematic (RTK) GPS Survey Sys		1.0 hour @ 28.00		28.00
	Survey Set (Level Tripod Rod)		0.5 days @ 20.75		10.38
	Barr Owned Vehicle Use		4.0 days @ 95.00		380.00
	Canoe		0.5 days @ 32.00		16.00
	Ice (per bag)		1.0 ea @ 2.50		2.50
	Kemmerer Vertical Bottle Sampler		0.5 days @ 33.50		16.75
	Environmental Equipment Shelter		7.0 days @ 1.65		11.55
	Other Dedicated Equipment (+ 15%)		1.0 ea @ 1.00		1.00
	Subtotal Units				1,426.14
					1,426.14
	Task Subtotal				\$7,979.24
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Task	007	Meetings/presentation			



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# **Labor Charges**

			Hours	Rate	Amount	
	Vice President					
JMK2	Kieffer, Janna	5/23/2022	.20	185.00	37.00	
	invoice review, CSP coord					
JMK2	Kieffer, Janna	6/1/2022	1.40	185.00	259.00	
	client kick-off and client service plan discussion					
	Engineer / Scientist / Specialist IV					
GJW	Wilson, Gregory	6/1/2022	3.20	180.00	576.00	
	Met w/ Joe; CSP development					
			4.80		872.00	
	<b>Subtotal Labor</b>					<b>872.00</b>
				<b>Task Subtotal</b>		<b>\$872.00</b>
				<b>Job Subtotal</b>		<b>\$11,407.94</b>
				<b>Total this Project</b>		<b>\$11,407.94</b>
				<b>Total this Report</b>		<b>\$11,407.94</b>

LMRWMO 2022 Budget & Financial Summary							2022 Monthly Revenue							
Revenue	Budget	Dec 9, 2021 - Jan 12, 2022	Jan 13 - Feb 9 2022	Feb 10 - Mar 9 2022	Mar 10 - April 13 2022	April 14 - May 11 2022	May 12 - June 8 2022	June 9 - July 13 2022	July 14 - Aug 10 2022	Aug 11 - Sept 14 2022		2022 Total	Variance	Percent Received
Dues from Members	\$115,735.00				\$62,116.27	\$53,619.29						\$115,735.56	(\$0.56)	100%
Interest	\$600.00	\$33.70	\$33.56	\$30.16	\$39.24	\$34.16	\$30.75	\$57.32	\$47.54			\$306.43	\$293.57	51%
LMCIT Rebate	\$500.00	\$920.00										\$920.00	(\$420.00)	184%
Combined Grant Income	\$131,975.00											\$0.00	\$131,975.00	0%
Subtotal Operating Revenue	\$248,810.00	\$953.70	\$33.56	\$30.16	\$62,155.51	\$53,653.45	\$30.75	\$57.32	\$47.54	\$0.00		\$116,961.99		
Grant Income	\$131,975.00													
2022 Monthly Expenses														
Expenses	Budget	Dec 9, 2021 - Jan 12, 2022	Jan 13 - Feb 9 2022	Feb 10 - Mar 9 2022	Mar 10 - April 13 2022	April 14 - May 11 2022	May 12 - June 8 2022	June 9 - July 13 2022	July 14 - Aug 10 2022	Aug 11 - Sept 14 2022		2022 Total	Remaining Budget	Percent Expended
Engineering/Technical Assistance														
Technical Assistance	\$5,500.00	\$156.00	\$411.00	\$697.50	\$110.50	\$53.00	\$217.50		\$269.50			\$1,915.00	\$6,000.00	35%
Meetings	\$6,000.00	\$300.00	\$750.00	\$341.00	\$542.50	\$544.50	\$790.50		\$387.50			\$3,656.00	\$6,500.00	61%
Watershed Plan Amendment	\$40,000.00	\$1,845.00	\$1,038.00	\$1,362.50	\$3,706.00	\$6,913.50	\$3,996.50		\$6,441.00			\$25,302.50	\$14,697.50	63%
Project Planning/Implementation														
Plan Implementation	\$5,000.00											\$0.00	\$5,000.00	0%
Landscaping for Clean Water Projects	\$12,000.00		\$4,500.00						\$750.00			\$5,250.00	\$6,750.00	44%
Water Monitoring <sup>4</sup>	\$22,000.00	\$2,660.00	\$2,115.75			\$935.00			\$1,827.50			\$7,538.25	\$14,461.75	34%
Ramsey County Subwatershed Analysis <sup>2</sup>	\$4,250.00											\$0.00	\$4,250.00	0%
Grant Matching Funds	\$4,640.00					\$3,040.00						\$3,040.00	\$1,600.00	66%
Education														
Landscaping for Clean Water Workshops	\$6,400.00								\$3,400.00			\$3,400.00	\$3,000.00	53%
MN Water Stewards Program	\$10,000.00		\$120.00	\$600.00		\$892.50						\$1,612.50	\$8,387.50	16%
Storwater Signage Program	\$2,500.00											\$0.00	\$2,500.00	0%
WMO Tabling/Event Materials	\$500.00											\$0.00	\$500.00	0%
General Education Requests	\$2,000.00					\$1,912.50			\$1,147.50			\$3,060.00	(\$1,060.00)	153%
Metro Watershed Partners	\$1,000.00		\$1,000.00									\$1,000.00	\$0.00	100%
Website Update / Maintenance <sup>3</sup>	\$4,000.00		\$1,380.00			\$5,305.00			\$382.50			\$7,067.50	(\$3,067.50)	177%
Board Education	\$500.00											\$0.00	\$500.00	0%
Administration														
General Administration	\$36,000.00	\$2.00	\$5,252.00	\$2.00	\$61.83	\$7,999.50		\$4.00	\$6,382.50			\$19,703.83	\$16,296.17	55%
Insurance	\$2,500.00											\$0.00	\$2,500.00	0%
Attorney and Audit	\$5,000.00				\$204.00	\$85.00	\$554.40	\$211.40	\$360.20			\$1,415.00	\$3,585.00	28%
Subtotal Operating Expenses	\$169,790.00	\$4,963.00	\$16,566.75	\$3,003.00	\$4,624.83	\$27,680.50	\$5,558.90	\$215.40	\$21,348.20	\$0.00		\$83,960.58	\$92,400.42	49%
Subtotal Grant Expenses	\$198,324.00	\$5,985.63	\$4,395.83	\$0.00	\$0.00	\$10,940.50	\$3,846.29	\$3,865.00	\$17,563.94	\$0.00		\$46,597.19	\$172,300.84	23%
Overall Fund Balance		\$263,000.97	\$242,071.95	\$239,099.11	\$296,629.79	\$311,662.24	\$302,287.80	\$298,264.72	\$259,400.12	\$259,400.12				
Total Grant Balance		\$112,870.37	\$108,474.54	\$108,474.54	\$108,474.54	\$97,534.04	\$93,687.75	\$89,822.75	\$72,258.81	\$72,258.81				
LMRWMO Operating Fund Balance		\$150,130.60	\$133,597.41	\$130,624.57	\$188,155.25	\$214,128.20	\$208,600.05	\$208,441.97	\$187,141.31	\$187,141.31				
Unencumbered Operating Fund Balance <sup>1</sup>		\$140,130.60	\$123,597.41	\$120,624.57	\$178,155.25	\$204,128.20	\$198,600.05	\$198,441.97	\$177,141.31	\$177,141.31				

Carryover Fund Balance from Dec. 8, 2021 **\$267,010.27**  
Anticipated use of Fund Balance in 2022 **\$39,955.00**

#### 2022 Budget Notes:

- \$10,000 set aside in 2022 for 2033 Watershed Plan Update, will add \$5,000 annually to encumbered amount.
  - Is carryover from November 2020 approved expenditure. Budget amended on 3-9-22 due to omission from original 2022 budget.
  - Is carryover from May 2020 approved expenditure. Amended on 3-9-22 due to omission from original 2022 budget.
  - Board approved additional \$13,000 towards Lake Augusta monitoring in 2022 on 3-9-22.
- General: Budget is an estimate and will vary depending on changing priorities and grant project progress.

LMRWMO 2022 Grant Budget & Financial Summary														
	Budget	Accumulated Prior to Dec 9, 2021	Dec 9, 2021 - Jan 12, 2022	Jan 13 - Feb 9 2022	Feb 10 - Mar 9 2022	Mar 10 - April 13 2022	April 14 - May 11 2022	May 12 - June 8 2022	June 9 - July 13 2022	July 14 - Aug 10 2022	Aug 11 - Sept 14 2022	Total	Variance	Percent Received/ Expended
<b>BWSR - FY 2019 Watershed Based Implementation Funding</b>														
<b>Revenue</b>														
BWSR FY-2019 WBIF Payment	\$144,670.00	\$72,335.00										\$72,335.00	\$72,335.00	50%
WBIF Matching Funds	\$59,640.00											\$0.00	\$59,640.00	0%
<b>Total Revenue</b>	<b>\$204,310.00</b>	<b>\$72,335.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$72,335.00</b>	<b>\$131,975.00</b>	<b>35%</b>
<b>Expenses</b>														
Grant Administration	\$8,000.00	\$497.43					\$2,080.00			\$567.00		\$3,144.43	\$4,855.57	39%
Education Program Implementation	\$36,000.00	\$1,899.87		\$492.64			\$2,684.00	\$2,360.00	\$3,865.00			\$11,301.51	\$24,698.49	31%
Education Program Project Dev. (WMO)	\$4,670.00 \$4,640.00	\$913.75		\$3,258.97						\$2,713.50		\$6,886.22	(\$2,216.22)	147%
Interstate Valley Creek Project Dev.	\$4,000.00	\$339.96					\$2,972.00			\$2,551.50		\$5,863.46	(\$1,863.46)	147%
Interstate Valley Creek Study	\$44,000.00											\$0.00	\$44,000.00	0%
Interstate Valley Creek Study Match	\$25,000.00											\$0.00	\$25,000.00	0%
Lake Augusta Project Development	\$4,000.00	\$2,334.62		\$644.22			\$3,050.00			\$324.00		\$6,352.84	(\$2,352.84)	159%
Lake Augusta Study	\$44,000.00						\$154.50	\$1,486.29		\$11,407.94		\$13,048.73	\$30,951.27	30%
Lake Augusta Study Match	\$30,000.00											\$0.00	\$30,000.00	0%
<b>Total Expenses</b>	<b>\$204,310.00</b>	<b>\$5,985.63</b>	<b>\$0.00</b>	<b>\$4,395.83</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$13,980.50</b>	<b>\$3,846.29</b>	<b>\$3,865.00</b>	<b>\$17,563.94</b>	<b>\$0.00</b>	<b>\$49,637.19</b>	<b>\$154,672.81</b>	<b>24%</b>
<b>FY-19 WBIF Balance</b>		<b>\$66,349.37</b>	<b>\$66,349.37</b>	<b>\$61,953.54</b>	<b>\$61,953.54</b>	<b>\$61,953.54</b>	<b>\$47,973.04</b>	<b>\$44,126.75</b>	<b>\$40,261.75</b>	<b>\$22,697.81</b>	<b>\$22,697.81</b>	<b>\$22,697.81</b>		
<b>BWSR - FY 2021 Watershed Based Implementation Funding</b>														
<b>Revenue</b>														
BWSR FY-2021 WBIF Payment	\$93,042.00	\$46,521.00										\$46,521.00	\$46,521.00	50%
WBIF Matching Funds	\$9,304.00											\$0.00	\$9,304.00	0%
<b>Total Revenue</b>	<b>\$102,346.00</b>	<b>\$46,521.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$46,521.00</b>	<b>\$55,825.00</b>	<b>45%</b>
<b>Expenses</b>														
Grant Administration	\$10,042.00											\$0.00	\$10,042.00	0%
Erosion & Direct Drainage Study	\$71,000.00											\$0.00	\$71,000.00	0%
(WMO)	\$9,304.00											\$0.00	\$9,304.00	0%
Project Development	\$12,000.00											\$0.00	\$12,000.00	0%
<b>Total Expenses</b>	<b>\$102,346.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$102,346.00</b>	<b>0%</b>
<b>FY-21 WBIF Balance</b>		<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>		
<b>MN DNR - Seidis Lake Shoreline LCCMR Grant</b>														
<b>Revenue</b>														
Grant Reimbursement Payments	\$382,000.00											\$0.00	\$382,000.00	0%
Matching funds	\$75,000.00											\$0.00	\$75,000.00	0%
<b>Total Revenue</b>	<b>\$457,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$457,000.00</b>	<b>0%</b>
<b>Expenses</b>														
Grant Administration/Project Mgmt	\$26,000.00											\$0.00	\$26,000.00	0%
Construction	\$356,000.00											\$0.00	\$356,000.00	0%
Engineering - Construction Docs	\$37,500.00											\$0.00	\$37,500.00	0%
Engineering - Const. Mgmt, Permits, Bids	\$37,500.00											\$0.00	\$37,500.00	0%
<b>Total Expenses</b>	<b>\$457,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$419,500.00</b>	<b>0%</b>
<b>Seidis Lake Shoreline Balance</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		
	Budget	Accumulated Prior Years	Dec 9, 2021 - Jan 12, 2022	Jan 13 - Feb 9 2022	Feb 10 - Mar 9 2022	Mar 10 - April 13 2022	April 14 - May 11 2022	May 12 - June 8 2022	June 9 - July 13 2022	July 14 - Aug 10 2022	Aug 11 - Sept 14 2022	Total	Variance	Percent Received/ Expended
<b>TOTAL GRANT FUNDS RECEIVED</b>	<b>\$763,656.00</b>	<b>\$118,856.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$118,856.00</b>	<b>\$644,800.00</b>	<b>16%</b>
<b>PASS THROUGH MATCH RECEIVED</b>	<b>\$130,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$143,944.00</b>	<b>0%</b>
<b>LMRWMO MATCH PROVIDED</b>	<b>\$13,944.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,040.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,040.00</b>	<b>\$644,800.00</b>	<b>22%</b>
<b>GRANT EXPENSES (MINUS WMO MATCH)</b>	<b>\$749,712.00</b>	<b>\$5,985.63</b>	<b>\$0.00</b>	<b>\$4,395.83</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,940.50</b>	<b>\$3,846.29</b>	<b>\$3,865.00</b>	<b>\$17,563.94</b>	<b>\$0.00</b>	<b>\$49,637.19</b>	<b>\$700,074.81</b>	<b>7%</b>
<b>PASS THROUGH MATCH EXPENSES</b>	<b>\$130,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,040.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,040.00</b>	<b>\$126,960.00</b>	<b>2%</b>
<b>NET PASS THROUGH MATCH FUND BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$3,040.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		
<b>NET FUND BALANCE (MINUS WMO MATCH)</b>		<b>\$112,870.37</b>	<b>\$112,870.37</b>	<b>\$108,474.54</b>	<b>\$108,474.54</b>	<b>\$108,474.54</b>	<b>\$97,534.04</b>	<b>\$93,687.75</b>	<b>\$89,822.75</b>	<b>\$72,258.81</b>	<b>\$72,258.81</b>	<b>\$69,218.81</b>		



**BOLTON  
& MENK**

Real People. Real Solutions.

6.1 Illicit Discharge Video Status

3507 High Point Drive North  
Bldg. 1 Suite E130  
Oakdale, MN 55128

Ph: (651) 704-9970  
Bolton-Menk.com

## Multi-Community Illicit Discharge Video Proposal

### Timeline

<b>Submit proposal to Communities</b> Bolton & Menk will prepare a cost estimate and a proposal for the city to review.	February
<b>Partner Approval</b> Final list of partners is assembled. Partners will sign an agreement form.	February
<b>Video Topic Research</b> Our team will conduct research on the topic and compile the information needed to make the video	February - April
<b>Focus Group Meeting</b> Bolton & Menk will host a kickoff meeting with the project partners. This meeting will share a preliminary outline of the video, materials ideas, and video styles to choose from. Our team will gather feedback during this meeting to help refine the project vision and materials.	March
<b>Concept Storyboarding and Scripting</b> Our team will develop a detailed storyboard and script for the project team to review. We will also outline the handout materials that we will develop during the production phase.	April
<b>Storyboard and Script Pitch</b> We will host a pitch meeting to review the storyboard, script, handout, and leave-behinds with the team.	May
<b>Video and Handout Production</b> Our team will produce the videos, handouts, and leave-behinds.	August
<b>Final Review</b> Once the materials are created, we will share the final materials with the group for any final comments.	September
<b>Final Packaging</b> After the materials are produced, we will package all files for distribution to the partners.	September



## 2022 Revised Board Meeting Schedule

The regular Lower Mississippi River Watershed Management Organization (LMRWMO) Board of Manager meetings are held the second Wednesday of each month at 3:00 p.m. The Board Chair may cancel meetings if business renders them unnecessary.

Meeting locations typically rotate among select member communities with the following rotating order, Saint Paul, Inver Grove Heights, Lilydale, Sunfish Lake, Mendota Heights, West St. Paul, South St. Paul, with each hosting two consecutive meetings.

Listed below are the host Cities and locations for the scheduled 2022 meetings.

All meeting packet materials are posted on the LMRWMO website in advance of remote meetings.

January 12, 2022	Held Remotely Online
February 9, 2022	Held Remotely Online
March 9, 2022	Held Remotely Online
April 13, 2022	Mendota Heights City Hall
May 11, 2022	Mendota Heights City Hall
June 8, 2022	Veterans Memorial Community Ctr. – Inver Grove Heights
July 13, 2022	Veterans Memorial Community Ctr. – Inver Grove Heights
August 10, 2022	Villa Del Sol – St. Paul
September 14, 2022	Villa Del Sol – St. Paul
October 12, 2022	West St. Paul City Hall
November 9, 2022	West St. Paul City Hall
December 14, 2022	South St. Paul Airport