



**FINANCIAL SUMMARY**  
**February 9, 2023 to March 8, 2023**

<b><u>Beginning Balance - Key Community Bank</u></b>	<b>\$98,155.90</b>
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<i>Interest</i>	2/1/2023	January 2023 Interest	+	\$0.58
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<b>Deposits</b>	+
	+
	+

**To be approved at this meeting:**

**Key Community Bank:**

<i>Bank Fee</i>	2/1/2023	January 2023 Paper Statement Free	-	\$2.00
<b>3792</b>	3/8/2023	Campbell Knuston	-	\$34.00
<b>3793</b>	3/8/2023	Bolton & Menk	-	\$1,350.00
<b>3794</b>	3/8/2023	Barr Engineering	-	\$14,441.50
<b>3795</b>	3/8/2023	wsb	-	\$11,397.50
			-	

<b><u>Available Balance at Key Community Bank</u></b>	<b><u>\$70,931.48</u></b>
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**Gateway Bank Accounts:**

<u>Savings</u>		<i>Balance</i>		\$72,155.54
<b>Deposits</b>	2/1/2023	February 2023 Interest	+	\$116.04
		<i>Savings Ending Balance</i>		<b><u>\$72,271.58</u></b>

<u>Checking</u>		<i>Balance</i>		\$1,000.00
		<i>Checking Ending Balance</i>	-	<b><u>\$1,000.00</u></b>

<b><u>Available Balance at Gateway Bank</u></b>	<b><u>\$73,271.58</u></b>
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<b><u>Available Balance - Key Community &amp; Gateway Banks</u></b>	<b><u><u>\$144,203.06</u></u></b>
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LMRWMO 2023 Budget & Financial Summary								2023 Monthly Revenue			
Revenue	Budget	Dec 15, 2022 - Jan 11 2023	Jan 12 - Feb 8 2023	Feb 9 - Mar 8 2023	Mar 9 - April 12 2023	April 13 - May 10 2023	May 11 - June 14 2023		2022 Total	Variance	Percent Received
Dues from Members	\$127,309.00		\$127,309.12						\$127,309.12	(\$0.12)	100%
Interest	\$600.00	\$114.78	\$123.09	\$116.62					\$354.49	\$245.51	59%
LMCIT Rebate	\$250.00		\$598.00						\$598.00	(\$348.00)	239%
Combined Grant Income	\$154,260.50								\$0.00	\$154,260.50	0%
Subtotal Operating Revenue	\$282,419.50	\$114.78	\$128,030.21	\$116.62	\$0.00	\$0.00	\$0.00		\$128,261.61		
Grant Income	\$154,260.50										
2023 Monthly Expenses											
Expenses	Budget	Dec 15, 2022 - Jan 11 2023	Jan 12 - Feb 8 2023	Feb 9 - Mar 8 2023	Mar 9 - April 12 2023	April 13 - May 10 2023	May 11 - June 14 2023		2022 Total	Remaining Budget	Percent Expended
Engineering/Technical Assistance											
Technical Assistance	\$5,500.00		\$956.00	\$777.50					\$1,733.50	\$3,766.50	32%
Meetings	\$6,500.00		\$605.50	\$372.00					\$977.50	\$5,522.50	15%
Pine Bend Ravine Study	\$5,000.00										
Watershed Plan Amendment <sup>3</sup>	\$26,500.00		\$3,902.35	\$1,388.00					\$5,290.35	\$21,209.65	20%
Project Planning/Implementation											
Plan Implementation	\$5,400.00								\$0.00	\$5,400.00	0%
WBIF-19 Matching Funds	\$0.00										
WBIF-21 Matching Funds	\$9,300.00										
Landscaping for Clean Water Projects	\$12,000.00		\$1,500.00						\$1,500.00	\$10,500.00	13%
Water Monitoring	\$12,200.00	\$1,900.00	\$5,018.50						\$6,918.50	\$5,281.50	57%
Education											
Landscaping for Clean Water Classes	\$10,800.00								\$0.00	\$10,800.00	0%
MN Water Stewards Program	\$10,000.00		\$382.50						\$382.50	\$9,617.50	4%
Storm Drain Stenciling Program	\$4,500.00										
Adopt A Drain Welcome Kits <sup>2</sup>	\$1,500.00										
WMO Tabling/Event Materials	\$500.00								\$0.00	\$500.00	0%
Illicit Discharge Video <sup>4</sup>	\$1,200.00		\$1,400.00						\$1,400.00	(\$200.00)	117%
Tour	\$5,400.00		\$85.00						\$85.00	\$5,315.00	2%
Metro Watershed Partners Membership	\$1,000.00	\$1,000.00							\$1,000.00	\$0.00	100%
Website Update / Maintenance	\$2,800.00		\$85.00						\$85.00	\$2,715.00	3%
Board Education	\$200.00								\$0.00	\$200.00	0%
Administration											
General Administration	\$34,400.00	\$2.00	\$9,869.50	\$2.00					\$9,873.50	\$24,526.50	29%
Insurance	\$2,500.00								\$0.00	\$2,500.00	0%
Attorney and Audit	\$5,500.00	\$401.00	\$182.60	\$34.00					\$617.60	\$4,882.40	11%
Subtotal Operating Expenses	\$162,700.00	\$3,303.00	\$23,986.95	\$2,573.50	\$0.00	\$0.00	\$0.00		\$29,863.45	\$112,536.55	18%
Estimated Grant Expenses	\$138,000.00	\$19,331.27	\$15,133.60	\$24,651.50	\$0.00	\$0.00	\$0.00		\$59,116.37	\$215,784.10	43%
Overall Fund Balance		\$82,401.78	\$171,311.44	\$144,203.06	\$144,203.06	\$144,203.06	\$144,203.06	Approx. Year End Fund Balance	\$64,121.28		
Total Grant Balance		-\$45,618.31	-\$60,751.91	-\$85,403.41	-\$85,403.41	-\$85,403.41	-\$85,403.41				
LMRWMO Operating Fund Balance		\$36,783.47	\$110,559.53	\$58,799.65	\$58,799.65	\$58,799.65	\$58,799.65				
Unencumbered Operating Fund Balance <sup>1</sup>		\$21,783.47	\$95,559.53	\$43,799.65	\$43,799.65	\$43,799.65	\$43,799.65				

**2022 Budget Notes:**

- \$15,000 set aside for 2033 Watershed Plan Update, \$5,000 additional annually encumbered.
  - \$1,500 Added to Budget for Adopt a Drain Welcome Kits at 1-8-23 Meeting
  - Includes \$20,000 in unspent carryover from 2022.
  - Is an unspent carryover from 2022.
- General: Budget is an estimate and will vary depending on changing priorities and grant project progress.

LMRWMO 2023 Grant Budget & Financial Summary											
	Budget	Aggregate Prior to Jan 12, 2022	Jan 13, 2022 - Jan 11, 2023	Jan 12 - Feb 8 2023	Feb 9 - Mar 8 2023	Mar 9 - April 12 2023	April 13 - May 10 2023	May 11 - June 14 2023	Total	Variance	Percent Received/ Expended
<b>BWSR - FY 2019 Watershed Based Implementation Funding</b>											
<b>Revenue</b>											
BWSR FY-2019 WBIF Payment	\$144,670.00	\$72,335.00							\$72,335.00	\$72,335.00	50%
WBIF Matching Funds	\$59,640.00								\$0.00	\$59,640.00	0%
<b>Total Revenue</b>	<b>\$204,310.00</b>	<b>\$72,335.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$72,335.00</b>	<b>\$131,975.00</b>	<b>35%</b>
<b>Expenses</b>											
Grant Administration	\$8,000.00	\$497.43	\$2,767.00	\$1,219.00					\$4,483.43	\$3,516.57	56%
Education Program Implementation	\$36,000.00	\$1,899.87	\$24,294.44	\$3,140.40	\$1,350.00				\$30,684.71	\$5,315.29	85%
Education Program Project Dev.	\$4,670.00	\$913.75	\$7,172.47	\$197.50					\$8,283.72	(\$3,613.72)	177%
Education Program Project Dev. Match (WMO)	\$4,640.00		\$3,040.00						\$3,040.00	\$1,600.00	66%
Interstate Valley Creek Project Dev.	\$4,000.00	\$339.96	\$6,323.50	\$1,224.50					\$7,887.96	(\$3,887.96)	197%
Interstate Valley Creek Study	\$44,000.00		\$32,873.25		\$11,397.50				\$44,270.75	(\$270.75)	101%
Interstate Valley Creek Study Match	\$25,000.00		\$25,000.00						\$25,000.00	\$0.00	100%
Lake Augusta Project Development	\$4,000.00	\$2,334.62	\$4,498.22	\$1,382.50					\$8,215.34	(\$4,215.34)	205%
Lake Augusta Study	\$44,000.00		\$25,559.80	\$7,969.70	\$11,904.00				\$45,433.50	(\$1,433.50)	103%
Lake Augusta Study Match	\$30,000.00		\$30,000.00						\$30,000.00	\$0.00	100%
<b>Total Expenses</b>	<b>\$204,310.00</b>	<b>\$5,985.63</b>	<b>\$161,528.68</b>	<b>\$15,133.60</b>	<b>\$24,651.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$207,299.41</b>	<b>-\$2,989.41</b>	<b>101%</b>
<b>FY-19 WBIF Balance</b>		<b>\$66,349.37</b>	<b>-\$95,179.31</b>	<b>-\$110,312.91</b>	<b>-\$134,964.41</b>	<b>-\$134,964.41</b>	<b>-\$134,964.41</b>	<b>-\$134,964.41</b>	<b>-\$134,964.41</b>		
<b>BWSR - FY 2021 Watershed Based Implementation Funding</b>											
<b>Revenue</b>											
BWSR FY-2021 WBIF Payment	\$93,042.00	\$46,521.00							\$46,521.00	\$46,521.00	50%
WBIF Matching Funds	\$9,304.00								\$0.00	\$9,304.00	0%
<b>Total Revenue</b>	<b>\$102,346.00</b>	<b>\$46,521.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$46,521.00</b>	<b>\$55,825.00</b>	<b>45%</b>
<b>Expenses</b>											
Grant Administration	\$10,042.00								\$0.00	\$10,042.00	0%
Erosion & Direct Drainage Study	\$71,000.00								\$0.00	\$71,000.00	0%
Erosion & Direct Drainage Study Match (WMO)	\$9,304.00								\$0.00	\$9,304.00	0%
Project Development	\$12,000.00								\$0.00	\$12,000.00	0%
<b>Total Expenses</b>	<b>\$102,346.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$102,346.00</b>	<b>0%</b>
<b>FY-21 WBIF Balance</b>		<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>		
<b>MN DNR - Seidls Lake Shoreline LCCMR Grant</b>											
<b>Revenue</b>											
Grant Reimbursement Payments	\$382,000.00								\$0.00	\$382,000.00	0%
Matching funds	\$75,000.00								\$0.00	\$75,000.00	0%
<b>Total Revenue</b>	<b>\$457,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$457,000.00</b>	<b>0%</b>
<b>Expenses</b>											
Grant Administration/Project Mgmt	\$26,000.00								\$0.00	\$26,000.00	0%
Construction	\$356,000.00								\$0.00	\$356,000.00	0%
Engineering - Construction Docs	\$37,500.00								\$0.00	\$37,500.00	0%
Engineering - Const. Mgmt, Permits, Bids	\$37,500.00										
<b>Total Expenses</b>	<b>\$457,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$419,500.00</b>	<b>0%</b>
<b>Seidls Lake Shoreline Balance</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		
	Budget	Aggregate Prior to Jan 12, 2022	Jan 13, 2022 - Jan 11, 2023	Jan 12 - Feb 8 2023	Feb 9 - Mar 8 2023	Mar 9 - April 12 2023	April 13 - May 10 2023	May 11 - June 14 2023	Total	Variance	Percent Received/ Expended
<b>TOTAL GRANT FUNDS RECEIVED</b>	<b>\$763,656.00</b>	<b>\$118,856.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$118,856.00</b>	<b>\$644,800.00</b>	<b>16%</b>
<b>PASS THROUGH MATCH RECEIVED</b>	<b>\$130,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$143,944.00</b>	<b>0%</b>
<b>LMRWMO MATCH PROVIDED</b>	<b>\$13,944.00</b>	<b>\$0.00</b>	<b>\$3,040.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,040.00</b>	<b>\$644,800.00</b>	<b>22%</b>
<b>GRANT EXPENSES (MINUS WMO MATCH)</b>	<b>\$749,712.00</b>	<b>\$5,985.63</b>	<b>\$158,488.68</b>	<b>\$15,133.60</b>	<b>\$24,651.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$207,299.41</b>	<b>\$542,412.59</b>	<b>28%</b>
<b>PASS THROUGH MATCH EXPENSES</b>	<b>\$130,000.00</b>	<b>\$0.00</b>	<b>\$58,040.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$58,040.00</b>	<b>\$71,960.00</b>	<b>45%</b>
<b>NET FUND BALANCE (MINUS WMO MATCH)</b>		<b>\$112,870.37</b>	<b>-\$45,618.31</b>	<b>-\$60,751.91</b>	<b>-\$85,403.41</b>	<b>-\$85,403.41</b>	<b>-\$85,403.41</b>	<b>-\$85,403.41</b>	<b>-\$88,443.41</b>		

**CAMPBELL KNUTSON**  
**Professional Association**  
**Attorneys at Law**  
**Federal Tax I.D. #41-1562130**  
**Grand Oak Office Center I**  
**860 Blue Gentian Road, Suite 290**  
**Eagan, Minnesota 55121**  
**(651) 452-5000**

Lower Mississippi River WMO  
c/o Nancy Bauer  
City of Mendota Heights  
1101 Victoria Curve  
Mendota Heights MN 55118

Page: 1  
January 31, 2023  
Account # 601-0000G  
87

RE: GENERAL SERVICES  
RENDERED TO DATE:

			HOURS	
01/26/2023	JJJ	Emails Joe regarding next meeting, review draft minutes.	0.20	34.00
		AMOUNT DUE	0.20	34.00
		TOTAL CURRENT WORK		34.00
		PREVIOUS BALANCE		\$583.60
01/20/2023		Payment - thank you		-401.00
		TOTAL AMOUNT DUE		<u>\$216.60</u>

Amounts due over 30 days will be subject to a finance charge of  
.5% per month (or an annual rate of 6%). Minimum charge - 50 cents.



Real People. Real Solutions.

Please Remit To: Bolton &amp; Menk, Inc.

1960 Premier Drive | Mankato, MN 56001-5900

507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at [www.Bolton-Menk.com](http://www.Bolton-Menk.com)

To Ensure Proper Credit, Provide Invoice Numbers with Payment

Lower Mississippi River WMO  
 Joe Barten, Administrator via Dakota SWCD  
 c/o 4100 220th Street West, #102  
 joe.barten@co.dakota.mn.us  
 Farmington, MN 55024

January 30, 2023

Project No: 0X1.127007

Invoice No: 0306433

Client Account: LMSRWDMO\_WD\_MN

**LMRWMO/Spanish Language Smart Salting****Professional Services from November 26, 2022 to December 23, 2022****Stakeholder Engagement (001)****Professional Services**

	Hours	Rate	Amount	
Specialist	.50	140.00	70.00	
<i>Initial Outreach to Schedule</i>				
Specialist	.50	140.00	70.00	
<i>Meeting Update</i>				
Specialist	1.50	140.00	210.00	
<i>Report Review and Edits, Meeting</i>				
Totals	2.50		350.00	
<b>Total Labor</b>				<b>350.00</b>
		<b>Total this Task</b>		<b>\$350.00</b>

**Reporting and Results Tracking (003)****Professional Services**

	Hours	Rate	Amount	
Senior Project Manager	.50	200.00	100.00	
<i>review final report</i>				
Specialist	1.50	90.00	135.00	
<i>Connie Review of Final Memo. Edits Following Meeting.</i>				
Specialist	1.00	90.00	90.00	
<i>Edits to Final Memo.</i>				
Specialist	2.50	90.00	225.00	
<i>Final Memo.</i>				
Specialist	1.50	90.00	135.00	
<i>Internal Meeting on Memo Review. Edits to Memo. Co-trainer Reach Out.</i>				
Specialist	.50	90.00	45.00	
<i>Memo Edits: Addition of MPCA Insight.</i>				
Specialist	.50	90.00	45.00	
<i>Memo: Final Formatting and Send out to MPCA for Review.</i>				
Specialist	1.00	90.00	90.00	
<i>October Summary of Work. Final Memo.</i>				
Specialist	1.50	90.00	135.00	
<i>Review and Add MPCA Edits. Compile Folder with Deliverables, Organize, Send to LMRWMO.</i>				
Totals	10.50		1,000.00	
<b>Total Labor</b>				<b>1,000.00</b>

Project	0X1.127007	LMRWMO/Spanish Language Smart Salting	Invoice	0306433
<b>Total this Task</b>			<b>\$1,000.00</b>	
<b>Total this Invoice</b>			<b>\$1,350.00</b>	

Project	OX1.127007	LMRWMO/Spanish Language Smart Salting	Invoice	0306433
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## Billing Backup

Tuesday, February 7, 2023

Bolton & Menk, Inc.

Invoice 0306433 Dated 1/30/2023

6:39:08 PM

Project	OX1.127007	LMRWMO/Spanish Language Smart Salting
Task	001	Stakeholder Engagement

### Professional Services

			Hours	Rate	Amount	
	Specialist					
T71978	110 - Farber, Kathryn	11/9/2022	.50	140.00	70.00	
	<i>Initial Outreach to Schedule</i>					
T71978	110 - Farber, Kathryn	11/14/2022	.50	140.00	70.00	
	<i>Meeting Update</i>					
T71978	110 - Farber, Kathryn	11/17/2022	1.50	140.00	210.00	
	<i>Report Review and Edits, Meeting</i>					
	Totals		2.50		350.00	
	<b>Total Labor</b>					<b>350.00</b>
					<b>Total this Task</b>	<b>\$350.00</b>

Task	003	Reporting and Results Tracking
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### Professional Services

			Hours	Rate	Amount	
	Senior Project Manager					
T71974	107 - Fortin, Constance	11/28/2022	.50	200.00	100.00	
	<i>review final report</i>					
	Specialist					
T71975	110 - Randolph, Caralie	11/1/2022	1.00	90.00	90.00	
	<i>October Summary of Work. Final Memo.</i>					
T71975	110 - Randolph, Caralie	11/9/2022	1.00	90.00	90.00	
	<i>Final Memo.</i>					
T71975	110 - Randolph, Caralie	11/11/2022	1.00	90.00	90.00	
	<i>Final Memo.</i>					
T71975	110 - Randolph, Caralie	11/14/2022	.50	90.00	45.00	
	<i>Final Memo.</i>					
T71975	110 - Randolph, Caralie	11/17/2022	1.50	90.00	135.00	
	<i>Internal Meeting on Memo Review. Edits to Memo. Co-trainer Reach Out.</i>					
T71975	110 - Randolph, Caralie	11/18/2022	1.00	90.00	90.00	
	<i>Edits to Final Memo.</i>					
T71975	110 - Randolph, Caralie	11/28/2022	1.50	90.00	135.00	
	<i>Connie Review of Final Memo. Edits Following Meeting.</i>					
T71975	110 - Randolph, Caralie	12/2/2022	.50	90.00	45.00	
	<i>Memo Edits: Addition of MPCA Insight.</i>					
T71975	110 - Randolph, Caralie	12/5/2022	.50	90.00	45.00	
	<i>Memo: Final Formatting and Send out to MPCA for Review.</i>					
T71975	110 - Randolph, Caralie	12/16/2022	1.50	90.00	135.00	
	<i>Review and Add MPCA Edits. Compile Folder with Deliverables, Organize, Send to LMRWMO.</i>					
	Totals		10.50		1,000.00	
	<b>Total Labor</b>					<b>1,000.00</b>
					<b>Total this Task</b>	<b>\$1,000.00</b>
					<b>Total this Project</b>	<b>\$1,350.00</b>
					<b>Total this Report</b>	<b>\$1,350.00</b>

Notice: A finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.



## MEMORANDUM

**To:** Nancy Bauer  
**From:** Joe Barten, LMRWMO Administrator  
**Subject:** Lower Mississippi River - Financial Actions  
**Date:** February 8, 2023

Enclosed please find the following final invoice for payment:

- \$1,350.00 to Bolton & Menk for the FY-2019 Watershed Based Implementation Funding Spanish Chloride Education project.

Thank you and please contact me with any questions.

Joe Barten  
Administrator via Dakota County SWCD  
Lower Mississippi River Watershed Management Organization

**Enclosed:** Bolton & Menk Invoice # 0306433





# INVOICE

Barr Engineering Co.  
4300 MarketPointe Drive, Suite 200  
Minneapolis, MN 55435  
Phone: 952-832-2600; Fax: 952-832-2601  
FEIN #: 41-0905995 Inc: 1966

Remittance address:  
Lockbox 446104  
PO Box 64825  
St Paul, MN 55164-0825

Ms. Nancy Bauer  
Lower Mississippi River Water Mgmt. Org.  
City of Mendota Heights  
1101 Victoria Curve  
Mendota Heights, MN 55118

February 16, 2023  
Invoice No: 23190078.00 - 255

<b>Total this Invoice</b>	<b>\$1,149.50</b>
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## Regarding: Watershed Management Organization

The following invoice is for professional services related to the above project, which include:

- Finishing review of the City of Lilydale Local Water Management Plan update and sending a letter of Board approval to the city.
- Reviewing and providing comment on watershed-based implementation funding draft scope items
- Preparing for and attending the December 14, 2022 Board of Managers meeting
- Communicating with LMRWMO Administrator and project management

### Professional Services from December 3, 2022 to December 31, 2022

Job	2020	2020 Engineering Services
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Task	001	Board Meetings
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#### Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist III			
Williams, Sterling	2.40	155.00	372.00
	2.40		372.00
<b>Subtotal Labor</b>			<b>372.00</b>
		<b>Task Subtotal</b>	<b>\$372.00</b>

Task	002	Technical Assistance
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#### Labor Charges

	Hours	Rate	Amount
Vice President			
Kieffer, Janna	.20	185.00	37.00
Engineer / Scientist / Specialist III			
Williams, Sterling	4.10	155.00	635.50

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Project	23190078.00	Lower Mississippi River	Invoice	255
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Support Personnel II

Nypan, Nyssa

1.00	105.00	105.00
5.30		777.50

**Subtotal Labor**

**777.50**

**Task Subtotal**

**\$777.50**

**Job Subtotal**

**\$1,149.50**

**Total this Invoice**

**\$1,149.50**

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact your Barr Project Manager, Janna M. Kieffer Phone: 952-832-2785 or E-Mail: [jkieffer@barr.com](mailto:jkieffer@barr.com).

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By:



Janna Kieffer

# Billing Backup

Thursday, February 16, 2023

Barr Engineering Co. Invoice 255 Dated 2/16/2023 10:24:52 AM

Job	2020	2020 Engineering Services
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Task	001	Board Meetings
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## Labor Charges

			Hours	Rate	Amount
Engineer / Scientist / Specialist III					
Engineer / Scientist / Specialist III					
SGW	3 - Williams, Sterling	12/14/2022	2.40	155.00	372.00
	Prep for and attend 12/14 LMRWMO Board Meeting		2.40		372.00
<b>Subtotal Labor</b>					<b>372.00</b>

**Task Subtotal \$372.00**

Task	002	Technical Assistance
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## Labor Charges

			Hours	Rate	Amount
Vice President					
Vice President					
JMK2	1 - Kieffer, Janna	12/5/2022	.10	185.00	18.50
	invoice review				
JMK2	1 - Kieffer, Janna	12/30/2022	.10	185.00	18.50
	review invoice				
Engineer / Scientist / Specialist III					
Engineer / Scientist / Specialist III					
SGW	3 - Williams, Sterling	12/5/2022	1.50	155.00	232.50
	Lilydale review memo				
SGW	3 - Williams, Sterling	12/6/2022	1.60	155.00	248.00
	WBIF review/revision				
SGW	3 - Williams, Sterling	12/30/2022	1.00	155.00	155.00
	letter to City of Lilydale re: plan update				
Support Personnel II					
Support Personnel II					
NJN	9 - Nypan, Nyssa	12/5/2022	.40	105.00	42.00
NJN	9 - Nypan, Nyssa	12/6/2022	.20	105.00	21.00
NJN	9 - Nypan, Nyssa	12/29/2022	.40	105.00	42.00
			5.30		777.50
<b>Subtotal Labor</b>					<b>777.50</b>

**Task Subtotal \$777.50**

**Job Subtotal \$1,149.50**

**Total this Project \$1,149.50**

Project	23190078.00	Lower Mississippi River	Invoice	255
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**Total this Report** **\$1,149.50**



# INVOICE

Barr Engineering Co.  
4300 MarketPointe Drive, Suite 200  
Minneapolis, MN 55435  
Phone: 952-832-2600; Fax: 952-832-2601  
FEIN #: 41-0905995 Inc: 1966

**Remittance address:**  
**Lockbox 446104**  
**PO Box 64825**  
**St Paul, MN 55164-0825**

Mr. Joe Barten  
Lower Mississippi River Water Mgmt. Org.  
c/o Dakota County SWCD  
Suite 102  
4100 220th Street West  
Farmington, MN 55024

February 16, 2023  
Invoice No: 23191436.00 - 26

<b>Total this Invoice</b>	<b>\$1,388.00</b>
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**Regarding: Fourth generation update to the Lower Mississippi River WMO Watershed Management Plan**

The following invoice is for professional services related to the above project, which include:

- Coordinating with BWSR staff and the Administrator to prepare to present at the BWSR Central Region Subcommittee Meeting
- Reviewing overall Plan status and identifying remaining edits and outstanding items
- Communicating with LMRWMO Administrator and project management

Job	Task	Contract Budget	Previously Billed	Invoice Amount	Total Billed	Balance
ENG - Stakeholder Engagement	1A0	\$ 1,210.00	\$ 2,162.00		\$ 2,162.00	\$ (952.00)
	1B0	\$ 2,930.00	\$ 3,865.00		\$ 3,865.00	\$ (935.00)
	1C0	\$ 1,550.00	\$ 898.50		\$ 898.50	\$ 651.50
	1D0	\$ -	\$ -		\$ -	\$ -
	1E0	\$ 3,580.00	\$ -		\$ -	\$ 3,580.00
	1F0	\$ 3,520.00	\$ 818.00		\$ 818.00	\$ 2,702.00
	1G0	\$ 4,880.00	\$ 4,861.50		\$ 4,861.50	\$ 18.50
	1H0	\$ 3,170.00	\$ 3,962.00		\$ 3,962.00	\$ (792.00)
PLAN - Prepare Draft Plan	2A0	\$ 6,890.00	\$ 7,647.50		\$ 7,647.50	\$ (757.50)
	2B0	\$ 6,730.00	\$ 2,586.00		\$ 2,586.00	\$ 4,144.00
	2C0	\$ 6,840.00	\$ 8,336.50		\$ 8,336.50	\$ (1,496.50)
	2D0	\$ 7,540.00	\$ 3,999.00		\$ 3,999.00	\$ 3,541.00
	2E0	\$ 7,710.00	\$ 6,995.50		\$ 6,995.50	\$ 714.50
REV - Review and Adoption	3A0	\$ 4,240.00	\$ 1,258.70		\$ 1,258.70	\$ 2,981.30
	3B0	\$ 3,600.00	\$ 2,914.00		\$ 2,914.00	\$ 686.00
	3C0	\$ -	\$ 391.50		\$ 391.50	\$ (391.50)
	3D0	\$ 5,000.00	\$ 1,658.50	\$ 1,388.00	\$ 3,046.50	\$ 1,953.50
	3E0	\$ 2,260.00	\$ -		\$ -	\$ 2,260.00
<b>Total</b>		\$ 71,650.00	\$ 52,354.20	\$ 1,388.00	\$ 53,742.20	\$ 17,907.80

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

**Professional Services from December 3, 2022 to December 31, 2022**

Job	REV	Review and Adoption
Task	3D0	revise and submit plan

**Labor Charges**

	Hours	Rate	Amount
Vice President			
Kieffer, Janna	.40	185.00	74.00
Engineer / Scientist / Specialist III			
Williams, Sterling	7.80	155.00	1,209.00
Personnel II			
Nypan, Nyssa	1.00	105.00	105.00
	9.20		1,388.00
<b>Subtotal Labor</b>			<b>1,388.00</b>
		<b>Task Subtotal</b>	<b>\$1,388.00</b>
		<b>Job Subtotal</b>	<b>\$1,388.00</b>
		<b>Total this Invoice</b>	<b>\$1,388.00</b>

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact Greg Williams, your Barr project manager at 952.832.2945 or email at [gwilliams@barr.com](mailto:gwilliams@barr.com).

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By:



Janna Kieffer

# Billing Backup

Tuesday, January 31, 2023

Barr Engineering Co. Invoice 26 Dated 1/31/2023 8:29:42 AM

Job	REV	Review and Adoption
Task	3D0	revise and submit plan

## Labor Charges

			Hours	Rate	Amount	
Vice President						
Vice President						
JMK2	Kieffer, Janna	12/5/2022	.10	185.00	18.50	
	invoice review					
JMK2	Kieffer, Janna	12/22/2022	.20	185.00	37.00	
	review BWSR review memo					
JMK2	Kieffer, Janna	12/30/2022	.10	185.00	18.50	
	review invoice and budget status					
Engineer / Scientist / Specialist III						
Engineer / Scientist / Specialist III						
SGW	Williams, Sterling	12/5/2022	1.50	155.00	232.50	
	Prep for subcommittee meeting					
SGW	Williams, Sterling	12/8/2022	1.20	155.00	186.00	
	Prep for subcommittee meeting					
SGW	Williams, Sterling	12/16/2022	.50	155.00	77.50	
	Review agency comments; BWSR letter					
SGW	Williams, Sterling	12/19/2022	2.20	155.00	341.00	
	edits to plan for final					
SGW	Williams, Sterling	12/28/2022	2.40	155.00	372.00	
	Plan/PPT revisions for BWSR committee meeting					
Support Personnel II						
Support Personnel II						
NJN	Nypan, Nyssa	12/5/2022	.40	105.00	42.00	
NJN	Nypan, Nyssa	12/6/2022	.20	105.00	21.00	
NJN	Nypan, Nyssa	12/29/2022	.40	105.00	42.00	
			9.20		1,388.00	
Subtotal Labor						1,388.00
Task Subtotal						\$1,388.00
Job Subtotal						\$1,388.00
Total this Project						\$1,388.00
Total this Report						\$1,388.00





# INVOICE

Barr Engineering Co.  
4300 MarketPointe Drive, Suite 200  
Minneapolis, MN 55435  
Phone: 952-832-2600; Fax: 952-832-2601  
FEIN #: 41-0905995 Inc: 1966

**Remittance address:**  
**Lockbox 446104**  
**PO Box 64825**  
**St Paul, MN 55164-0825**

Mr. Joe Barten  
Lower Mississippi River Water Mgmt. Org.  
c/o Dakota County SWCD  
Suite 102  
4100 220th Street West  
Farmington, MN 55024

February 16, 2023  
Invoice No: 23191476.00 - 11

<b>Total this Invoice</b>	<b>\$11,904.00</b>
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## Regarding: Lake Augusta Water Quality Improvement and Outlet Feasibility Study

This invoice is for professional services, which include the following:

- Developing watershed and in-lake water & phosphorus mass-balance modeling
- Evaluating potential BMPs and feasible lake outlet options
- Prepared for/attended meeting with Minnesota Department of Natural Resources and Department of Transportation on December 14, 2022 to discuss lake outlet options and permitting requirements
- Internal communications, invoicing, and project management

Task Number	Task	Budget	Current Invoice	Previously Invoiced	Total Billed	Remaining Budget	Percent Billed
1	Lake August Monitoring	\$13,000.00	\$0.00	\$15,841.73	\$15,841.73	(\$2,841.73)	122%
2	Watershed Monitoring	\$18,000.00	\$0.00	\$22,547.57	\$22,547.57	(\$4,547.57)	125%
3	Background and GIS Mapping	\$8,000.00	\$63.00	\$7,664.70	\$7,727.70	\$272.30	97%
4	Watershed modeling	\$9,500.00	\$1,530.00	\$9,086.50	\$10,616.50	(\$1,116.50)	112%
5	In-lake modeling	\$8,000.00	\$3,834.00	\$5,027.50	\$8,861.50	(\$861.50)	111%
6	Feasibility analysis/reporting	\$20,000.00	\$5,236.50	\$287.00	\$5,523.50	\$14,476.50	28%
7	Meetings/presentation	\$10,000.00	\$1,240.50	\$3,074.50	\$4,315.00	\$5,685.00	43%
	<b>Total</b>	<b>\$86,500.00</b>	<b>\$11,904.00</b>	<b>\$63,529.50</b>	<b>\$75,433.50</b>	<b>\$11,066.50</b>	

## Professional Services from December 3, 2022 to December 31, 2022

Job 0001 Lake Augusta Feasibility Study

Task 003 Background and GIS mapping

### Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist III			
Olson, Terri	.10	155.00	15.50
Technician II			
Melmer, David	.50	95.00	47.50
	.60		63.00
<b>Subtotal Labor</b>			<b>63.00</b>
		<b>Task Subtotal</b>	<b>\$63.00</b>

Task 004 Watershed modeling

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.



Project	23191476.00	Lake Augusta Water Quality Improvement	Invoice	11
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# **Labor Charges**

	Hours	Rate	Amount	
Engineer / Scientist / Specialist IV				
Wilson, Gregory	8.50	180.00	1,530.00	
	8.50		1,530.00	
<b>Subtotal Labor</b>				<b>1,530.00</b>
			<b>Task Subtotal</b>	<b>\$1,530.00</b>

Task 005 In-lake modeling

# **Labor Charges**

	Hours	Rate	Amount	
Engineer / Scientist / Specialist IV				
Wilson, Gregory	21.30	180.00	3,834.00	
	21.30		3,834.00	
<b>Subtotal Labor</b>				<b>3,834.00</b>
			<b>Task Subtotal</b>	<b>\$3,834.00</b>

Task 006 Feasibility analysis/reporting

# **Labor Charges**

	Hours	Rate	Amount	
Vice President				
Kieffer, Janna	.30	185.00	55.50	
Engineer / Scientist / Specialist IV				
Wilson, Gregory	28.40	180.00	5,112.00	
Support Personnel II				
Nypan, Nyssa	.40	105.00	42.00	
Support Personnel I				
Merchant, Noella	.30	90.00	27.00	
	29.40		5,236.50	
<b>Subtotal Labor</b>				<b>5,236.50</b>
			<b>Task Subtotal</b>	<b>\$5,236.50</b>

Task 007 Meetings/presentation

# **Labor Charges**


	Hours	Rate	Amount	
Vice President				
Kieffer, Janna	1.50	185.00	277.50	
Engineer / Scientist / Specialist IV				
Wilson, Gregory	5.00	180.00	900.00	
Support Personnel II				
Nypan, Nyssa	.60	105.00	63.00	
	7.10		1,240.50	
<b>Subtotal Labor</b>				<b>1,240.50</b>
			<b>Task Subtotal</b>	<b>\$1,240.50</b>
			<b>Job Subtotal</b>	<b>\$11,904.00</b>

Project	23191476.00	Lake Augusta Water Quality Improvement	Invoice	11
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**Total this Invoice** **\$11,904.00**

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact Greg Williams, your Barr project manager at 952.832.2945 or email at [gwilliams@barr.com](mailto:gwilliams@barr.com).

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By:   
Janna Kieffer

# Billing Backup

Tuesday, January 31, 2023

Barr Engineering Co. Invoice 11 Dated 1/31/2023 8:57:04 AM

Job 0001 Lake Augusta Feasibility Study

Task 003 Background and GIS mapping

## Labor Charges

			Hours	Rate	Amount
	Engineer / Scientist / Specialist III				
TAO	Olson, Terri	12/12/2022	.10	155.00	15.50
	Lab item				
	Technician II				
DJM	Melmer, David	12/14/2022	.50	95.00	47.50
	Field Files/Library/File clean up				
			.60		63.00
<b>Subtotal Labor</b>					<b>63.00</b>

**Task Subtotal \$63.00**

Task 004 Watershed modeling

## Labor Charges

			Hours	Rate	Amount
	Engineer / Scientist / Specialist IV				
GJW	Wilson, Gregory	12/5/2022	1.50	180.00	270.00
GJW	Wilson, Gregory	12/7/2022	2.00	180.00	360.00
GJW	Wilson, Gregory	12/8/2022	5.00	180.00	900.00
			8.50		1,530.00
<b>Subtotal Labor</b>					<b>1,530.00</b>

**Task Subtotal \$1,530.00**

Task 005 In-lake modeling

## Labor Charges

			Hours	Rate	Amount
	Engineer / Scientist / Specialist IV				
GJW	Wilson, Gregory	12/5/2022	4.80	180.00	864.00
GJW	Wilson, Gregory	12/6/2022	7.80	180.00	1,404.00
GJW	Wilson, Gregory	12/8/2022	2.70	180.00	486.00
GJW	Wilson, Gregory	12/9/2022	6.00	180.00	1,080.00
			21.30		3,834.00
<b>Subtotal Labor</b>					<b>3,834.00</b>

**Task Subtotal \$3,834.00**

Project	23191476.00	Lake Augusta Water Quality Improvement	Invoice	11
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Task	006	Feasibility analysis/reporting
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**Labor Charges**

			Hours	Rate	Amount
Vice President					
JMK2	Kieffer, Janna	12/29/2022	.30	185.00	55.50
review invoice, budget status, communication					
Engineer / Scientist / Specialist IV					
GJW	Wilson, Gregory	12/3/2022	7.50	180.00	1,350.00
GJW	Wilson, Gregory	12/4/2022	8.50	180.00	1,530.00
GJW	Wilson, Gregory	12/6/2022	.50	180.00	90.00
GJW	Wilson, Gregory	12/8/2022	1.50	180.00	270.00
GJW	Wilson, Gregory	12/12/2022	6.80	180.00	1,224.00
GJW	Wilson, Gregory	12/13/2022	2.50	180.00	450.00
GJW	Wilson, Gregory	12/14/2022	1.10	180.00	198.00
Support Personnel II					
NJN	Nypan, Nyssa	12/26/2022	.40	105.00	42.00
Support Personnel I					
NHM	Merchant, Noella	12/14/2022	.30	90.00	27.00
Created folder in BarrCAT for DJM					
			29.40		5,236.50
Subtotal Labor					5,236.50
Task Subtotal					\$5,236.50

Task	007	Meetings/presentation
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**Labor Charges**

			Hours	Rate	Amount
Vice President					
JMK2	Kieffer, Janna	12/5/2022	.10	185.00	18.50
	status update				
JMK2	Kieffer, Janna	12/6/2022	.20	185.00	37.00
	meeting scheduling				
JMK2	Kieffer, Janna	12/14/2022	1.20	185.00	222.00
	mtng w/DNR and MPCA				
Engineer / Scientist / Specialist IV					
GJW	Wilson, Gregory	12/7/2022	1.00	180.00	180.00
GJW	Wilson, Gregory	12/13/2022	1.50	180.00	270.00
GJW	Wilson, Gregory	12/14/2022	2.50	180.00	450.00
Support Personnel II					
NJN	Nypan, Nyssa	12/5/2022	.40	105.00	42.00
NJN	Nypan, Nyssa	12/6/2022	.20	105.00	21.00
			7.10		1,240.50
Subtotal Labor					1,240.50
Task Subtotal					\$1,240.50
Job Subtotal					\$11,904.00
Total this Project					\$11,904.00

701 XENIA AVENUE S  
SUITE 300  
MINNEAPOLIS, MN  
55416



Lower MS River WMO  
Attn: Joe Barten  
125 Third Ave N  
So. St. Paul, MN 55075

February 21, 2023  
Project/Invoice: R-020683-000 - 7  
Reviewed by: Jacob Newhall  
Project Manager: Laura Rescorla

Interstate Valley Creek Study

**Professional Services from January 1, 2023 to January 31, 2023**

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Phase 002 Assessment of Interstate Valley Creek Er  
Evaluate Streambank Stabilization Measur

	Hours	Rate	Amount	
Phillips, Samuel	.50	106.00	53.00	
Totals	.50		53.00	
<b>Total Labor</b>				<b>53.00</b>
		<b>Total this Task</b>		<b>\$53.00</b>

Prioritization and Cost Estimate

	Hours	Rate	Amount	
Anderson, Amy	1.00	155.00	155.00	
Totals	1.00		155.00	
<b>Total Labor</b>				<b>155.00</b>
		<b>Total this Task</b>		<b>\$155.00</b>
		<b>Total this Phase</b>		<b>\$208.00</b>

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Phase 003 Assessment of Interstate Valley Creek Tr  
Report Writing

	Hours	Rate	Amount	
Anderson, Amy	1.00	155.00	155.00	
Totals	1.00		155.00	
<b>Total Labor</b>				<b>155.00</b>
		<b>Total this Task</b>		<b>\$155.00</b>
		<b>Total this Phase</b>		<b>\$155.00</b>

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Phase 004 Watershed Analysis Study to Identify BMP  
Watershed Modeling and Analysis

Project	R-020683-000	LMRWMO - Interstate Valley Creek Study	Invoice	7
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	Hours	Rate	Amount	
Lopez, Karla	10.50	114.00	1,197.00	
Rescorla, Laura	2.00	137.00	274.00	
Totals	12.50		1,471.00	
<b>Total Labor</b>				<b>1,471.00</b>
		<b>Total this Task</b>		<b>\$1,471.00</b>
		<b>Total this Phase</b>		<b>\$1,471.00</b>

Phase 005 Final Deliverables

Report Writing - Interstate Valley Creek

	Hours	Rate	Amount	
Anderson, Amy	32.00	155.00	4,960.00	
Jakes, Monica	.75	88.00	66.00	
Lopez, Karla	7.00	114.00	798.00	
Turturillo, Gianna	11.50	114.00	1,311.00	
Totals	51.25		7,135.00	
<b>Total Labor</b>				<b>7,135.00</b>
		<b>Total this Task</b>		<b>\$7,135.00</b>

Report Writing - Watershed Analysis and

	Hours	Rate	Amount	
Jakes, Monica	5.25	88.00	462.00	
Lopez, Karla	17.25	114.00	1,966.50	
Totals	22.50		2,428.50	
<b>Total Labor</b>				<b>2,428.50</b>
		<b>Total this Task</b>		<b>\$2,428.50</b>
		<b>Total this Phase</b>		<b>\$9,563.50</b>

Billing Limits	Current	Prior	To-Date	
Total Billings	11,397.50	57,873.25	69,270.75	
Limit			69,298.00	
Remaining			27.25	
		<b>Total this Invoice</b>		<b>\$11,397.50</b>



## MEMORANDUM

**To:** Nancy Bauer  
**From:** Joe Barten, LMRWMO Administrator  
**Subject:** Lower Mississippi River - Financial Actions  
**Date:** February 21, 2023

Enclosed please find the following invoice for payment:

- \$11,397.50 to WSB for the FY-2019 Watershed Based Implementation Funding, Interstate Valley Creek study.

Thank you and please contact me with any questions.

Joe Barten  
Administrator via Dakota County SWCD  
Lower Mississippi River Watershed Management Organization

**Enclosed:** WSB Invoice R-020683-000-7