



Board of Managers Meeting Minutes

Wednesday - March 8th, 2023 - 3:00 p.m.

Lilydale City Hall

Managers and Alternates in Attendance:

Karen Reid (Vice Chair), Saint Paul
Mary Jeanne Schneeman, Mendota Heights
Daniel Anderson, South St. Paul
Shannon Nelson, Sunfish Lake
Mary Kleinberg, Lilydale

Julie Eastman, West St. Paul
Jill Smith, Mendota Heights
Dawn Gaetke, Inver Grove Heights
Tom Sutton, Lilydale
Dan Halvorsen, Sunfish Lake

Advisors and Others in Attendance:

Krista Spreiter, Mendota Heights
Nicole Portugal, Inver Grove Heights
Leslie Pilgrim, Mendota Heights
Joe Barten, Dakota County SWCD

Cody Joos, West St. Paul
Steve Gebauer, Mendota Heights
Greg Williams, Barr Engineering

1. Call Meeting to Order

1.1 Public Comment / Introductions

Audience members may address the Board regarding items not on the agenda.

1.2 Approval of Agenda* (Additions/Corrections/Deletions)

Eastman noted the incorrect date for the April meeting on the agenda. The meeting will be held on April 12th.

Motion by Schneeman to approve the agenda, second by Eastman; motion passed.

2. Approve February 8th, 2023 Meeting Minutes

Motion by Nelson to approve the previous meeting minutes, second by Gaetke; motion passed.

3. Approve March 8th, 2023 Financial Summary & Invoices

Spreiter provided a summary of the financial information.

Motion by Eastman to approve the financial summary, second by Schneeman; motion passed.

4. Authorize Peterson Companies to Provide 2022 Financial Audit

Barten explained that an annual audit is required by the State and requested authorization to engage with Peterson Companies for the 2022 audit.

Motion by Sutton to engage Peterson Companies for the 2022 LMRWMO financial audit for \$4,100.00, second by Nelson; motion passed.

5. 2023 CAMP Water Monitoring Plan

Barten explained the past monitoring efforts by the LMRWMO and requested feedback on the proposed lakes to monitor through the Metropolitan Council's Citizen Assisted Monitoring Program (CAMP) in 2023. The Board discussed what the volunteer monitoring program entails in taking samples and cost. Gaetke and Gebauer offered to monitor Simley Lake and requested adding that to the planned lakes to monitor in 2023 through the CAMP program.

Motion by Sutton to monitor the lakes as shown in the Board packet through the CAMP program, with the addition of Simley Lake, and to authorize the LMRWMO Administrator to execute an agreement with the Metropolitan Council for 2023 monitoring, second by Gaetke; motion passed.

6. Discuss Annual Report Format

The Board reviewed the format of the 2021 LMRWMO Annual Report. Barten explained the requirements of the annual report and sought feedback on the format of the document, including the inclusion and creation of an annual newsletter. There was consensus to keep the newsletter in print format and to budget in future years for a bi-annual electronic/email newsletter.

7. Updates & Handouts

7.1: The template Adopt-A-Drain letter to residents was provided to the Board for feedback or edits.

7.2: Copies of the Natural Shorelines postcard designs were provided and offered to other Cities for use if wanted. Spreiter noted that these were mailed by Mendota Heights staff to select lake residents. Barten noted that Sunfish Lake has a design as well for their use. Pilgrim suggested Board members posting the information on Next Door or community Facebook groups if the Cities cannot themselves. Barten will re-send the template outreach information for the shoreline presentation and Landscaping for Clean Water to all City representatives.

7.3: The Board reviewed the 2022 water monitoring reports.

7.4: Williams presented the grant tracking spreadsheet.

8. Agenda Items for Next Meeting

The next Board meeting is scheduled for March 8th, 2023 at First Calvary Baptist Church in Inver Grove Heights.

9. Meeting Adjourned at 4:30 pm