



## Board of Managers Meeting Agenda

**Wednesday - October 11<sup>th</sup>, 2023 - 3:00 p.m.**

**West St. Paul City Hall, Lobby Conference Room  
1616 Humboldt Ave, West St Paul, MN 55118**

1. Call Meeting to Order
  - 1.1 Identification of Voting Board Members
  - 1.2 Approval of Agenda\* (Additions/Corrections/Deletions) Action
2. Approve September 13<sup>th</sup>, 2023 Meeting Minutes - Chair\* Action
3. Approve October 11<sup>th</sup>, 2023 Financial Summary & Invoice Payment - Treasurer\* Action  
\*\*Full financial information posted separately online
4. Review Revised Watershed Plan Goal Tracking Sheets - Barr\* Discussion
5. Updates & Handout
  - 5.1: Ivy Falls Creek Letter - SWCD\* Information
  - 5.2: Member City Updates Information
6. Next Meeting: November 8<sup>th</sup>, 2023 – Villa Del Sol Community Room, Saint Paul
7. LMRWMO Driving Watershed Tour: Following October 11<sup>th</sup> meeting, starting at 4:15 pm, at Thompson County Park, North Parking Lot.
8. Adjourn

\* Materials included in full packet  
\*\* Materials available separately on website:  
<https://lmrwmo.org/about-us/meeting-information/>



## Board of Managers Meeting Minutes

Wednesday - September 13<sup>th</sup>, 2023 - 3:00 p.m.  
Veterans Memorial Community Center, Inver Grove Heights

### Managers and Alternates in Attendance:

Sharon Lencowski (Chair), Inver Grove Heights  
Steve Gebauer (Sec./Tres.) Mendota Heights  
Shannon Nelson, Sunfish Lake  
Michael Randle, South St. Paul  
Tom Sutton, Lilydale

Karen Reid (Vice Chair), Saint Paul  
Dawn Gaetke, Inver Grove Heights  
Analiese Miller, West St. Paul  
Daniel Anderson, South St. Paul  
Mary Kleinberg, Lilydale

### Advisors and Others in Attendance:

Krista Spreiter, Mendota Heights  
Pat Murphy, Saint Paul  
Laura Zanmiller, Dakota County SWCD  
Brian Jastram, Rock Leaf Water Environmental

Cody Joos, West St. Paul  
Nicole Portugal, Inver Grove Heights  
Greg Williams, Barr Engineering  
Joe Barten, Dakota County SWCD

### 1. Call Meeting to Order

#### 1.1 Public Comment / Introductions

Audience members may address the Board regarding items not on the agenda.

#### 1.2 Approval of Agenda\* (Additions/Corrections/Deletions)

**Motion** by Gebauer to approve the agenda, second by Randle; motion passed.

### 2. Approve August 9<sup>th</sup>, 2023 Meeting Minutes

**Motion** by Nelson to approve the previous meeting minutes, second by Reid; motion passed.

### 3. Approve September 13<sup>th</sup>, 2023 Financial Summary & Invoices

Spreiter provided a summary of the financial information.

**Motion** by Reid to approve the financial summary, second by Nelson; motion passed.

### 4. Financial Requests

Barten summarized the information in the memorandum and the Board noted they would like to keep minimum amounts in checking going forward to maximize interest earned and have the Administrator investigate other potential bank interest rates before finalizing the LMRWMO future financial institution(s).

**Motion** by Sutton to approve the financial requests as presented in the packet that include the following three actions, second by Reid; motion passed.

1. Authorize online banking access for all LMRWMO bank accounts to Nancy Bauer, Deputy City Clerk for the City of Mendota Heights (or her successor) and to Joe Barten, LMRWMO Administrator via the Dakota County SWCD (or his successor) to view online bank statements.
2. Authorize the transfer of LMRWMO funds between checking and savings accounts within the same bank via online banking to Nancy Bauer, Deputy City Clerk for the City of Mendota Heights (or her successor) to best utilize LMRWMO funds and maximize interest earned.
3. Authorize automatic removal of all previous signatories from all LMRWMO Bank accounts upon resignation of their appointed officer positions on the LMRWMO Board and the automatic addition of the current Board Officers as signatories upon their election to the LMRWMO Board as Chair, Vice-Chair, or Secretary/Treasurer.

#### **5. Draft 2024 Member Dues and Budget**

The Board discussed the proposed 2024 Budget and 5 year budget projection. There was agreement to standardize and move up the timeline for budget creation in the future to get ahead of City timelines.

**Motion** by Gebauer to approve the 2024 Budget as presented in the packet with a 5% increase from 2023, second by Randle; motion passed.

#### **6. Interstate Valley Creek Letter of Support**

**Motion** by Lencowski to approve the letter of support for the Interstate Valley Creek Stabilization Project, second by Sutton; motion passed.

#### **7. Draft Watershed Plan Goal Tracking Sheets**

Williams summarized and the Board discussed the Watershed Plan goal tracking sheets and necessity in the level of detail in goal tracking. Williams will provide a simplified table format for goal tracking at a future meeting for discussion.

#### **8. Updates and Handouts**

City Staff provided updates on relevant topics and projects in their City.

#### **9. Agenda Items for Next Meeting**

The next Board meeting is scheduled for October 11<sup>th</sup>, 2023 at the West St. Paul City Hall

#### **10. Meeting Adjourned at 4:40 pm**



**DAKOTA COUNTY**



— SOIL & WATER —  
CONSERVATION DISTRICT

**Dakota County Soil & Water Conservation District**

4100 220th Street West, Ste 102  
Farmington, MN 55024  
(651) 480-7777  
DakotaSWCD.Accounting@CO.Dakota.MN.US

**Invoice**

DATE	INVOICE #
10/4/2023	3327

BILL TO		AGREEMENT	BILLING PERIOD	TERMS
Lower Mississippi River WMO City of Mendota Heights Nancy Bauer 1101 Victoria Curve Mendota Heights, MN 55118		2023 Annual Agreement	Jul - Sep 2023	Net 30 Days
DESCRIPTION	HRS/COUNT	RATE	AMOUNT	
<b>ADMINISTRATION</b>				
Administration and Planning, Watershed Management Plan Update and General Correspondence: 2024 Budget and finance updates, Butler Ave stormwater BMP coord., board meeting prep and attendance, Lake Augusta Study resident coordination, PCB funds presentation request, and Thompson Oaks project event.	74	90.00	6,660.00	
Fees: Printing, Paper and Postage	1	50.00	50.00	
<b>EDUCATION AND OUTREACH</b>				
Fees: Website Hosting	0	900.00	0.00	
Website Maintenance	1	90.00	90.00	
Landscaping for Clean Water Introduction Class	0	1,800.00	0.00	
Landscaping for Clean Water Design Course	0	3,600.00	0.00	
Landscaping for Clean Water Maintenance Workshop	0	1,800.00	0.00	
Landscaping for Clean Water Shoreline Presentation Development	0	3,600.00	0.00	
Water Stewards Program	8.5	90.00	765.00	
Storm Drain Stenciling Program	33	90.00	2,970.00	
General Education Items	0	90.00	0.00	
Fees: Ad for review of consulting services	1	59.04	59.04	
Fees: Stenciling Supplies-safety vests, spray paint, bags and pails	1	316.09	316.09	
<b>TECHNICAL ASSISTANCE</b>				
Water Monitoring and Data Management	19.5	90.00	1,755.00	
Fees: Water Monitoring Supplies	1	357.49	357.49	
Plan Implementation and Project Management	0	90.00	0.00	
Landscaping for Clean Water Technical Assistance	10	500.00	5,000.00	
It's been a pleasure working with you!			<b>Total</b>	



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**Invoice**

DATE	INVOICE #
10/4/2023	3327

<b>BILL TO</b>
Lower Mississippi River WMO City of Mendota Heights Nancy Bauer 1101 Victoria Curve Mendota Heights, MN 55118

AGREEMENT	BILLING PERIOD	TERMS
2023 Annual Agreement	Jul - Sep 2023	Net 30 Days

DESCRIPTION	HRS/COUNT	RATE	AMOUNT
COST SHARE Landscaping for Clean Water Grants: Deziel, Dobbratz, McEllistrem, Cuellar, Parsons, Peitso, Boehmer, Oakman, Kirchner & Poppinga	10	250.00	2,500.00

It's been a pleasure working with you!	<b>Total</b>	\$20,522.62
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4100 220th Street West, Ste 102  
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**Invoice**

DATE	INVOICE #
10/5/2023	3339

BILL TO		AGREEMENT	BILLING PERIOD	TERMS
Lower Mississippi River WMO City of Mendota Heights Nancy Bauer 1101 Victoria Curve Mendota Heights, MN 55118		WBF FY21 C21-3381	Jul - Sep 2023	Net 30 Days
DESCRIPTION		HRS/COUNT	RATE	AMOUNT
ADMINISTRATION				
PROJECT DEVELOPMENT				
RFP and scope of services; ravine erosion and direct drainage study.		2	101.00	202.00
Revise scope of work, modeling info/gathering		15.5	83.00	1,286.50
It's been a pleasure working with you!			<b>Total</b>	<b>\$1,488.50</b>



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**Invoice**

DATE	INVOICE #
10/5/2023	3340

BILL TO
Lower Mississippi River WMO City of Mendota Heights Nancy Bauer 1101 Victoria Curve Mendota Heights, MN 55118

AGREEMENT	BILLING PERIOD	TERMS
CPLG FY22 Seidl Lk	Jul - Sep 2023	Net 30 Days

DESCRIPTION	HRS/COUNT	RATE	AMOUNT
ADMINISTRATION:			0.00
PROJECT DEVELOPMENT: Plan review and edits, city and consultant coordination, site visits, and open house.			
	1	101.00	101.00
	36	83.00	2,988.00
	7	72.00	504.00
<b>Total</b>			<b>\$3,593.00</b>



LMRWMO 2023 Budget & Financial Summary												
		2022 Carrover				2023 Monthly Revenue						
Revenue	Budget	Dec 15, 2022 - Jan 11 2023	Jan 12 - Feb 8 2023	Feb 9 - Mar 8 2023	Mar 9 - April 12 2023	April 13 - June 14 2023	June 15 - Aug 9 2023	Aug 10 - Sept 13 2023	Sept 14 - Oct 11 2023	2023 Total (Feb 9-Aug 9)	Variance	Percent Received
Dues from Members	\$127,309.00		\$127,309.12							\$127,309.12	(\$0.12)	100%
Interest	\$600.00	\$114.78	\$123.09	\$116.62	\$131.61	\$277.49	\$145.76	\$313.57	\$155.85	\$1,378.77	(\$778.77)	230%
LMCIT Rebate	\$250.00		\$598.00							\$598.00	(\$348.00)	239%
Combinend Grant Income	\$154,260.50				\$117,061.00		\$14,467.00	\$25,000.00		\$156,528.00	(\$2,267.50)	101%
<b>Subtotal Operating Revenue</b>	<b>\$282,419.50</b>	<b>\$114.78</b>	<b>\$128,030.21</b>	<b>\$116.62</b>	<b>\$117,192.61</b>	<b>\$277.49</b>	<b>\$14,612.76</b>	<b>\$25,313.57</b>	<b>\$155.85</b>	<b>\$285,813.89</b>		
<b>Grant Income</b>	<b>\$154,260.50</b>											
LMRWMO 2023 Budget & Financial Summary												
		2022 Carryover				2023 Monthly Expenses						
Expenses	Budget	Dec 15, 2022 - Jan 11 2023	Jan 12 - Feb 8 2023	Feb 9 - Mar 8 2023	Mar 9 - April 12 2023	April 13 - June 14 2023	June 15 - Aug 9 2023	Aug 10 - Sept 13 2023	Sept 14 - Oct 11 2023	2023 Total (Feb 9-Aug 9)	Remaining Budget	Percent Expended
<b>Engineering/Technical Assistance</b>												
Technical Assistance	\$5,500.00		\$956.00	\$777.50	\$596.50	\$20.00		\$964.50		\$2,358.50	\$3,141.50	43%
Meetings	\$6,500.00		\$605.50	\$372.00	\$1,265.00	\$2,060.88		\$1,490.50		\$5,188.38	\$1,311.62	80%
Pine Bend Ravine Study	\$5,000.00									\$0.00	\$5,000.00	0%
Watershed Plan Amendment <sup>3</sup>	\$26,500.00		\$3,902.35	\$1,388.00	\$5,111.00	\$674.50				\$7,173.50	\$19,326.50	27%
<b>Project Planning/Implementation</b>												
Plan Implementation	\$5,400.00					\$180.00				\$180.00	\$5,220.00	3%
WBIF-19 Matching Funds	\$0.00				\$546.00					\$546.00	(\$546.00)	
WBIF-21 Matching Funds	\$9,300.00									\$0.00	\$9,300.00	0%
Landscaping for Clean Water Projects	\$12,000.00		\$1,500.00					\$7,500.00		\$7,500.00	\$4,500.00	63%
Water Monitoring	\$12,200.00	\$1,900.00	\$5,018.50			\$4,005.00	\$3,450.00		\$2,112.49	\$9,567.49	\$2,632.51	78%
<b>Education</b>												
Landscaping for Clean Water Classes	\$10,800.00						\$10,800.00			\$10,800.00	\$0.00	100%
MN Water Stewards Program	\$10,000.00		\$382.50			\$360.00	\$1,215.00		\$765.00	\$2,340.00	\$7,660.00	23%
Storm Drain Stenciling Program	\$4,500.00					\$2,070.00	\$630.00		\$3,286.09	\$5,986.09	(\$1,486.09)	133%
Adopt A Drain Welcome Kits <sup>2</sup>	\$1,500.00									\$0.00	\$1,500.00	0%
WMO Tabling/Event Materials	\$500.00									\$0.00	\$500.00	0%
Illicit Discharge Video <sup>4</sup>	\$1,200.00		\$1,400.00							\$1,400.00	(\$200.00)	117%
Tour	\$5,400.00		\$85.00			\$855.00				\$855.00	\$4,545.00	16%
Metro Watershed Partners Membership	\$1,000.00	\$1,000.00								\$1,000.00	\$0.00	100%
Website Update / Maintenance	\$2,800.00		\$85.00			\$1,125.00	\$45.00		\$90.00	\$1,260.00	\$1,540.00	45%
Board Education	\$200.00									\$0.00	\$200.00	0%
<b>Administration</b>												
General Administration	\$34,400.00	\$2.00	\$9,869.50	\$2.00	\$2.00	\$9,909.00	\$6,262.00		\$6,769.04	\$22,944.04	\$11,455.96	67%
Insurance	\$2,500.00						\$2,477.00			\$2,477.00	\$23.00	99%
Attorney and Audit	\$5,500.00	\$401.00	\$182.60	\$34.00			\$4,100.00			\$4,316.60	\$1,183.40	78%
<b>Subtotal Operating Expenses</b>	<b>\$162,700.00</b>	<b>\$3,303.00</b>	<b>\$23,986.95</b>	<b>\$2,573.50</b>	<b>\$7,520.50</b>	<b>\$21,259.38</b>	<b>\$28,979.00</b>	<b>\$2,455.00</b>	<b>\$20,522.62</b>	<b>\$83,310.00</b>	<b>\$76,807.40</b>	<b>51%</b>
<b>Grant Expenses</b>	<b>\$138,000.00</b>	<b>\$19,331.27</b>	<b>\$15,133.60</b>	<b>\$24,651.50</b>	<b>\$14,958.50</b>	<b>\$2,091.00</b>	<b>\$415.00</b>	<b>\$0.00</b>	<b>\$5,081.50</b>	<b>\$81,662.37</b>		<b>59%</b>
<b>Overall Fund Balance</b>		<b>\$82,401.78</b>	<b>\$171,311.44</b>	<b>\$144,203.06</b>	<b>\$238,916.67</b>	<b>\$215,843.78</b>	<b>\$201,062.54</b>	<b>\$223,921.11</b>	<b>\$198,472.84</b>			
<b>Total Grant Balance</b>		<b>-\$45,618.31</b>	<b>-\$60,751.91</b>	<b>-\$85,403.41</b>	<b>\$16,699.09</b>	<b>\$14,608.09</b>	<b>\$28,660.09</b>	<b>\$53,660.09</b>	<b>\$48,578.59</b>			
<b>Operating Fund Balance</b>		<b>\$36,783.47</b>	<b>\$110,559.53</b>	<b>\$58,799.65</b>	<b>\$222,217.58</b>	<b>\$201,235.69</b>	<b>\$172,402.45</b>	<b>\$277,581.20</b>	<b>\$247,051.43</b>			
<b>Unencumbered Operating Fund Balance<sup>1</sup></b>		<b>\$21,783.47</b>	<b>\$95,559.53</b>	<b>\$43,799.65</b>	<b>\$207,217.58</b>	<b>\$186,235.69</b>	<b>\$157,402.45</b>	<b>\$262,581.20</b>	<b>\$232,051.43</b>			

**2023 Budget Notes:**

- \$15,000 set aside for 2033 Watershed Plan Update, \$5,000 additional annually encumbered.
- \$1,500 Added to Budget for Adopt a Drain Welcome Kits at 1-8-23 Meeting
- Includes \$20,000 in unspent carryover from 2022.
- Is an unspent carryover from 2022.

General: Budget is an estimate and will vary depending on changing priorities and grant project progress.

**Balances Explained:**

Overall Fund Balance	Balance of all bank accounts.
Total Grant Balance	Grant funds in-hand
Operating Fund Balance	WMO funds without grants
Unencumbered Operating Fund Balance	WMO funds not dedicated to a future operating item

**LMRWMO 2023 Grant Budget & Financial Summary**

	Budget	Aggregate Prior to Jan 12, 2022	Jan 13, 2022 - Jan 11, 2023	Jan 12 - Feb 8 2023	Feb 9 - Mar 8 2023	Mar 9 - April 12 2023	April 13 - June 14 2023	June 15 - Aug 9 2023	Aug 10 - Sept 13 2023	Sept 14 - Oct 11 2023	Total	Variance	Percent Received/ Expended
<b>BWSR - FY 2019 Watershed Based Implementation Funding (Augusta, Interstate Valley Creek, Education)</b>													
<b>Revenue</b>													
BWSR FY-2019 WBIF Payment	\$144,670.00	\$72,335.00				\$57,868.00		\$14,467.00			\$144,670.00	\$0.00	100%
WBIF Matching Funds	\$59,640.00							\$25,000.00			\$25,000.00	\$34,640.00	42%
<b>Total Revenue</b>	<b>\$204,310.00</b>	<b>\$72,335.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$57,868.00</b>	<b>\$0.00</b>	<b>\$14,467.00</b>	<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$169,670.00</b>	<b>\$34,640.00</b>	<b>83%</b>
<b>Expenses</b>													
Grant Administration	\$8,000.00	\$497.43	\$2,767.00	\$1,219.00		\$2,847.00					\$7,330.43	\$669.57	92%
Education Program Implementation	\$36,000.00	\$1,899.87	\$24,294.44	\$3,140.40	\$1,350.00						\$30,684.71	\$5,315.29	85%
Education Program Project Dev.	\$4,670.00	\$913.75	\$7,172.47	\$197.50							\$8,283.72	(\$3,613.72)	177%
Education Program Project Dev. Match (WMO)	\$4,640.00		\$3,040.00			\$546.00					\$3,586.00	\$1,054.00	77%
Interstate Valley Creek Project Dev.	\$4,000.00	\$339.96	\$6,323.50	\$1,224.50		\$702.00					\$8,589.96	(\$4,589.96)	215%
Interstate Valley Creek Study	\$44,000.00		\$32,873.25		\$11,397.50						\$44,270.75	(\$270.75)	101%
Interstate Valley Creek Study Match	\$25,000.00		\$25,000.00								\$25,000.00	\$0.00	100%
Lake Augusta Project Development	\$4,000.00	\$2,334.62	\$4,498.22	\$1,382.50		\$351.00					\$8,566.34	(\$4,566.34)	214%
Lake Augusta Study (Added \$13k for monitoring)	\$57,000.00		\$25,559.80	\$7,969.70	\$11,904.00	\$11,058.50					\$56,492.00	\$508.00	99%
Lake Augusta Study Match	\$30,000.00		\$30,000.00								\$30,000.00	\$0.00	100%
<b>Total Expenses</b>	<b>\$217,310.00</b>	<b>\$5,985.63</b>	<b>\$161,528.68</b>	<b>\$15,133.60</b>	<b>\$24,651.50</b>	<b>\$15,504.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$222,803.91</b>	<b>-\$5,493.91</b>	<b>103%</b>
<b>FY-19 WBIF Balance</b>		<b>\$66,349.37</b>	<b>-\$95,179.31</b>	<b>-\$110,312.91</b>	<b>-\$134,964.41</b>	<b>-\$92,600.91</b>	<b>-\$92,600.91</b>	<b>-\$78,133.91</b>	<b>-\$53,133.91</b>	<b>-\$53,133.91</b>	<b>-\$53,133.91</b>		
<b>BWSR - FY 2021 Watershed Based Implementation Funding (Miss. River Direct Drainage Study)</b>													
<b>Revenue</b>													
BWSR FY-2021 WBIF Payment	\$93,042.00	\$46,521.00									\$46,521.00	\$46,521.00	50%
WBIF Matching Funds	\$9,304.00										\$0.00	\$9,304.00	0%
<b>Total Revenue</b>	<b>\$102,346.00</b>	<b>\$46,521.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$46,521.00</b>	<b>\$55,825.00</b>	<b>45%</b>
<b>Expenses</b>													
Grant Administration	\$10,042.00						\$156.00				\$156.00	\$9,886.00	2%
Erosion & Direct Drainage Study	\$71,000.00										\$0.00	\$71,000.00	0%
Erosion & Direct Drainage Study Match (WMO)	\$9,304.00										\$0.00	\$9,304.00	0%
Project Development	\$12,000.00									\$1,488.50	\$1,488.50	\$10,511.50	12%
<b>Total Expenses</b>	<b>\$102,346.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$156.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,488.50</b>	<b>\$1,644.50</b>	<b>\$100,701.50</b>	<b>2%</b>
<b>FY-21 WBIF Balance</b>		<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,521.00</b>	<b>\$46,365.00</b>	<b>\$46,365.00</b>	<b>\$46,365.00</b>	<b>\$44,876.50</b>	<b>\$44,876.50</b>		
<b>BWSR - FY 2023 Watershed Based Implementation Funding (Priority Watershed Project ID &amp; Model - Thompson, Rogers, Seidls)</b>													
<b>Revenue</b>													
BWSR FY-2021 WBIF Payment	\$118,385.00					\$59,193.00					\$59,193.00	\$59,192.00	50%
WBIF Matching Funds	\$12,000.00										\$0.00	\$12,000.00	0%
<b>Total Revenue</b>	<b>\$130,385.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$59,193.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$59,193.00</b>	<b>\$71,192.00</b>	<b>45%</b>
<b>Expenses</b>													
Grant Administration	\$8,000.00										\$0.00	\$8,000.00	0%
Priority Watershed Project ID & Model (WMO)	\$100,385.00										\$0.00	\$100,385.00	0%
Project Development	\$12,000.00										\$0.00	\$12,000.00	0%
<b>Total Expenses</b>	<b>\$130,385.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$130,385.00</b>	<b>0%</b>
<b>FY-21 WBIF Balance</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$59,193.00</b>	<b>\$59,193.00</b>	<b>\$59,193.00</b>	<b>\$59,193.00</b>	<b>\$59,193.00</b>	<b>\$59,193.00</b>		
<b>MN DNR - Conservation Partners Legacy Grant (Seidls Lake Shoreline Restoration, No Revenue or Expenses to Date)</b>													
<b>Revenue</b>													
Grant Reimbursement Payments	\$382,000.00										\$0.00	\$382,000.00	0%
Matching funds	\$75,000.00										\$0.00	\$75,000.00	0%
<b>Total Revenue</b>	<b>\$457,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$457,000.00</b>	<b>0%</b>
<b>Expenses</b>													
Grant Administration/Project Mgmt	\$26,000.00						\$1,935.00	\$415.00		\$3,593.00	\$5,943.00	\$20,057.00	23%
Construction	\$356,000.00										\$0.00	\$356,000.00	0%
Engineering - Construction Docs	\$37,500.00										\$0.00	\$37,500.00	0%
Engineering - Const. Mgmt, Permits, Bids	\$37,500.00										\$0.00	\$37,500.00	0%
<b>Total Expenses</b>	<b>\$457,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,935.00</b>	<b>\$415.00</b>	<b>\$0.00</b>	<b>\$3,593.00</b>	<b>\$5,943.00</b>	<b>\$441,057.00</b>	<b>1%</b>
<b>Seidls Lake Shoreline Balance</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$1,935.00</b>	<b>-\$2,350.00</b>	<b>-\$2,350.00</b>	<b>-\$5,943.00</b>	<b>-\$5,943.00</b>		
	<b>Budget</b>	<b>Aggregate Prior to Jan 12, 2022</b>	<b>Jan 13, 2022 - Jan 11, 2023</b>	<b>Jan 12 - Feb 8 2023</b>	<b>Feb 9 - Mar 8 2023</b>	<b>Mar 9 - April 12 2023</b>	<b>April 13 - June 14 2023</b>	<b>June 15 - Aug 9 2023</b>	<b>Aug 10 - Sept 13 2023</b>	<b>Sept 14 - Oct 11 2023</b>	<b>Total</b>	<b>Variance</b>	<b>Percent Received/ Expended</b>
<b>TOTAL GRANT FUNDS RECEIVED</b>	<b>\$763,656.00</b>	<b>\$118,856.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$117,061.00</b>	<b>\$0.00</b>	<b>\$14,467.00</b>	<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$216,191.00</b>	<b>\$547,465.00</b>	<b>28%</b>
<b>PASS THROUGH MATCH RECEIVED</b>	<b>\$130,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>	<b>\$118,944.00</b>	<b>19%</b>
<b>LMRWMO MATCH PROVIDED</b>	<b>\$13,944.00</b>	<b>\$0.00</b>	<b>\$3,040.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$546.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,586.00</b>	<b>\$547,465.00</b>	<b>26%</b>
<b>GRANT EXPENSES (MINUS WMO MATCH)</b>	<b>\$762,712.00</b>	<b>\$5,985.63</b>	<b>\$158,488.68</b>	<b>\$15,133.60</b>	<b>\$24,651.50</b>	<b>\$14,958.50</b>	<b>\$2,091.00</b>	<b>\$415.00</b>	<b>\$0.00</b>	<b>\$5,081.50</b>	<b>\$230,391.41</b>	<b>\$532,320.59</b>	<b>30%</b>
<b>PASS THROUGH MATCH EXPENSES</b>	<b>\$130,000.00</b>	<b>\$0.00</b>	<b>\$58,040.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$546.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$58,586.00</b>	<b>\$71,414.00</b>	<b>45%</b>
<b>NET FUND BALANCE (MINUS WMO MATCH)</b>		<b>\$112,870.37</b>	<b>-\$45,618.31</b>	<b>-\$60,751.91</b>	<b>-\$85,403.41</b>	<b>\$16,699.09</b>	<b>\$14,608.09</b>	<b>\$28,660.09</b>	<b>\$53,660.09</b>	<b>\$48,578.59</b>	<b>-\$14,200.41</b>		

DRAFT LMRWMO Goal Tracking Table (10/1/2023)

Goal ID	Goal Text	Metrics/Measures	Goal Status																																																								
G1	<p>Maintain or improve water quality in LMRWMO priority 1A and 1B lakes to meet applicable state standards or existing 10-year (2012 – 2021) summer average water quality, if better than state standards, including: (see Table 1).</p> <table border="1" data-bbox="235 423 800 849"> <thead> <tr> <th>Waterbody</th> <th>Total Phosphorus (ug/L)</th> <th>Chloro-phyll a (ug/L)</th> <th>Secchi Depth (m)</th> </tr> </thead> <tbody> <tr> <td>Lake Augusta<sup>1</sup></td> <td>40</td> <td>14</td> <td>1.4</td> </tr> <tr> <td>Hornbeam Lake</td> <td>45</td> <td>17</td> <td>1.8</td> </tr> <tr> <td>Rogers Lake</td> <td>27</td> <td>5</td> <td>1.6</td> </tr> <tr> <td>Seidls Lake</td> <td>54</td> <td>18</td> <td>1.2</td> </tr> <tr> <td>Sunfish Lake</td> <td>30</td> <td>14</td> <td>2.6</td> </tr> <tr> <td>Thompson Lake<sup>1</sup></td> <td>60</td> <td>20</td> <td>1.0</td> </tr> </tbody> </table> <p>(1) Goals based on applicable state standards for shallow and deep lakes (MN Rules 7050)</p>	Waterbody	Total Phosphorus (ug/L)	Chloro-phyll a (ug/L)	Secchi Depth (m)	Lake Augusta <sup>1</sup>	40	14	1.4	Hornbeam Lake	45	17	1.8	Rogers Lake	27	5	1.6	Seidls Lake	54	18	1.2	Sunfish Lake	30	14	2.6	Thompson Lake <sup>1</sup>	60	20	1.0	<ul style="list-style-type: none"> <li>Observed summer (June–September) average concentrations of total phosphorus and chlorophyll-a and summer average Secchi disc transparency averaged over the most recent 10-year period.</li> <li>Goals will be evaluated for each parameter for each lake.</li> <li>Goals are considered met if:               <ol style="list-style-type: none"> <li>10-year average parameter value is equal to or better than goal value;</li> <li>10-year average parameter value is worse than goal value but is:                   <ol style="list-style-type: none"> <li>Better than state standard, and</li> <li>Does not demonstrate a statistically-significant worsening trend (at 90% confidence level).</li> </ol> </li> </ol> </li> </ul>	<p>10-year average water quality data are determined as part of water quality reporting appended to the LMRWMO Annual Report. Goal status is assessed against that data; current status is summarized below:</p> <table border="1" data-bbox="1417 480 1982 906"> <thead> <tr> <th>Waterbody</th> <th>Total Phosphorus (ug/L)</th> <th>Chloro-phyll a (ug/L)</th> <th>Secchi Depth (m)</th> </tr> </thead> <tbody> <tr> <td>Lake Augusta</td> <td>Yes/No</td> <td>Yes/No</td> <td>Yes/No</td> </tr> <tr> <td>Hornbeam Lake</td> <td>Yes/No</td> <td>Yes/No</td> <td>Yes/No</td> </tr> <tr> <td>Rogers Lake</td> <td>Yes/No</td> <td>Yes/No</td> <td>Yes/No</td> </tr> <tr> <td>Seidls Lake</td> <td>Yes/No</td> <td>Yes/No</td> <td>Yes/No</td> </tr> <tr> <td>Sunfish Lake</td> <td>Yes/No</td> <td>Yes/No</td> <td>Yes/No</td> </tr> <tr> <td>Thompson Lake</td> <td>Yes/No</td> <td>Yes/No</td> <td>Yes/No</td> </tr> </tbody> </table>	Waterbody	Total Phosphorus (ug/L)	Chloro-phyll a (ug/L)	Secchi Depth (m)	Lake Augusta	Yes/No	Yes/No	Yes/No	Hornbeam Lake	Yes/No	Yes/No	Yes/No	Rogers Lake	Yes/No	Yes/No	Yes/No	Seidls Lake	Yes/No	Yes/No	Yes/No	Sunfish Lake	Yes/No	Yes/No	Yes/No	Thompson Lake	Yes/No	Yes/No	Yes/No
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G2	<p>Reduce sediment and phosphorus loading to the Mississippi River and priority 1A streams.</p>	<ul style="list-style-type: none"> <li>Measured sediment and phosphorus concentrations or loads in Interstate Valley Creek, Ivy Falls Creek, and Kaposia Creek (as available).</li> <li>Estimated pollutant reductions from water quality improvement projects implemented by the LMRWMO and/or member cities and tributary to LMRWMO creeks or the Mississippi River.</li> </ul>	<p><i>To be completed.</i></p>																																																								
G3	<p>Reduce bacteria loading to Interstate Valley Creek through landowner education, outreach, and member city support.</p>	<ul style="list-style-type: none"> <li>Implementation of practices to reduce bacteria loading including but not limited to:               <ul style="list-style-type: none"> <li>Educational broadcasts (e.g., mailings, social media posts)</li> <li>Landowner site visits or other outreach</li> <li>Signage encouraging pet clean-up</li> </ul> </li> </ul>	<p><i>To be completed.</i></p>																																																								

DRAFT LMRWMO Goal Tracking Table (10/1/2023)

Goal ID	Goal Text	Metrics/Measures	Goal Status
G4	Work with member cities to implement practices to minimize chloride use in the watershed.	<ul style="list-style-type: none"> <li>• Implementation of practices to reduce chloride use by member cities including but not limited to :                             <ul style="list-style-type: none"> <li>• Training for municipal applicators</li> <li>• Training for private applicators/owners</li> <li>• Municipal use of alternative deicers</li> <li>• Site visits to promote reduced salt use in commercial/high impervious areas</li> <li>• Use of salt minimization design strategies</li> <li>• Incentive programs for residents</li> <li>• Educational broadcasts</li> </ul> </li> </ul>	<i>To be completed.</i>
G5	Promote infiltration and reuse to reduce stormwater runoff volumes through member city volume control performance standards and the support of education and outreach activities.	<ul style="list-style-type: none"> <li>• Continued implementation of member city local controls prioritizing volume reduction through infiltration (where feasible), consistent with LMRWMO Plan Policy P1.</li> <li>• LMRWMO and/or member city education and outreach activities including but not limited to:                             <ul style="list-style-type: none"> <li>• Broadcasts (e.g., social media)</li> <li>• Resident incentive programs (e.g., rain barrels)</li> </ul> </li> <li>• LMRWMO and member city financial support for Dakota County SWCD's Landscaping for Clean Water workshops and projects.</li> </ul>	Member cities continue to implement ordinances requiring infiltration as the preferred method of stormwater treatment (where feasible).  <i>Placeholder for annual data on number of Landscaping for Clean Water workshops and infiltration projects.</i>
G6	Minimize flood potential and reduce the number and/or flood risk of habitable structures within local floodplain areas in cooperation with member cities.	<ul style="list-style-type: none"> <li>• Implementation of capital projects by the LMRWMO and member cities that increase stormwater storage or result in reduced flood risk.</li> <li>• Number of habitable structures removed from the 100-year floodplain as a result of LMRWMO and member city projects.</li> </ul>	<i>To be completed.</i>

DRAFT LMRWMO Goal Tracking Table (10/1/2023)

Goal ID	Goal Text	Metrics/Measures	Goal Status
G7	Promote fish and wildlife habitat and recreational opportunities by maintaining or improving water quality (see goal G1) and shoreline integrity, implementing 10 shoreline improvement projects over 10 years (including city, LMRWMO, and/or cost-share projects).	<ul style="list-style-type: none"> <li>Observed summer (June–September) average water quality (see Goal G1).</li> <li>Number of shoreline protection or improvement projects performed (or supported) by the LMRWMO and member cities (including shoreline projects implemented through Dakota County SWCD’s Landscaping for Clean Water).</li> </ul>	<p><i>To be completed.</i></p> <p><i>Placeholder for annual data on number of Landscaping for Clean Water workshops and infiltration projects.</i></p>
G8	Promote the incorporation of habitat benefits into at least two stormwater management BMPs over 10 years.	<ul style="list-style-type: none"> <li>Habitat benefits incorporated into stormwater BMPs constructed by the LMRWMO and member cities including but not limited to:                             <ul style="list-style-type: none"> <li>Native plantings in existing turf areas</li> <li>Conservation easements to protect existing natural areas</li> <li>Design enhancements to minimize disturbance of habitat (e.g., trees)</li> </ul> </li> </ul>	<p><i>To be completed.</i></p>
G9	Pursue no net loss of wetlands due to human activity via support of member city roles as local governmental units (LGUs) responsible for wetland management.	<ul style="list-style-type: none"> <li>Continued administration of Minnesota Wetland Conservation Act (WCA) by member cities (per LMRWMO Plan Policy 25).</li> <li>Continued implementation of member city local controls requiring wetland buffers and limiting wetland impacts (per LMRWMO Plan Policy 26).</li> </ul>	<p>All member cities currently act as the local governmental unit (LGU) responsible for administration of the WCA in their city.</p> <p>All member cities have adopted and enforce local controls requiring wetland buffers.</p> <p><i>Placeholder for notable details, if needed.</i></p>
G10	Promote the protection of groundwater quality and quantity through annual collaboration with Dakota County, Ramsey County, Minnesota Department of Natural Resources, and/or other agencies managing groundwater.	<ul style="list-style-type: none"> <li>Annual meeting with Dakota County to review coordination of groundwater management roles and opportunities.</li> <li>Annual communication to Minnesota DNR and other groundwater management agencies regarding coordination of organization roles.</li> </ul>	<p><i>To be completed.</i></p>



DRAFT LMRWMO Goal Tracking Table (10/1/2023)

Goal ID	Goal Text	Metrics/Measures	Goal Status
G11	Promote groundwater conservation, infiltration, and water reuse through implementation of member city volume control performance standards, education, and outreach.	<ul style="list-style-type: none"> <li>• Continued implementation of member city local controls prioritizing volume reduction through infiltration (where feasible), consistent with LMRWMO Plan Policy P1.</li> <li>• LMRWMO and/or member city education and outreach activities including but not limited to:               <ul style="list-style-type: none"> <li>• Broadcasts (e.g., social media)</li> <li>• Resident incentive programs (e.g., rain barrels)</li> </ul> </li> </ul>	<i>To be completed.</i>
G12	Reduce sediment loading to the Mississippi River.	<ul style="list-style-type: none"> <li>• Measured sediment concentrations or loads in Interstate Valley Creek, Ivy Falls Creek, and Kaposia Creek (as available).</li> <li>• Estimated sediment reductions from water quality improvement projects implemented by the LMRWMO and/or member cities and tributary to LMRWMO creeks or the Mississippi River.</li> </ul>	<i>To be completed.</i>
G13	Reduce sediment loading to LMRWMO priority waterbodies.	<ul style="list-style-type: none"> <li>• Estimated sediment reductions from water quality improvement projects implemented by the LMRWMO and/or member cities and tributary to LMRWMO priority waterbodies.</li> </ul>	<i>To be completed.</i>
G14	Prevent or mitigate the impact of local erosion issues through the promotion of partner cost-share and educational programs (e.g., Dakota County SWCD cost-share).	<ul style="list-style-type: none"> <li>• Number of shoreline protection, riparian stabilization, or other erosion control projects supported by the LMRWMO (including relevant projects implemented through Dakota County SWCD's Landscaping for Clean Water).</li> </ul>	<i>To be completed.</i>

DRAFT LMRWMO Goal Tracking Table (10/1/2023)

Goal ID	Goal Text	Metrics/Measures	Goal Status
G15	Increase community awareness of water resource management issues via outreach activities and cooperation with member city and partner education and outreach programs.	<ul style="list-style-type: none"> <li>• Attendance of LMRWMO staff or Managers at community events.</li> <li>• Development or broadcast of educational content through LMRWMO or member city media.</li> <li>• Maintenance and update of the LMRWMO website.</li> <li>• Development of a K-12 education program in cooperation with partners.</li> </ul>	<p>The LMRWMO website is updated with meeting information and links to annual reports, newsletters, and technical reports.</p> <p><i>To be completed.</i></p>
G16	Increase community capacity to implement water resource stewardship practices via outreach and support of partner engagement programs (e.g., Dakota County SWCD's Landscaping for Clean Water program, MN Water Stewards).	<ul style="list-style-type: none"> <li>• LMRWMO Support for Minnesota Water Stewards program</li> <li>• Support of LMRWMO and member city volunteer programs (e.g., drain stenciling).</li> <li>• LMRWMO and member city financial support for Dakota County SWCD's Landscaping for Clean Water workshops and projects.</li> </ul>	<p><i>To be completed.</i></p> <p><i>Placeholder for annual data on number of Landscaping for Clean Water workshops and infiltration projects.</i></p>
G17	Execute the activities included in the LMRWMO implementation program while promoting efficiency, limiting organizational redundancy, and leveraging skills of partner organizations.	<ul style="list-style-type: none"> <li>• Support of technical trainings for Managers.</li> <li>• Annual meeting with member city staff to coordinate capital improvement programs with LMRWMO projects and funding opportunities.</li> <li>• Tracking of implementation progress (completed as part of annual reporting).</li> </ul>	<p>The LMRWMO annual report includes the implementation schedule updated to reflect the current status of each task.</p> <p><i>To be completed.</i></p>
G18	Maximize the financial capacity of the WMO through the pursuit and use of grant and cost-share funding.	<ul style="list-style-type: none"> <li>• Use of watershed-based implementation funding to fund LMRWMO projects.</li> <li>• Applications for competitive grant funding (as appropriate)</li> </ul>	<p><i>To be completed with list active WBIF-funded projects and grant applications.</i></p>

The Ivy Falls Homeowners Association  
Mary Yackley, President  
[mary.yackley@gmail.com](mailto:mary.yackley@gmail.com)  
651-331-6516



September 27, 2023

Administrator Joe Barten  
Dakota County Soil and Water Conservation District  
4100 220<sup>th</sup> Street West  
Farmington MN 55024

LMRWMO Board and Administrator Barten;

Please consider this correspondence as our formal request for the Lower Mississippi River Watershed Management Organization to both study the erosion of Ivy Falls Creek and to lead subsequent stabilization efforts of eroded areas in future and near-term LMRWMO implementation plans. As you are aware the Ivy Falls Homeowners Association (HOA) owns land where rainfall runoff flows into the Mississippi River. The Ivy Falls HOA was established by the developer of the housing area in the late 1960s to assure these 104 residences collectively manage the creek bed and falls.

As discussed, some of the creek bed areas have suffered severe erosion and require remediation. We acknowledge prior remediation efforts by the City of Mendota Heights and although they have helped, we are looking for additional efforts should that opportunity be available to our association.

Thank you for the consideration and feel free to contact us as any time.

Sincerely!

Tim Leslie, resident  
680 Maple Park Drive  
651-324-0866