



Board of Managers Meeting Minutes

Wednesday - September 13th, 2023 - 3:00 p.m.
Veterans Memorial Community Center, Inver Grove Heights

Managers and Alternates in Attendance:

Sharon Lencowski (Chair), Inver Grove Heights
Steve Gebauer (Sec./Tres.) Mendota Heights
Shannon Nelson, Sunfish Lake
Michael Randle, South St. Paul
Tom Sutton, Lilydale

Karen Reid (Vice Chair), Saint Paul
Dawn Gaetke, Inver Grove Heights
Analiese Miller, West St. Paul
Daniel Anderson, South St. Paul
Mary Kleinberg, Lilydale

Advisors and Others in Attendance:

Krista Spreiter, Mendota Heights
Pat Murphy, Saint Paul
Laura Zanmiller, Dakota County SWCD
Brian Jastram, Rock Leaf Water Environmental

Cody Joos, West St. Paul
Nicole Portugal, Inver Grove Heights
Greg Williams, Barr Engineering
Joe Barten, Dakota County SWCD

1. Call Meeting to Order

1.1 Public Comment / Introductions

Audience members may address the Board regarding items not on the agenda.

1.2 Approval of Agenda* (Additions/Corrections/Deletions)

Motion by Gebauer to approve the agenda, second by Randle; motion passed.

2. Approve August 9th, 2023 Meeting Minutes

Motion by Nelson to approve the previous meeting minutes, second by Reid; motion passed.

3. Approve September 13th, 2023 Financial Summary & Invoices

Spreiter provided a summary of the financial information.

Motion by Reid to approve the financial summary, second by Nelson; motion passed.

4. Financial Requests

Barten summarized the information in the memorandum and the Board noted they would like to keep minimum amounts in checking going forward to maximize interest earned and have the Administrator investigate other potential bank interest rates before finalizing the LMRWMO future financial institution(s).

Motion by Sutton to approve the financial requests as presented in the packet that include the following three actions, second by Reid; motion passed.

1. Authorize online banking access for all LMRWMO bank accounts to Nancy Bauer, Deputy City Clerk for the City of Mendota Heights (or her successor) and to Joe Barten, LMRWMO Administrator via the Dakota County SWCD (or his successor) to view online bank statements.
2. Authorize the transfer of LMRWMO funds between checking and savings accounts within the same bank via online banking to Nancy Bauer, Deputy City Clerk for the City of Mendota Heights (or her successor) to best utilize LMRWMO funds and maximize interest earned.
3. Authorize automatic removal of all previous signatories from all LMRWMO Bank accounts upon resignation of their appointed officer positions on the LMRWMO Board and the automatic addition of the current Board Officers as signatories upon their election to the LMRWMO Board as Chair, Vice-Chair, or Secretary/Treasurer.

5. Draft 2024 Member Dues and Budget

The Board discussed the proposed 2024 Budget and 5 year budget projection. There was agreement to standardize and move up the timeline for budget creation in the future to get ahead of City timelines.

Motion by Gebauer to approve the 2024 Budget as presented in the packet with a 5% increase from 2023, second by Randle; motion passed.

6. Interstate Valley Creek Letter of Support

Motion by Lencowski to approve the letter of support for the Interstate Valley Creek Stabilization Project, second by Sutton; motion passed.

7. Draft Watershed Plan Goal Tracking Sheets

Williams summarized and the Board discussed the Watershed Plan goal tracking sheets and necessity in the level of detail in goal tracking. Williams will provide a simplified table format for goal tracking at a future meeting for discussion.

8. Updates and Handouts

City Staff provided updates on relevant topics and projects in their City.

9. Agenda Items for Next Meeting

The next Board meeting is scheduled for October 11th, 2023 at the West St. Paul City Hall

10. Meeting Adjourned at 4:40 pm