



FINANCIAL SUMMARY
December 14, 2023 to January 10, 2024

Beginning Balance - Key Community Bank **\$120,596.52**

<i>Interest</i>	11/30/2023	November 2023 Interest	+	\$1.01
			+	

<i>Deposits</i>	1/3/2024	League of MN Cities Insurance Dividend for 2023	+	\$176.00
			+	
			+	

To be approved at this meeting:

Key Community Bank:

3808	1/10/2024	Campbell Knutson	-	\$34.00
3809	1/10/2024	Barr Engineering	-	\$3,004.00
3810	1/10/2024	Dakota County Soil & Water	-	\$24,133.97
			-	
			-	

Available Balance at Key Community Bank **\$93,601.56**

Gateway Bank Accounts:

<u>Savings</u>		<i>Balance</i>		\$73,628.71
<i>Interest</i>	12/31/2023	December 2023 Interest	+	\$187.61

Savings Ending Balance **\$73,816.32**

<u>Checking</u>		<i>Balance</i>		\$1,000.00
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Checking Ending Balance **\$1,000.00**

Available Balance at Gateway Bank **\$74,816.32**

Available Balance - Key Community & Gateway Banks **\$168,417.88**

LMRWMO 2023 Budget & Financial Summary		2022 Carrover				2023 Monthly Revenue										
Revenue	Budget	Dec 15, 2022 - Jan 11 2023	Jan 12 - Feb 8 2023	Feb 9 - Mar 8 2023	Mar 9 - April 12 2023	April 13 - June 14 2023	June 15 - Aug 9 2023	Aug 10 - Sept 13 2023	Sept 14 - Oct 11 2023	Oct 12 - Nov 8 2023	Nov 9 - Dec 13 2023	Dec 14, 2023 - Jan 10 2024	2023 Total (Feb 9-Aug 9)	Variance	Percent Received	
Dues from Members	\$127,309.00		\$127,309.12										\$127,309.12	(\$0.12)	100%	
Interest	\$600.00	\$114.78	\$123.09	\$116.62	\$131.61	\$277.49	\$145.76	\$313.57	\$155.85	\$162.08	\$182.31	\$364.62	\$2,087.78	(\$1,487.78)	348%	
LMCIT Rebate	\$250.00		\$598.00										\$598.00	(\$348.00)	239%	
Combined Grant Income	\$154,260.50				\$117,061.00		\$14,467.00	\$25,000.00					\$156,528.00	(\$2,267.50)	101%	
Subtotal Operating Revenue	\$282,419.50	\$114.78	\$128,030.21	\$116.62	\$117,192.61	\$277.49	\$14,612.76	\$25,313.57	\$155.85	\$162.08	\$182.31	\$364.62	\$286,522.90			
Grant Income	\$154,260.50															
		2022 Carryover				2023 Monthly Expenses										
Expenses	Budget	Dec 15, 2022 - Jan 11 2023	Jan 12 - Feb 8 2023	Feb 9 - Mar 8 2023	Mar 9 - April 12 2023	April 13 - June 14 2023	June 15 - Aug 9 2023	Aug 10 - Sept 13 2023	Sept 14 - Oct 11 2023	Oct 12 - Nov 8 2023	Nov 9 - Dec 13 2023	Dec 14, 2023 - Jan 10 2024	2023 Total (Feb 9-Aug 9)	Remaining Budget	Percent Expended	
Engineering/Technical Assistance																
Technical Assistance	\$5,500.00		\$956.00	\$777.50	\$596.50	\$20.00		\$964.50		\$534.00	\$66.00	\$479.50	\$3,438.00	\$2,062.00	63%	
Meetings	\$6,500.00		\$605.50	\$372.00	\$1,265.00	\$2,060.88		\$1,490.50		\$330.00	\$627.00	\$1,155.00	\$7,300.38	(\$800.38)	112%	
Pine Bend Ravine Study	\$5,000.00												\$0.00	\$5,000.00	0%	
Watershed Plan Amendment ³	\$26,500.00		\$3,902.35	\$1,388.00	\$5,111.00	\$674.50				\$1,771.00	\$264.00	\$1,369.50	\$7,173.50	\$19,326.50	27%	
Project Planning/Implementation																
Plan Implementation	\$5,400.00					\$180.00							\$180.00	\$5,220.00	3%	
WBIF-19 Matching Funds	\$0.00				\$546.00								\$546.00	(\$546.00)		
WBIF-21 Matching Funds	\$9,300.00												\$0.00	\$9,300.00	0%	
Landscaping for Clean Water Projects	\$12,000.00		\$1,500.00						\$7,500.00			\$750.00	\$8,250.00	\$3,750.00	69%	
Water Monitoring	\$12,200.00	\$1,900.00	\$5,018.50			\$4,005.00	\$3,450.00		\$2,112.49			\$3,103.97	\$12,671.46	(\$471.46)	104%	
Education																
Landscaping for Clean Water Classes	\$10,800.00						\$10,800.00						\$10,800.00	\$0.00	100%	
MN Water Stewards Program	\$10,000.00		\$382.50			\$360.00	\$1,215.00			\$765.00		\$225.00	\$2,565.00	\$7,435.00	26%	
Storm Drain Stenciling Program	\$4,500.00					\$2,070.00	\$630.00		\$3,286.09			\$180.00	\$6,166.09	(\$1,666.09)	137%	
Adopt A Drain Welcome Kits ²	\$1,500.00												\$0.00	\$1,500.00	0%	
WMO Tabling/Event Materials	\$500.00												\$0.00	\$500.00	0%	
Illicit Discharge Video ⁴	\$1,200.00		\$1,400.00										\$1,400.00	(\$200.00)	117%	
General Education Requests/Board Tour	\$5,400.00		\$85.00			\$855.00						\$1,170.00	\$2,025.00	\$3,375.00	38%	
Metro Watershed Partners Membership	\$1,000.00	\$1,000.00											\$1,000.00	\$0.00	100%	
Website Update / Maintenance	\$2,800.00		\$85.00			\$1,125.00	\$45.00		\$90.00			\$360.00	\$1,620.00	\$1,180.00	58%	
Board Education	\$200.00												\$0.00	\$200.00	0%	
Administration																
General Administration	\$34,400.00	\$2.00	\$9,869.50	\$2.00	\$2.00	\$9,909.00	\$6,262.00		\$6,769.04			\$7,925.00	\$30,869.04	\$3,530.96	90%	
Insurance	\$2,500.00						\$2,477.00						\$2,477.00	\$23.00	99%	
Attorney and Audit	\$5,500.00	\$401.00	\$182.60	\$34.00			\$4,100.00					\$34.00	\$4,350.60	\$1,149.40	79%	
Subtotal Operating Expenses	\$162,700.00	\$3,303.00	\$23,986.95	\$2,573.50	\$7,520.50	\$21,259.38	\$28,979.00	\$2,455.00	\$20,522.62	\$2,635.00	\$957.00	\$16,751.97	\$103,653.97	\$59,867.93	64%	
Grant Expenses	\$138,000.00	\$19,331.27	\$15,133.60	\$24,651.50	\$14,958.50	\$2,091.00	\$415.00	\$0.00	\$5,081.50	\$0.00	\$0.00	\$10,420.00	\$92,082.37		67%	
Overall Fund Balance	\$82,401.78	\$171,311.44	\$144,203.06	\$238,916.67	\$215,843.78	\$201,062.54	\$223,921.11	\$198,472.84	\$195,999.92	\$195,225.23	\$168,417.88					
Total Grant Balance		-\$45,618.31	-\$60,751.91	-\$85,403.41	\$16,699.09	\$14,608.09	\$28,660.09	\$53,660.09	\$48,578.59	\$48,578.59	\$48,578.59	\$38,158.59				
Operating Fund Balance		\$36,783.47	\$110,559.53	\$58,799.65	\$222,217.58	\$201,235.69	\$172,402.45	\$277,581.20	\$247,051.43	\$244,578.51	\$243,803.82	\$206,576.47				
Unencumbered Operating Fund Balance¹		\$21,783.47	\$95,559.53	\$43,799.65	\$207,217.58	\$186,235.69	\$157,402.45	\$262,581.20	\$232,051.43	\$229,578.51	\$228,803.82	\$191,576.47				

2023 Budget Notes:

- \$15,000 set aside for 2023 Watershed Plan Update, \$5,000 additional annually encumbered.
- \$1,500 Added to Budget for Adopt a Drain Welcome Kits at 1-8-23 Meeting
- Includes \$20,000 in unspend carryover from 2022.
- Is an unspent carryover from 2022.

General: Budget is an estimate and will vary depending on changing priorities and grant project progress.

Balances Explained:

Overall Fund Balance	Balance of all bank accounts.
Total Grant Balance	Grant funds in-hand
Operating Fund Balance	WMO funds without grants
Unencumbered Operating Fund Balance	WMO funds not dedicated to a future operating item

LMRWMO 2023 Grant Budget & Financial Summary

	Budget	Aggregate Prior to Jan 12, 2022	Jan 13, 2022 - Jan 11, 2023	Jan 12 - Feb 8 2023	Feb 9 - Mar 8 2023	Mar 9 - April 12 2023	April 13 - June 14 2023	June 15 - Aug 9 2023	Aug 10 - Sept 13 2023	Sept 14 - Oct 11 2023	Oct 12 - Nov 8 2023	Nov 9 - Dec 13 2023	Dec 14, 2023 - Jan 10 2024	Total	Variance	Percent Received/ Expended
BWSR - FY 2019 Watershed Based Implementation Funding (Augusta, Interstate Valley Creek, Education)																
Revenue																
BWSR FY-2019 WBIF Payment	\$144,670.00	\$72,335.00				\$57,868.00		\$14,467.00						\$144,670.00	\$0.00	100%
WBIF Matching Funds	\$59,640.00							\$25,000.00						\$25,000.00	\$34,640.00	42%
Total Revenue	\$204,310.00	\$72,335.00	\$0.00	\$0.00	\$0.00	\$57,868.00	\$0.00	\$14,467.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$169,670.00	\$34,640.00	83%
Expenses																
Grant Administration	\$8,000.00	\$497.43	\$2,767.00	\$1,219.00		\$2,847.00								\$7,330.43	\$669.57	92%
Education Program Implementation	\$36,000.00	\$1,899.87	\$24,294.44	\$3,140.40	\$1,350.00									\$30,684.71	\$5,315.29	85%
Education Program Project Dev.	\$4,670.00	\$913.75	\$7,172.47	\$197.50										\$8,283.72	(\$3,613.72)	177%
Education Program Project Dev. Match (WMO)	\$4,640.00		\$3,040.00					\$546.00						\$3,586.00	\$1,054.00	77%
Interstate Valley Creek Project Dev.	\$4,000.00	\$339.96	\$6,323.50	\$1,224.50				\$702.00						\$8,589.96	(\$4,589.96)	215%
Interstate Valley Creek Study	\$44,000.00		\$32,873.25		\$11,397.50									\$44,270.75	(\$270.75)	101%
Interstate Valley Creek Study Match	\$25,000.00		\$25,000.00											\$25,000.00	\$0.00	100%
Lake Augusta Project Development	\$4,000.00	\$2,334.62	\$4,498.22	\$1,382.50				\$351.00						\$8,566.34	(\$4,566.34)	214%
Lake Augusta Study (Added \$13k for monitoring)	\$57,000.00		\$25,559.80	\$7,969.70	\$11,904.00			\$11,058.50						\$66,492.00	\$508.00	99%
Lake Augusta Study Match	\$30,000.00		\$30,000.00											\$30,000.00	\$0.00	100%
Total Expenses	\$217,310.00	\$5,985.63	\$161,528.68	\$15,133.60	\$24,651.50	\$15,504.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$222,803.91	-\$5,493.91	103%
FY-19 WBIF Balance		\$66,349.37	-\$95,179.31	-\$110,312.91	-\$134,964.41	-\$92,600.91	-\$92,600.91	-\$78,133.91	-\$53,133.91	-\$53,133.91	-\$53,133.91	-\$53,133.91	-\$53,133.91	-\$53,133.91		
BWSR - FY 2021 Watershed Based Implementation Funding (Miss. River Direct Drainage Study)																
Revenue																
BWSR FY-2021 WBIF Payment	\$93,042.00	\$46,521.00												\$46,521.00	\$46,521.00	50%
WBIF Matching Funds	\$9,304.00													\$0.00	\$9,304.00	0%
Total Revenue	\$102,346.00	\$46,521.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,521.00	\$55,825.00	45%
Expenses																
Grant Administration	\$10,042.00						\$156.00							\$156.00	\$9,886.00	2%
Erosion & Direct Drainage Study	\$71,000.00													\$0.00	\$71,000.00	0%
Erosion & Direct Drainage Study Match (WMO)	\$9,304.00													\$0.00	\$9,304.00	0%
Project Development	\$12,000.00								\$1,488.50				\$1,245.00	\$2,733.50	\$9,266.50	23%
Total Expenses	\$102,346.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156.00	\$0.00	\$0.00	\$1,488.50	\$0.00	\$0.00	\$1,245.00	\$2,889.50	\$99,456.50	3%
FY-21 WBIF Balance		\$46,521.00	\$46,521.00	\$46,521.00	\$46,521.00	\$46,521.00	\$46,365.00	\$46,365.00	\$46,365.00	\$44,876.50	\$44,876.50	\$44,876.50	\$43,631.50	\$43,631.50		
BWSR - FY 2023 Watershed Based Implementation Funding (Priority Watershed Project ID & Model - Thompson, Rogers, Seidls)																
Revenue																
BWSR FY-2021 WBIF Payment	\$118,385.00					\$59,193.00								\$59,193.00	\$59,192.00	50%
WBIF Matching Funds	\$12,000.00													\$0.00	\$12,000.00	0%
Total Revenue	\$130,385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59,193.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59,193.00	\$71,192.00	45%
Expenses																
Grant Administration	\$8,000.00													\$0.00	\$8,000.00	0%
Priority Watershed Project ID & Model	\$100,385.00													\$0.00	\$100,385.00	0%
Priority Watershed Project ID & Model Match (WMO)	\$10,000.00													\$0.00	\$10,000.00	0%
Project Development	\$12,000.00													\$0.00	\$12,000.00	0%
Total Expenses	\$130,385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130,385.00	0%
FY-21 WBIF Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$59,193.00	\$59,193.00	\$59,193.00	\$59,193.00	\$59,193.00	\$59,193.00	\$59,193.00	\$59,193.00	\$59,193.00		
MN DNR - Conservation Partners Legacy Grant (Seidls Lake Shoreline Restoration)																
Revenue																
Grant Reimbursement Payments	\$382,000.00													\$0.00	\$382,000.00	0%
Matching funds	\$75,000.00													\$0.00	\$75,000.00	0%
Total Revenue	\$457,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$457,000.00	0%
Expenses																
Grant Administration/Project Mgmt	\$26,000.00						\$1,935.00	\$415.00		\$3,593.00			\$9,175.00	\$15,118.00	\$10,882.00	58%
Construction	\$356,000.00													\$0.00	\$356,000.00	0%
Engineering - Construction Docs	\$37,500.00													\$0.00	\$37,500.00	0%
Engineering - Const. Mgmt, Permits, Bids	\$37,500.00													\$0.00	\$37,500.00	0%
Total Expenses	\$457,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,935.00	\$415.00	\$0.00	\$3,593.00	\$0.00	\$0.00	\$9,175.00	\$15,118.00	\$404,382.00	3%
Seidls Lake Shoreline Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,935.00	-\$2,350.00	-\$2,350.00	-\$5,943.00	-\$5,943.00	-\$5,943.00	-\$15,118.00	-\$15,118.00		
	Budget	Aggregate Prior to Jan 12, 2022	Jan 13, 2022 - Jan 11, 2023	Jan 12 - Feb 8 2023	Feb 9 - Mar 8 2023	Mar 9 - April 12 2023	April 13 - June 14 2023	June 15 - Aug 9 2023	Aug 10 - Sept 13 2023	Sept 14 - Oct 11 2023	Oct 12 - Nov 8 2023	Nov 9 - Dec 13 2023	Dec 14, 2023 - Jan 10 2024	Total	Variance	Percent Received/ Expended
TOTAL GRANT FUNDS RECEIVED	\$763,656.00	\$118,856.00	\$0.00	\$0.00	\$0.00	\$117,061.00	\$0.00	\$14,467.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275,384.00	\$547,465.00	36%
PASS THROUGH MATCH RECEIVED	\$130,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$118,944.00	19%
LMRWMO MATCH PROVIDED	\$13,944.00	\$0.00	\$3,040.00	\$0.00	\$0.00	\$546.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,586.00	\$547,465.00	26%
GRANT EXPENSES (MINUS WMO MATCH)	\$762,712.00	\$5,985.63	\$158,488.68	\$15,133.60	\$24,651.50	\$14,958.50	\$2,091.00	\$415.00	\$0.00	\$5,081.50	\$0.00	\$0.00	\$10,420.00	\$240,811.41	\$521,900.59	32%
PASS THROUGH MATCH EXPENSES	\$130,000.00	\$0.00	\$58,040.00	\$0.00	\$0.00	\$546.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,586.00	\$71,414.00	45%
NET FUND BALANCE (MINUS WMO MATCH)		\$112,870.37	-\$45,618.31	-\$60,751.91	-\$85,403.41	\$16,699.09	\$14,608.09	\$28,660.09	\$53,660.09	\$48,578.59	\$48,578.59	\$48,578.59	\$38,158.59	\$38,158.59		

DEPOSIT TICKET

Check 191421 Date of check 12/6/2023

Vendor : 101298, Lower Mississippi River Watershed Management Organization

Invoice number Invoice date Payment amount

2023 PC Divide 12/6/2023 176.00

Total 176.00

LOWER MISSISSIPPI RIVER WMO
 125 - 3RD AVENUE NORTH
 SOUTH SAINT PAUL, MN 55075

KEY COMMUNITY BANK
 5664 Blakoff Ave. Visit us at
 Inver Grove Heights, MN 55076 www.keycommunitybank.com
 Phone (651) 457-7KEY

DATE 1-3-24
 DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.
 LIST CHECKS SINGLY OR ATTACH LIST

CURRENCY DOLLARS
 CENTS

COIN CHECK ID. 191421

176.-



\$

41

FROM OTHER SIDE

176.-

PLEASE ENTER TOTAL HERE
 (Checks and other items are received for deposit)

Key Community Bank
 Inver Grove Heights Office

RECEIPT Drawer: 101 01/03/24
 Trans#: 4 10:31:33

*****6740

Checking Deposit \$176.00

Balance N/A

ONLINE BANKING ~ BILL PAY ~ E-STATEMENTS
 VISIT WWW.KEYCOMMUNITYBANK.COM TODAY!



MEMORANDUM

To: Nancy Bauer
From: Joe Barten, LMRWMO Administrator
Subject: Lower Mississippi River WMO - Financial Actions
Date: December 15, 2023

Enclosed please find the following check for the LMRWMO to be deposited:

- \$176.00 check from the League of MN Cities which is the insurance dividend for 2023.

Thank you and please contact me with any questions.

Joe Barten
Administrator
Lower Mississippi River Watershed Management Organization

Enclosed: Check from League of MN Cities

DIVIDEND ANNOUNCEMENT

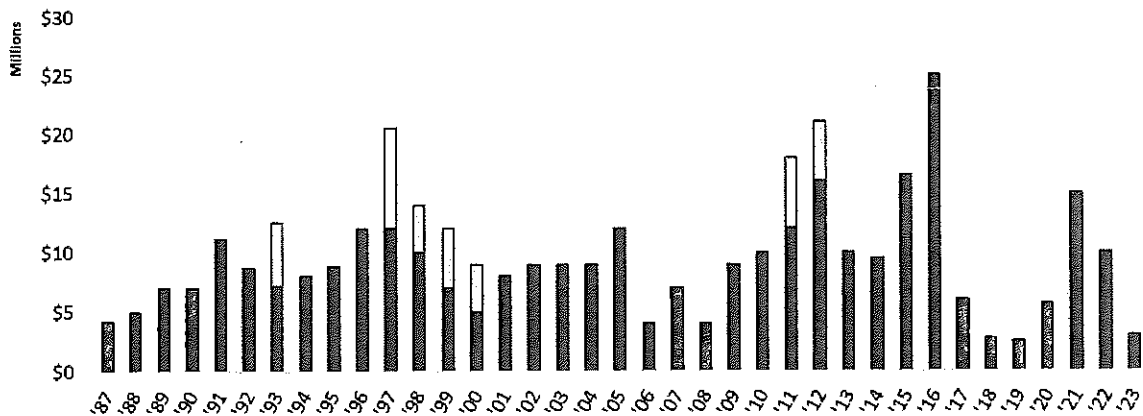
DECEMBER 7, 2023

Dear Member,

We are pleased to enclose a check for your share of the \$3 million dividend being returned to members of the League of Minnesota Cities Insurance Trust’s property/casualty program. We encourage you to share this information with your city council or other governing body.

League of Minnesota Cities Insurance Trust Dividends: \$366 Million Since 1987

■ Property/Casualty Program □ Workers' Compensation Program



What is the dividend formula?

Also enclosed is your dividend history and an information sheet showing the data used to calculate your dividend. Your insurance agent will receive this information as well. Following are the key elements of the dividend formula.

- Dividends are distributed to cities and other entities that are members as of December 1 in the year the dividend is being returned. Former participants do not share in the dividend distributions.
- Each member’s share is proportionate to the difference between the member’s total premiums and total losses as of May 31 for the past 20 years.
- Individual losses are capped at the lesser of \$200,000 or 200% of the member’s annual premium for the year of the loss.

Why are we receiving a dividend, and should we expect a dividend every year?

Members should not include dividend returns in their yearly budget projections because the amount fluctuates year-to-year based on losses experienced by members, actuarial projections, investment results, legislative and coverage changes, reinsurance costs, and the Trust’s long-term strategic direction. The amount of a given year’s dividend has no bearing on the amount returned the following year, and it’s possible in some years no dividend will be returned.

(over)

Operating an organization like the Trust involves inherent unpredictability regarding the cost of future claims. That's why we, like all insurers and self-insurance pools, maintain a fund balance as a cushion, which has been built and maintained over time through premiums and investment income.

On occasion, that fund balance can grow beyond what's needed to be confident the Trust can pay current and future claims and expenses. When that occurs, we use those excess funds on behalf of the membership.

For many years, a primary use has been to pay dividends to members. More recently, we have discussed whether investments in other programs and services would be more effective ways of meeting member risk management needs. An important part of our evaluation is learning how you view the Trust's current approach and considering your suggestions about how we should move forward.

We encourage members to contact Operations Manager Laura Honeck at lhoneck@lmc.org or (651) 281-1280 to share your thoughts about the Trust's dividend program and whether there are other ways we should consider using excess funds.

Thank you for being part of our self-insured membership cooperative. We're proud to represent an organization created by Minnesota cities in 1980, and we look forward to continuing to work with you to provide coverages and risk management programs designed to meet your needs.

The League of Minnesota Cities Insurance Trust Board of Trustees

Jake Benson, Councilmember, Proctor
Dave Callister, Manager, Plymouth
Luke Fischer, Executive Director, LMC
Clint Gridley, Administrator, Woodbury

Anna Gruber, Administrator, Sartell
Audrey Nelsen, Councilmember, Willmar
Alison Zelms, Administrator, Rochester

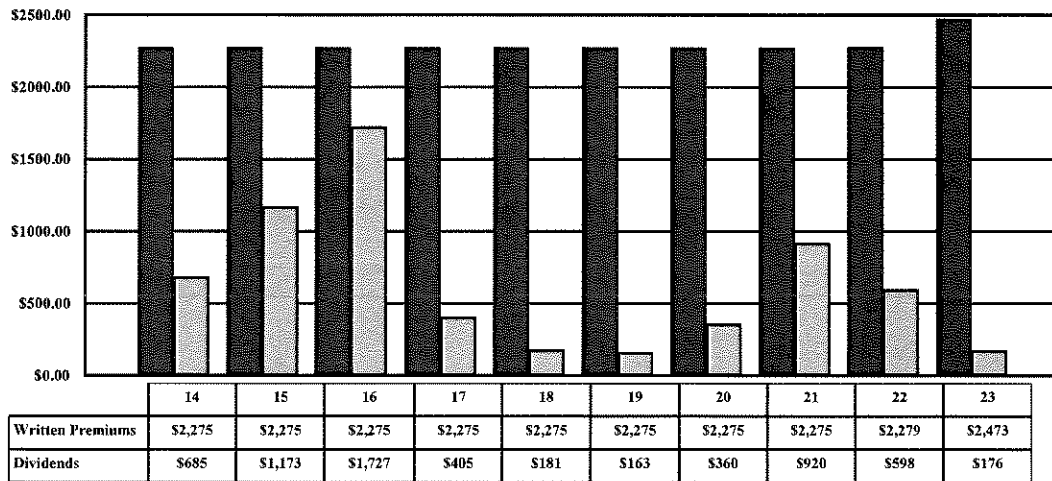
**LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
PROPERTY/CASUALTY
2023 DIVIDEND CALCULATION
AT MAY 31, 2023**

First National Insurance
Po Box 130,
Farmington MN 550240130

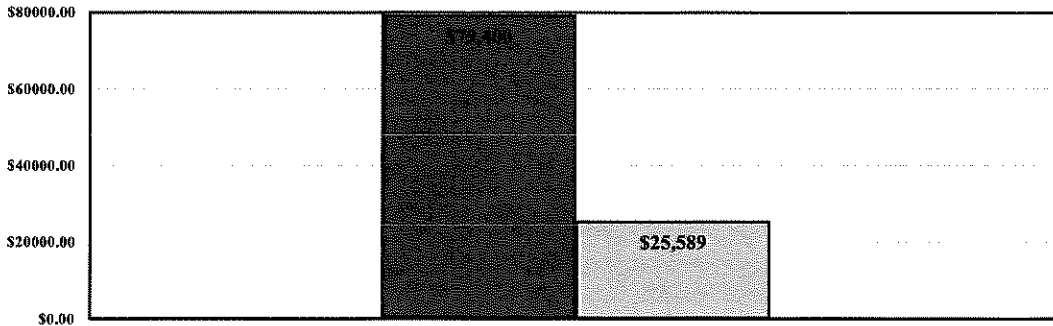
Lower Mississippi River WMO
C/O Dakota County SWCD
Farmington, MN 550247080

GROSS EARNED PREMIUM	\$49,666
ADJUSTED LOSSES	\$0
MEMBERS DIVIDEND PERCENTAGE	0.00005855000
DIVIDEND AMOUNT	\$176

Premium and Dividend History



Premiums and Dividends Since 1987



The "gross earned premium" figure is the member's total earned premiums as of May 31, 2023 for the past 20 years. This is the premium figure that's used in the dividend calculation.
The "2023 written premium" figure is the member's total premium for the member's most recent renewal prior to May 31, 2023 (for most members, only a portion of that 2023 written premium would be earned as of May 31, 2023)

CAMPBELL KNUTSON
Professional Association
Attorneys at Law
Federal Tax I.D. #41-1562130
Grand Oak Office Center I
860 Blue Gentian Rd Ste 290
Eagan, Minnesota 55121
(651) 452-5000

Page: 1
November 30, 2023
Account # 601-0000G
88

Lower Mississippi River WMO
c/o Nancy Bauer
City of Mendota Heights
1101 Victoria Curve
Mendota Heights MN 55118

RE: GENERAL SERVICES
RENDERED TO DATE:

			HOURS	
11/06/2023	JJM	Review November board meeting materials.	0.20	34.00
		AMOUNT DUE	0.20	34.00
		TOTAL CURRENT WORK		34.00
		PREVIOUS BALANCE		\$216.60
02/20/2023		Payment - thank you		-182.60
03/31/2023		Payment - thank you		-34.00
		TOTAL PAYMENTS ON ACCOUNT		-216.60
		TOTAL AMOUNT DUE		<u>\$34.00</u>

Amounts due over 30 days will be subject to a finance charge of
.5% per month (or an annual rate of 6%). Minimum charge - 50 cents.



INVOICE

Barr Engineering Co.
 4300 MarketPointe Drive, Suite 200
 Minneapolis, MN 55435
 Phone: 952-832-2600; Fax: 952-832-2601
 FEIN #: 41-0905995 Inc: 1966

Remittance address:
Lockbox 446104
PO Box 64825
St. Paul, MN 55164-0825

Ms. Nancy Bauer
 Lower Mississippi River Water Mgmt. Org.
 City of Mendota Heights
 1101 Victoria Curve
 Mendota Heights, MN 55118

December 29, 2023
 Invoice No: 23190078.00 - 264

Total this Invoice	\$903.00
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Regarding: Watershed Management Organization

The following invoice is for professional services related to the above project, which include:

- Preparing for and attending the November 8, 2023 Board of Managers meeting
- Reviewing status of 2023 and planned 2024 LMRWMO projects
- Communications with the LMRWMO Administrator

Professional Services from November 4, 2023 to December 1, 2023

Job	2020	2020 Engineering Services			
Task	001	Board Meetings			
Labor Charges					
			Hours	Rate	Amount
Engineer / Scientist / Specialist III					
Williams, Sterling			3.00	165.00	495.00
			3.00		495.00
Subtotal Labor					495.00
			Task Subtotal		\$495.00

Task	002	Technical Assistance			
Labor Charges					
			Hours	Rate	Amount
Vice President					
Kieffer, Janna			.50	200.00	100.00
Engineer / Scientist / Specialist III					
Williams, Sterling			1.20	165.00	198.00
Support Personnel II					
Nypan, Nyssa			1.00	110.00	110.00
			2.70		408.00
Subtotal Labor					408.00
			Task Subtotal		\$408.00

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Project	23190078.00	Lower Mississippi River	Invoice	264
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Job Subtotal **\$903.00**

Total this Invoice **\$903.00**

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact your Barr Project Manager, Janna M. Kieffer Phone: 952-832-2785 or E-Mail: jkieffer@barr.com.

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By: 
Janna Kieffer

Billing Backup

Friday, December 29, 2023

Barr Engineering Co. Invoice 264 Dated 12/29/2023 7:53:28 AM

Job	2020	2020 Engineering Services
Task	001	Board Meetings

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist III			
Engineer / Scientist / Specialist III			
SGW 3 - Williams, Sterling 11/8/2023	3.00	165.00	495.00
Prep, travel to/from, attend LMRWMO meeting			
	3.00		495.00
Subtotal Labor			495.00

Task Subtotal \$495.00

Task	002	Technical Assistance
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Labor Charges

	Hours	Rate	Amount
Vice President			
Vice President			
JMK2 1 - Kieffer, Janna 11/7/2023	.10	200.00	20.00
invoice review			
JMK2 1 - Kieffer, Janna 11/16/2023	.40	200.00	80.00
mtng w/Greg W re status of projects			
Engineer / Scientist / Specialist III			
Engineer / Scientist / Specialist III			
SGW 3 - Williams, Sterling 11/15/2023	.20	165.00	33.00
invoicing			
SGW 3 - Williams, Sterling 11/16/2023	.50	165.00	82.50
Meet with JMK2 re: tasks			
SGW 3 - Williams, Sterling 11/30/2023	.50	165.00	82.50
invoicing			
Support Personnel II			
Support Personnel II			
NJN 9 - Nypan, Nyssa 11/6/2023	.40	110.00	44.00
NJN 9 - Nypan, Nyssa 11/7/2023	.20	110.00	22.00
NJN 9 - Nypan, Nyssa 12/1/2023	.40	110.00	44.00
	2.70		408.00
Subtotal Labor			408.00

Task Subtotal \$408.00

Job Subtotal \$903.00

Total this Project \$903.00

Total this Report **\$903.00**



INVOICE

Barr Engineering Co.
 4300 MarketPointe Drive, Suite 200
 Minneapolis, MN 55435
 Phone: 952-832-2600; Fax: 952-832-2601
 FEIN #: 41-0905995 Inc: 1966

Remittance address:
Lockbox 446104
PO Box 64825
St Paul, MN 55164-0825

Mr. Joe Barten
 Lower Mississippi River Water Mgmt. Org.
 c/o Dakota County SWCD
 Suite 102
 4100 220th Street West
 Farmington, MN 55024

November 3, 2023
 Invoice No: 23191436.00 - 30

Total this Invoice	\$1,369.50
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Regarding: Fourth generation update to the Lower Mississippi River WMO Watershed Management Plan

The following invoice is for professional services related to the above project, which include:

- Revising Watershed Management Plan goal tracking templates for biennial progress reporting and formatting as a singular tabular summary
- Communicating with LMRWMO Administrator and project management

Job	Task	Contract Budget	Previously Billed	Invoice Amount	Total Billed	Balance
ENG - Stakeholder Engagement	1A0	\$ 1,210.00	\$ 2,162.00		\$ 2,162.00	\$ (952.00)
	1B0	\$ 2,930.00	\$ 3,865.00		\$ 3,865.00	\$ (935.00)
	1C0	\$ 1,550.00	\$ 898.50		\$ 898.50	\$ 651.50
	1D0	\$ -	\$ -		\$ -	\$ -
	1E0	\$ 3,580.00	\$ -		\$ -	\$ 3,580.00
	1F0	\$ 3,520.00	\$ 818.00		\$ 818.00	\$ 2,702.00
	1G0	\$ 4,880.00	\$ 4,861.50		\$ 4,861.50	\$ 18.50
	1H0	\$ 3,170.00	\$ 3,962.00		\$ 3,962.00	\$ (792.00)
PLAN - Prepare Draft Plan	2A0	\$ 6,890.00	\$ 7,647.50		\$ 7,647.50	\$ (757.50)
	2B0	\$ 6,730.00	\$ 2,586.00		\$ 2,586.00	\$ 4,144.00
	2C0	\$ 6,840.00	\$ 10,107.50	\$ 1,369.50	\$ 11,477.00	\$ (4,637.00)
	2D0	\$ 7,540.00	\$ 3,999.00		\$ 3,999.00	\$ 3,541.00
	2E0	\$ 7,710.00	\$ 6,995.50		\$ 6,995.50	\$ 714.50
REV - Review and Adoption	3A0	\$ 4,240.00	\$ 1,258.70		\$ 1,258.70	\$ 2,981.30
	3B0	\$ 3,600.00	\$ 2,914.00		\$ 2,914.00	\$ 686.00
	3C0	\$ -	\$ 391.50		\$ 391.50	\$ (391.50)
	3D0	\$ 5,000.00	\$ 6,577.00		\$ 6,577.00	\$ (1,577.00)
	3E0	\$ 2,260.00	\$ 2,255.00		\$ 2,255.00	\$ 5.00
Total		\$ 71,650.00	\$ 61,298.70	\$ 1,369.50	\$ 62,668.20	\$ 8,981.80

Professional Services from September 9, 2023 to October 6, 2023

Job	PLAN	Prepare Draft Plan
Task	2C0	review policies and performance stds

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist III Williams, Sterling	8.30	165.00	1,369.50	
	8.30		1,369.50	
Subtotal Labor				1,369.50
		Task Subtotal		\$1,369.50
		Job Subtotal		\$1,369.50
		Total this Invoice		\$1,369.50

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact Greg Williams, your Barr project manager at 952.832.2945 or email at gwilliams@barr.com.

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By: 
Janna Kieffer

Billing Backup

Monday, November 6, 2023

Barr Engineering Co. Invoice 30 Dated 11/3/2023 7:46:23 AM

Job	PLAN	Prepare Draft Plan
Task	2C0	review policies and performance stds

Labor Charges

			Hours	Rate	Amount
Engineer / Scientist / Specialist III					
Engineer / Scientist / Specialist III					
SGW	Williams, Sterling	9/13/2023	2.00	165.00	330.00
	Edits to goal tracking				
SGW	Williams, Sterling	10/2/2023	.50	165.00	82.50
	Edits to goal tracking				
SGW	Williams, Sterling	10/3/2023	5.80	165.00	957.00
	Edits to goal tracking				
			8.30		1,369.50
Subtotal Labor					1,369.50
					Task Subtotal
					\$1,369.50
					Job Subtotal
					\$1,369.50
					Total this Project
					\$1,369.50
					Total this Report
					\$1,369.50



INVOICE

Barr Engineering Co.
 4300 MarketPointe Drive, Suite 200
 Minneapolis, MN 55435
 Phone: 952-832-2600; Fax: 952-832-2601
 FEIN #: 41-0905995 Inc: 1966

Remittance address:
 Lockbox 446104
 PO Box 64825
 St Paul, MN 55164-0825

Ms. Nancy Bauer
 Lower Mississippi River Water Mgmt. Org.
 City of Mendota Heights
 1101 Victoria Curve
 Mendota Heights, MN 55118

November 3, 2023
 Invoice No: 23190078.00 - 262

Total this Invoice	\$731.50
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Regarding: Watershed Management Organization

The following invoice is for professional services related to the above project, which include:

- Preparing for and attending the September 13, 2023 Board of Managers meeting
- Preparing materials for the October 11, 2023 Board of Managers meeting packet
- Communications with the LMRMWO Administrator

Professional Services from September 9, 2023 to October 6, 2023

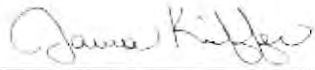
Job	2020	2020 Engineering Services			
Task	001	Board Meetings			
Labor Charges			Hours	Rate	Amount
Engineer / Scientist / Specialist III					
Williams, Sterling			4.00	165.00	660.00
			4.00		660.00
Subtotal Labor					660.00
			Task Subtotal		\$660.00
Task	002	Technical Assistance			
Labor Charges			Hours	Rate	Amount
Engineer / Scientist / Specialist III					
Williams, Sterling			.30	165.00	49.50
Support Personnel II					
Nypan, Nyssa			.20	110.00	22.00
			.50		71.50
Subtotal Labor					71.50
			Task Subtotal		\$71.50
			Job Subtotal		\$731.50
			Total this Invoice		\$731.50

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact your Barr Project Manager, Janna M. Kieffer Phone: 952-832-2785 or E-Mail: jkieffer@barr.com.

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By:



Janna Kieffer

Billing Backup

Monday, November 6, 2023

Barr Engineering Co. Invoice 262 Dated 11/3/2023 7:15:41 AM

Job	2020	2020 Engineering Services
Task	001	Board Meetings

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist III			
Engineer / Scientist / Specialist III			
SGW 3 - Williams, Sterling 9/12/2023	.80	165.00	132.00
prep for LMRWMO board meeting			
SGW 3 - Williams, Sterling 9/13/2023	3.00	165.00	495.00
Travel to/from, attend LMRWMO Board mtg			
SGW 3 - Williams, Sterling 10/3/2023	.20	165.00	33.00
materials for packet			
	4.00		660.00
Subtotal Labor			660.00
		Task Subtotal	\$660.00

Task	002	Technical Assistance
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Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist III			
Engineer / Scientist / Specialist III			
SGW 3 - Williams, Sterling 10/4/2023	.30	165.00	49.50
invoicing			
Support Personnel II			
Support Personnel II			
NJN 9 - Nypan, Nyssa 9/12/2023	.20	110.00	22.00
	.50		71.50
Subtotal Labor			71.50
		Task Subtotal	\$71.50
		Job Subtotal	\$731.50
		Total this Project	\$731.50
		Total this Report	\$731.50

DAKOTA COUNTY



— SOIL & WATER —
CONSERVATION DISTRICT

**Dakota County Soil & Water
Conservation District**

4100 220th Street West, Ste 102
Farmington, MN 55024
(651) 480-7777
DakotaSWCD.Accounting@CO.Dakota.MN.US

Invoice

DATE	INVOICE #
12/31/2023	3360

BILL TO

Lower Mississippi River WMO
City of Mendota Heights
Nancy Bauer
1101 Victoria Curve
Mendota Heights, MN 55118

AGREEMENT	BILLING PERIOD	TERMS
CPLG FY22 Seidl Lk	Oct - Dec 2023	Net 30 Days

DESCRIPTION	HRS/COUNT	RATE	AMOUNT
ADMINISTRATION: Annual reporting to DNR, Coordination with City, Work Plan Amendment and Budget Coordination.	14.5	83.00	1,203.50
PROJECT DEVELOPMENT: Seidl's Plan: plan review, meetings, site visits, cost estimate, erosion control requirements, sod purchase, habitat specs review and updates.	54.5	83.00	4,523.50
	41	72.00	2,952.00
Drone flight, transfer CAD to ArcMap	8	62.00	496.00

Thank you for your business.

Total \$9,175.00

DAKOTA COUNTY



— SOIL & WATER —
CONSERVATION DISTRICT

**Dakota County Soil & Water
Conservation District**

4100 220th Street West, Ste 102
Farmington, MN 55024
(651) 480-7777
DakotaSWCD.Accounting@CO.Dakota.MN.US

Invoice

DATE	INVOICE #
12/31/2023	3359

BILL TO

Lower Mississippi River WMO
City of Mendota Heights
Nancy Bauer
1101 Victoria Curve
Mendota Heights, MN 55118

AGREEMENT	BILLING PERIOD	TERMS
WBF FY21 C21-3381	Oct - Dec 2023	Net 30 Days

DESCRIPTION	HRS/COUNT	RATE	AMOUNT
ADMINISTRATION/COORDINATION Project Development: Finalize RFP, Consultant coordination, modeling review	15	83.00	1,245.00

Thank you for your business.

Total \$1,245.00



Dakota County Soil & Water Conservation District

4100 220th Street West, Ste 102
Farmington, MN 55024
(651) 480-7777
DakotaSWCD.Accounting@CO.Dakota.MN.US

Invoice

DATE	INVOICE #
12/31/2023	3349

BILL TO

Lower Mississippi River WMO
City of Mendota Heights
Nancy Bauer
1101 Victoria Curve
Mendota Heights, MN 55118

AGREEMENT

2023 Annual Agreement

BILLING PERIOD

Oct - Dec 2023

TERMS

Net 30 Days

DESCRIPTION	HRS/COUNT	RATE	AMOUNT
ADMINISTRATION			
Administration and Planning, Watershed Management Plan Update and General Correspondence:	87.5	90.00	7,875.00
Board meeting packets and prep, attendance, watershed tour prep and attendance, 2024 budget and work plan, finance and bank change coordination, Lake Augusta study and resident coordination and correspondence.			
Fees: Printing, Paper and Postage	1	50.00	50.00
EDUCATION AND OUTREACH			
Fees: Website Hosting	0	900.00	0.00
Website Maintenance: set up stenciling program page	4	90.00	360.00
Landscaping for Clean Water Introduction Class	0	1,800.00	0.00
Landscaping for Clean Water Design Course	0	3,600.00	0.00
Landscaping for Clean Water Maintenance Workshop	0	1,800.00	0.00
Landscaping for Clean Water Shoreline Presentation Development	0	3,600.00	0.00
Water Stewards Program: Outreach materials and sticker design	2.5	90.00	225.00
Storm Drain Stenciling Program	2	90.00	180.00
General Education Items: Adopt a drain and Thompson Lake presentation.	13	90.00	1,170.00
TECHNICAL ASSISTANCE			
Water Monitoring and Data Management: CAMP	13.5	90.00	1,215.00
Fees: Lab Analysis Fee thru Met Council & Supplies	1	1,888.97	1,888.97
Plan Implementation and Project Management	0	90.00	0.00
Landscaping for Clean Water Technical Assistance	1	500.00	500.00
It's been a pleasure working with you!		Total	



Dakota County Soil & Water Conservation District

4100 220th Street West, Ste 102
Farmington, MN 55024
(651) 480-7777
DakotaSWCD.Accounting@CO.Dakota.MN.US

Invoice

DATE	INVOICE #
12/31/2023	3349

BILL TO

Lower Mississippi River WMO
City of Mendota Heights
Nancy Bauer
1101 Victoria Curve
Mendota Heights, MN 55118

AGREEMENT	BILLING PERIOD	TERMS
2023 Annual Agreement	Oct - Dec 2023	Net 30 Days

DESCRIPTION	HRS/COUNT	RATE	AMOUNT
COST SHARE Landscaping for Clean Water Grant: Huang	1	250.00	250.00

It's been a pleasure working with you!	Total	\$13,713.97
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HUANG RESIDENTIAL RAINGARDEN



A raingarden is a shallow depression that captures rainwater, removes pollutants, and soaks the water into the ground.



PROJECT: Installation of a 260 sq. ft. residential raingarden.

COST: Project materials cost estimated at \$1,136

FUNDING: Landowners receive a \$250 Landscaping for Clean Water grant as well as technical assistance provided by the Dakota County Soil and Water Conservation District

PRACTICE:

- Raingarden

BENEFITS:

- Runoff volume reduction
- Improved water quality
- Improved wildlife habitat
- Opportunity for public education and outreach
- Improved aesthetics

PARTNERS:

- Lower Mississippi River Watershed Management Organization

WATERSHED:

- Lower Mississippi River

INSTALLATION:

- Summer 2023



LOCATION:

Runge Lane
West St Paul

