

# **Board of Managers Meeting Agenda**

Wednesday - April 10<sup>th</sup>, 2024 - 3:00 p.m.

# Lilydale City Hall 1011 Sibley Memorial Hwy, West St Paul, MN 55118

1.	Call	Meeting	to	Order
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1.1 Identification of Voting Board Members

1.2 Approval of Agenda\* (Additions/Corrections/Deletions)

Action

2. Approve March 13th, 2024 Meeting Minutes - Chair\*

Action

3. Approve April 10th, 2024 Financial Summary & Invoice Payment - Treasurer\*

Action

 Review and Authorize Submittal of 2023 Annual Report to MN Board of Water & Soil Resources - SWCD\*\*

Action

 Discuss Preferred Consultant Solicitation Process for the FY-23 Watershed Based Implementation Funding Grant and Project of Priority Watersheds to Identify Projects and Create Watershed Models - SWCD\*

Discussion

6. Updates & Handouts

6.1: Barr Grant Tracking Spreadsheet - Barr\*\*

Information

6.2: Member City Updates

Information

7. Next Meeting: May 8th, 2024 – Lilydale City Hall

8. Adjourn

\* Materials included in full packet

\*\* Materials available separately on website:

https://lmrwmo.org/about-us/meeting-information/



# **Board of Managers Meeting Minutes**

Wednesday - March 13<sup>th</sup>, 2024 - 3:00 p.m. Fleming Field – South St. Paul Airport

## **Managers and Alternates in Attendance:**

Sharon Lencowski (Chair), Inver Grove Heights Leslie Pilgrim, Mendota Heights Analiese Miller, West St. Paul Mary Kleinberg, Lilydale Dan Halvorsen, Sunfish Lake Karen Reid (Vice-Chair), Saint Paul Michael Randle, South St. Paul Tom Sutton, Lilydale Brian Jastram, Saint Paul

### **Advisors and Others in Attendance:**

Paul Merchlewicz, Inver Grove Heights Pat Murphy, Saint Paul Cody Joos, West St. Paul Greg Genz, Friends of Pool 2 Greg Williams, Barr Engineering Ryan Ruzek, Mendota Heights Nick Guilliams, South St. Paul Conor Resnikoff, South St. Paul Connie Fortin, Bolton & Menk Joe Barten, Dakota County SWCD

### 1. Call Meeting to Order

1.1 Public Comment / Introductions

Audience members may address the Board regarding items not on the agenda.

1.2 Approval of Agenda\* (Additions/Corrections/Deletions)

**Motion** by Halvorsen to approve the agenda, second by Pilgrim; motion passed.

### 2. Approve February 14th, 2024 Meeting Minutes

Motion by Sutton to approve the previous meeting minutes, second by Miller; motion passed.

### 3. Approve March 13th, 2024 Financial Summary & Invoices

Spreiter provided a summary of the finances.

**Motion** by Sutton to approve the financial summary, second by Halvorsen; motion passed.

### 4. Presentation on Low Salt Design by Connie Fortin from Bolton & Menk

Fortin provided a presentation on strategies for Cities, developers, and designers to re-think how we design our landscapes, developments, and roadways to minimize the need for chloride (road salt) in winter.

### 5. Approve 2024 Water Monitoring Plan and Metropolitan Council's CAMP Program Lakes

The Board discussed the proposed plan to monitor lakes within the watershed via the Metropolitan Council's Citizen Assisted Monitoring Program (CAMP). This program enlists volunteers who collect samples with assistance from Dakota SWCD staff on program management, data collection, and analysis. Miller suggested adding Lily Lake to the schedule proposed in the packet and volunteered to do the monitoring. Pilgrim asked about the potential to track lake grades over time and Barten noted he will look into that.

**Motion** by Reid to approve the list of lakes to be included in CAMP monitoring as proposed in the packet, with the addition of Lily Lake in West St. Paul for up to seven monitoring events and to authorize the LMRWMO Administrator to execute an agreement with the Metropolitan Council for the 2024 CAMP monitoring program and sample analysis, second by Randle; motion passed.

Greg Genz provided an update on relevant activities and initiatives such as the River Watch Program and Mississippi River Initiative, which the Friends of Pool 2 are monitoring.

### 6. Updates & Handouts

Barten provided and update on the Landscaping for Clean Water program and upcoming classes. The April 8<sup>th</sup> natural shoreline workshop details were provided, and Barten noted that the SWCD can assist in direct postcard mailings should anyone want to target a specific lake to encourage residents to attend. The 2023 Adopt-A-Drain report was provided to the Board for review. Barten noted that he had sent the contaminant monitoring request letter to all the member Cities and is still awaiting a response from 4 of the 7. Barten requested suggestions for the LMRWMO E-Newsletter articles and people to be included in the email list. The Board was informed of an existing E-Newsletter from the University of Minnesota and the MN Stormwater Seminar Series, at the suggestion of Leslie Pilgrim, to sign up for and consider participating in the monthly educational seminars. Member Cities provided updates on relevant projects in their municipalities.

# 7. Adjournment and Next Meeting

The meeting was adjourned at 4:30 with the next Board meeting scheduled for April 10<sup>th</sup>, 2024 at Lilydale City Hall.



# FINANCIAL SUMMARY March 14, 2024 to April 10, 2024

Beginning Balance - Key Communit	y Bank		\$250,329.73
Interest		+	
Deposits		+	
To be approved at this meeting:			\$250,329.73
Key Community Bank:			
Gateway Bank Accounts:			<del></del> }
<u>Savings</u> Interest	Balance	+	\$74,180.79 \$189.01
	Savings Ending Balance		\$74,369.80
To be approved at this meeting: <u>Checking</u>	Balance		\$1,000.00
5002 4-10-204 Campbell k	Cnutston	-	\$897.72
	Checking Ending Balance		<u>\$102.28</u>
Available Balance at Gateway Bank			<b>\$74,472.08</b>
Available Balance - Key Community	& Gateway Banks	=	\$324,801.81

# CAMPBELL KNUTSON Professional Association Attorneys at Law Federal Tax I.D. #41-1562130 Grand Oak Office Center I 860 Blue Gentian Rd Ste 290 Eagan, Minnesota 55121 (651) 452-5000

Lower Mississippi River WMO c/o Nancy Bauer City of Mendota Heights 1101 Victoria Curve Mendota Heights MN 55118 Page: 1 February 29, 2024 Account # 601-0000G 89

RE: GENERAL SERVICES RENDERED TO DATE:

02/07/2024	JJM	Research access to public waters.	HOURS 1.20	204.00
02/08/2024	JJM	Research definition of navigable waters.	2.20	374.00
02/29/2024	JJM	Draft Professional Services Agreement.  AMOUNT DUE	$\frac{1.50}{4.90}$	255.00 833.00
02/29/2024		Lexis Legal Research Charges - February. TOTAL DISBURSEMENTS		$\frac{64.72}{64.72}$
		TOTAL CURRENT WORK		897.72
		PREVIOUS BALANCE		\$34.00
01/23/2024		Payment - thank you		-34.00
		TOTAL AMOUNT DUE		\$897.72

LMRWMO 2024 Budget & Financial Summary		2023 Carryover		202	4 Monthly Reve	nue				
Revenue	Budget	Dec 14, 2023 - Jan 10 2024	Jan 11 - Feb 14 2024	Feb 15 - Mar 13 2024	Mar 14 - April 10 2024	April 11 - May 8 2024	May 9 - June 12 2024	2024 Total	Variance	Percent Received
Dues from Members	\$133,676.00		\$42,950.84	\$90,723.74				\$133,674.58	\$1.42	100%
Interest	\$2,000.00	\$364.62	\$1.02	\$365.97	\$189.01			\$920.62	\$1,079.38	46%
LMCIT Rebate	\$250.00	, , , ,	*	,	,			\$0.00	\$250.00	0%
Grant Income	\$117,200.00		\$30,000.00					\$30,000.00	\$87,200.00	26%
Subtotal Operating Revenue	\$135,926.00	\$364.62	\$72,951.86	\$91,089.71	\$189.01	\$0.00	\$0.00	\$164,595.20	·	
Substant Sportaing November	5	2023 Carryover	ψ12,001.00	2024 Monthly E		ψ0.00	<b>\$0.00</b>	<b>\$104,000.20</b>		
Expenses	Budget	Dec 14, 2023 - Jan 10 2024	Jan 11 - Feb 14 2024	Feb 15 - Mar 13 2024	Mar 14 - April 10 2024	April 11 - May 8 2024	May 9 - June 12 2024	2024 Total	Remaining Budget	Percent Expended
Engineering/Technical Assistance										
Technical Assistance	\$6,000.00	\$479.50		\$4,046.50				\$4,046.50	\$1,953.50	67%
Meetings	\$6,500.00	\$1,155.00		\$1,671.43				\$1,671.43	\$4,828.57	26%
Plan Implementation/Grant Applications	\$6,000.00							\$0.00	\$6,000.00	0%
Watershed Plan Amendment	\$0.00	\$1,369.50						\$0.00	\$0.00	
Project Study/Implementation	·	•		,						
Miss. River Direct Drainage - FY-21 WBIF Match	\$9,300.00							\$0.00	\$9,300.00	0%
Interstate Valley Creek Stabilization FY-24 CWF Match	\$10,000.00							\$0.00	\$10,000.00	0%
Priority Watershed Modeling - \$100,000 (FY-23 WBIF Match)	\$12,000.00							\$0.00	\$12,000.00	0%
Seidls Lake Improvements - \$356,000 (FY-22 CPL % Match)	\$2,500.00							\$0.00	\$2,500.00	0%
Landscaping for Clean Water Projects	\$13,600.00	\$750.00						\$0.00	\$13,600.00	0%
Monitoring										
Lake and Stream Water Monitoring (CAMP) and Reports	\$13,760.00	\$3,103.97						\$0.00	\$13,760.00	0%
Education										
WMO Biannual E-Newsletter	\$3,800.00							\$0.00	\$3,800.00	0%
Landscaping for Clean Water Classes	\$9,500.00							\$0.00	\$9,500.00	0%
MN Water Stewards Support	\$4,000.00	\$225.00						\$0.00	\$4,000.00	0%
Storm Drain Stenciling Program	\$3,000.00	\$180.00						\$0.00	\$3,000.00	0%
Engage Residents at Public Events / WMO Tabling Materials	\$500.00							\$0.00	\$500.00	0%
General Education Requests	\$1,000.00	\$1,170.00						\$0.00	\$1,000.00	0%
Metro Watershed Partners Membership	\$1,000.00		\$1,000.00	\$231.00				\$1,231.00	(\$231.00)	123%
Website Maintenance and Updates	\$2,900.00							\$0.00	\$2,900.00	0%
Board Education	\$200.00	\$360.00						\$0.00	\$200.00	0%
Adopt A Drain Welcome Kits <sup>2</sup>	\$1,500.00							\$0.00	\$1,500.00	0%
Administration				ı						
General Administration	\$32,000.00	\$7,925.00					1	\$0.00	\$32,000.00	0%
Hold Annual TAC Meeting	\$1,000.00							\$0.00	\$1,000.00	0%
Insurance	\$2,500.00	Ac :			***			\$0.00	\$2,500.00	0%
Attorney and Audit	\$5,500.00	\$34.00			\$897.72			\$897.72	\$4,602.28	16%
Subtotal Operating Expenses		\$16,751.97	\$1,000.00	\$5,948.93	\$897.72			\$7,846.65	\$140,213.35	5%
Grant Expenses	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$175,000.00	0%
C	verall Fund Balance	\$168,417.88	\$240,369.74	\$325,510.52	\$324,801.81					
	Total Grant Balance <sup>3</sup>	\$38,158.59	\$68,158.59	\$86,652.50	\$86,652.50					
	Total Grant Balance <sup>3</sup>	\$38,158.59 \$130,259.29	\$68,158.59 \$172,211.15	\$86,652.50 \$238,858.02	\$86,652.50 \$238,149.31					

### 2024 Budget Notes:

- 1. \$20,000 set aside for 2033 Watershed Plan Update, \$5,000 additional annually encumbered.
- 2. \$1,500 Added to Budget at 1-8-23 Meeting, carryover from 2023
- 3. Overage from FY-19 WBIF grant of \$18,493.91 (\$13,000 additional water monitoring Lake Augusta, \$5,493.91 in staff time) officially shown as absorbed into WMO general fund, to zero out/close out grant, on March 13, 2024.
  General: Budget is an estimate and will vary depending on changing priorities and grant project progress.

### Balances Explained:

Overall Fund Balance Balance of all bank accounts

Total Grant Balance Grant funds in-hand

Operating Fund Balance WMO funds without grants

Unencumbered Operating Fund Balance WMO funds not already dedicated

	Budget	Aggregate Prior to Jan 12, 2022	Jan 13, 2022 - Jan 11, 2023	Jan 12 2023 - Jan 10 2024	Jan 11 - Feb 14 2024	Feb 15 - Mar 13 2024	Mar 14 - April 10 2024	April 11 - May 8 2024	Total	Variance	Percent Received/ Expended
WSR - FY 2019 Watershed Based Implementation	n Funding (Augus	ta Interstate V	alley Creek Fo	ducation) CI C	OSED OUT						
evenue	irr unung (Augus	rta, intorotato vi	andy Groom, Ed	addation, of	OLD OUT						
Total Revenue	\$204,310.00	\$72,335.00	\$0.00	\$97,335.00	\$30,000.00	\$18,493.91	\$0.00	\$0.00	\$218,163.91	-\$13,853.91	107%
penses	, , , , , , , , , , , ,	. , , ,		, , , , , , , , , ,	, ,	,					
Total Expenses	\$217,310.00	\$5,985.63	\$161,528.68	\$55,289.60	\$0.00	\$0.00	\$0.00	\$0.00	\$222,803.91	-\$5,493.91	103%
FY-19 WBIF Balance	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	\$66,349.37	-\$95,179.31	-\$53,133.91		,			\$0.00	,	
	<u> </u>	+ + + + + + + + + + + + + + + + + + + +	400,	400,00000	<del></del>			<u> </u>	401001		
WSR - FY 2021 Watershed Based Implementation	n Funding (Miss.	River Direct Dra	inage Study)								
evenue											
BWSR FY-2021 WBIF Payment	\$93,042.00	\$46,521.00							\$46,521.00	\$46,521.00	50%
WBIF Matching Funds	\$9,304.00								\$0.00	\$9,304.00	0%
Total Revenue	\$102,346.00	\$46,521.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,521.00	\$55,825.00	45%
	¥1123,010100	<b>+10,021100</b>	7000	70.00	40.00	40.00	70.00	70.00	<b>+</b> 10,021100	<del>+</del> + + + + + + + + + + + + + + + + + +	10,
penses	·	1					1		· · · · · · · · · · · · · · · · · · ·		
Grant Administration	\$10.042.00	1	I	\$156.00	ı	1		T	\$156.00	\$9.886.00	2%
Erosion & Direct Drainage Study	\$71,000.00	+ -		φ150.00				+	\$0.00	\$71,000.00	0%
Erosion & Direct Drainage Study  Erosion & Direct Drainage Study Match (WMO)	\$9,304.00	_						+	\$0.00	\$9,304.00	0%
		+		#0.70¢ =0				-			
Project Development	\$12,000.00	44.11	***	\$2,733.50	** **				\$2,733.50	\$9,266.50	23%
Total Expenses	\$102,346.00	\$0.00	\$0.00	\$2,889.50		\$0.00	\$0.00	\$0.00	\$2,889.50	\$99,456.50	3%
FY-21 WBIF Balance		\$46,521.00	\$46,521.00	\$43,631.50	\$43,631.50	\$43,631.50	\$43,631.50	\$43,631.50	\$43,631.50		
WOD EV 0000 Wetershill D	- Franklin (B.)		-14 ID 0 55	1-1 Th	D 1	1-11-1					
WSR - FY 2023 Watershed Based Implementation	n Funding (Priorii	y Watershed Pr	oject ID & Mod	del - Thompso	on, Rogers, Se	idis)					
evenue											
BWSR FY-2021 WBIF Payment	\$118,385.00			\$59,193.00					\$59,193.00	\$59,192.00	50%
WBIF Matching Funds	\$12,000.00								\$0.00	\$12,000.00	0%
Total Revenue	\$130,385.00	\$0.00	\$0.00	\$59,193.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59,193.00	\$71,192.00	45%
rpenses											
Grant Administration	\$8,000.00								\$0.00	\$8,000.00	0%
Priority Watershed Project ID & Model	\$100,385.00								\$0.00	\$100,385.00	0%
Priority Watershed Project ID & Model Match (WMO)	\$10,000.00								\$0.00	\$10,000.00	0%
Project Development	\$12,000.00								\$0.00	\$12,000.00	0%
Total Expenses	\$130,385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130,385.00	0%
FY-21 WBIF Balance	,,	\$0.00	\$0.00	\$59,193.00		\$59,193.00	\$59,193.00	\$59,193.00	\$59,193.00	,,	
			, ,	, , , , , , ,	, , , , , , , , ,		, , , , , , , , ,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
N DNR - Conservation Partners Legacy Grant (S	eidls Lake Shorel	ine Restoration	)								
evenue											
Grant Reimbursement Payments	\$382,000.00								\$0.00	\$382,000.00	0%
Matching funds	\$75,000.00								\$0.00	\$75,000.00	0%
Total Revenue	\$457,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$457,000.00	0%
Total Novellae	Ţ.07,000.00	ψ0.00	ψ0.30	ψ0.00	ψ0.30	ψ0.00	ψ0.00	ψυ.υυ	ψυ.υυ	Ţ.U.,000.00	370
nonege	-					!					
censes Grant Administration/Project Momt	\$26,000,00		· · · · · · · · · · · · · · · · · · ·	\$15 118 00	I			1	\$15 118 00	\$10.882.00	500/
Grant Administration/Project Mgmt	\$26,000.00			\$15,118.00					\$15,118.00	\$10,882.00	58%
Grant Administration/Project Mgmt Construction	\$356,000.00			\$15,118.00					\$0.00	\$356,000.00	0%
Grant Administration/Project Mgmt Construction Engineering - Construction Docs	\$356,000.00 \$37,500.00			\$15,118.00						- ' '	
Grant Administration/Project Mgmt Construction Engineering - Construction Docs Engineering - Const. Mgmt, Permits, Bids	\$356,000.00 \$37,500.00 \$37,500.00								\$0.00 \$0.00	\$356,000.00 \$37,500.00	0% 0%
Grant Administration/Project Mgmt Construction Engineering - Construction Docs Engineering - Const. Mgmt, Permits, Bids Total Expenses	\$356,000.00 \$37,500.00	\$0.00	\$0.00	\$15,118.00		\$0.00	\$0.00	\$0.00	\$0.00 \$0.00 <b>\$15,118.00</b>	\$356,000.00	0% 0%
Grant Administration/Project Mgmt Construction Engineering - Construction Docs Engineering - Const. Mgmt, Permits, Bids	\$356,000.00 \$37,500.00 \$37,500.00	\$0.00 \$0.00	\$0.00 \$0.00			\$0.00 -\$15,118.00	\$0.00 -\$15,118.00	\$0.00 -\$15,118.00	\$0.00 \$0.00	\$356,000.00 \$37,500.00	0% 0%
Grant Administration/Project Mgmt Construction Engineering - Construction Docs Engineering - Const. Mgmt, Permits, Bids Total Expenses	\$356,000.00 \$37,500.00 \$37,500.00			\$15,118.00					\$0.00 \$0.00 <b>\$15,118.00</b>	\$356,000.00 \$37,500.00	0% 0% 3%
Grant Administration/Project Mgmt Construction Engineering - Construction Docs Engineering - Const. Mgmt, Permits, Bids Total Expenses	\$356,000.00 \$37,500.00 \$37,500.00 \$457,000.00	\$0.00		\$15,118.00	-\$15,118.00	-\$15,118.00		-\$15,118.00	\$0.00 \$0.00 \$15,118.00 -\$15,118.00	\$356,000.00 \$37,500.00 \$404,382.00	0% 0% 3% Percent
Grant Administration/Project Mgmt Construction Engineering - Construction Docs Engineering - Const. Mgmt, Permits, Bids Total Expenses	\$356,000.00 \$37,500.00 \$37,500.00		\$0.00	\$15,118.00 -\$15,118.00	-\$15,118.00	-\$15,118.00	-\$15,118.00	-\$15,118.00	\$0.00 \$0.00 <b>\$15,118.00</b>	\$356,000.00 \$37,500.00	0% 0% 3% Percent Received/
Grant Administration/Project Mgmt Construction Engineering - Construction Docs Engineering - Const. Mgmt, Permits, Bids Total Expenses	\$356,000.00 \$37,500.00 \$37,500.00 \$457,000.00	\$0.00 Aggregate Prior	\$0.00 Jan 13, 2022 -	\$15,118.00 -\$15,118.00 Jan 12 2023 -	-\$15,118.00 Jan 11 - Feb 14	-\$15,118.00 Feb 15 - Mar 13	-\$15,118.00 Mar 14 - April 10	-\$15,118.00 April 11 - May 8	\$0.00 \$0.00 \$15,118.00 -\$15,118.00	\$356,000.00 \$37,500.00 \$404,382.00	0% 0% 3% Percent
Grant Administration/Project Mgmt Construction Engineering - Construction Docs Engineering - Const. Mgmt, Permits, Bids Total Expenses Seidls Lake Shoreline Balance	\$356,000.00 \$37,500.00 \$37,500.00 \$457,000.00	Aggregate Prior to Jan 12, 2022	\$0.00 Jan 13, 2022 - Jan 11, 2023	\$15,118.00 -\$15,118.00 Jan 12 2023 - Jan 10 2024	-\$15,118.00 Jan 11 - Feb 14 2024	-\$15,118.00 Feb 15 - Mar 13 2024	-\$15,118.00 Mar 14 - April 10 2024	-\$15,118.00 April 11 - May 8 2024	\$0.00 \$0.00 \$15,118.00 -\$15,118.00	\$356,000.00 \$37,500.00 \$404,382.00 Variance	0% 0% 3% Percent Received/ Expended
Grant Administration/Project Mgmt Construction Engineering - Construction Docs Engineering - Const. Mgmt, Permits, Bids Total Expenses Seidls Lake Shoreline Balance	\$356,000.00 \$37,500.00 \$37,500.00 \$457,000.00 Budget	\$0.00 Aggregate Prior to Jan 12, 2022 \$118,856.00	\$0.00 Jan 13, 2022 - Jan 11, 2023 \$0.00	\$15,118.00 -\$15,118.00 Jan 12 2023 - Jan 10 2024 \$156,528.00	-\$15,118.00 Jan 11 - Feb 14 2024 \$30,000.00	-\$15,118.00 Feb 15 - Mar 13 2024 \$18,493.91	-\$15,118.00 Mar 14 - April 10 2024 \$0.00	-\$15,118.00 April 11 - May 8 2024 \$0.00	\$0.00 \$0.00 \$15,118.00 -\$15,118.00 Total	\$356,000.00 \$37,500.00 \$404,382.00 Variance \$498,971.09	0% 0% 3% Percent Received/ Expended 42%
Grant Administration/Project Mgmt Construction Engineering - Construction Docs Engineering - Const. Mgmt, Permits, Bids Total Expenses Seidls Lake Shoreline Balance  TOTAL GRANT FUNDS RECEIVED PASS THROUGH MATCH RECEIVED	\$356,000.00 \$37,500.00 \$37,500.00 \$457,000.00 Budget \$763,656.00 \$130,000.00	\$0.00 Aggregate Prior to Jan 12, 2022 \$118,856.00 \$0.00	\$0.00 Jan 13, 2022 - Jan 11, 2023 \$0.00 \$0.00	\$15,118.00 -\$15,118.00 Jan 12 2023 - Jan 10 2024 \$156,528.00 \$25,000.00	-\$15,118.00  Jan 11 - Feb 14 2024  \$30,000.00 \$30,000.00	-\$15,118.00 Feb 15 - Mar 13 2024 \$18,493.91 \$18,493.91	-\$15,118.00  Mar 14 - April 10 2024  \$0.00 \$0.00	-\$15,118.00 April 11 - May 8 2024 \$0.00 \$0.00	\$0.00 \$0.00 \$15,118.00 -\$15,118.00 Total \$323,877.91 \$73,493.91	\$356,000.00 \$37,500.00 \$404,382.00 Variance \$498,971.09 \$70,450.09	0% 0% 3% Percent Received/ Expended 42%
Grant Administration/Project Mgmt Construction Engineering - Construction Docs Engineering - Const. Mgmt, Permits, Bids Total Expenses Seidls Lake Shoreline Balance	\$356,000.00 \$37,500.00 \$37,500.00 \$457,000.00 Budget	\$0.00 Aggregate Prior to Jan 12, 2022 \$118,856.00	\$0.00 Jan 13, 2022 - Jan 11, 2023 \$0.00	\$15,118.00 -\$15,118.00 Jan 12 2023 - Jan 10 2024 \$156,528.00	-\$15,118.00  Jan 11 - Feb 14 2024  \$30,000.00 \$30,000.00	-\$15,118.00 Feb 15 - Mar 13 2024 \$18,493.91	-\$15,118.00 Mar 14 - April 10 2024 \$0.00	-\$15,118.00 April 11 - May 8 2024 \$0.00	\$0.00 \$0.00 \$15,118.00 -\$15,118.00 Total	\$356,000.00 \$37,500.00 \$404,382.00 Variance \$498,971.09	0% 0% 3% Percent Received/ Expended 42% 57%
Grant Administration/Project Mgmt Construction Engineering - Construction Docs Engineering - Const. Mgmt, Permits, Bids Total Expenses Seidls Lake Shoreline Balance  TOTAL GRANT FUNDS RECEIVED PASS THROUGH MATCH RECEIVED LMRWMO MATCH PROVIDED	\$356,000.00 \$37,500.00 \$37,500.00 \$457,000.00 \$457,000.00 \$457,000.00 \$130,000.00 \$130,000.00	\$0.00  Aggregate Prior to Jan 12, 2022  \$118,856.00 \$0.00	\$0.00 Jan 13, 2022 - Jan 11, 2023 \$0.00 \$0.00 \$3,040.00	\$15,118.00 -\$15,118.00 Jan 12 2023 - Jan 10 2024 \$156,528.00 \$25,000.00 \$546.00	-\$15,118.00  Jan 11 - Feb 14 2024  \$30,000.00 \$30,000.00	-\$15,118.00 Feb 15 - Mar 13 2024 \$18,493.91 \$18,493.91 \$0.00	-\$15,118.00 Mar 14 - April 10 2024 \$0.00 \$0.00	-\$15,118.00  April 11 - May 8 2024  \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$15,118.00 -\$15,118.00 -\$15,118.00 Total \$323,877.91 \$73,493.91 \$3,586.00	\$356,000.00 \$37,500.00 \$404,382.00 Variance \$498,971.09 \$70,450.09 \$498,971.09	0% 0% 3% Percent Received/ Expended 42% 57% 26%
Grant Administration/Project Mgmt Construction Engineering - Construction Docs Engineering - Const. Mgmt, Permits, Bids Total Expenses Seidls Lake Shoreline Balance  TOTAL GRANT FUNDS RECEIVED PASS THROUGH MATCH RECEIVED LMRWMO MATCH PROVIDED  GRANT EXPENSES (MINUS WMO MATCH)	\$356,000.00 \$37,500.00 \$37,500.00 \$457,000.00 \$457,000.00 \$457,000.00 \$130,000.00 \$13,944.00 \$762,712.00	\$0.00  Aggregate Prior to Jan 12, 2022  \$118,856.00  \$0.00  \$5,985.63	\$0.00  Jan 13, 2022 - Jan 11, 2023  \$0.00  \$0.00  \$3,040.00	\$15,118.00 -\$15,118.00 Jan 12 2023 - Jan 10 2024 \$156,528.00 \$25,000.00 \$546.00	-\$15,118.00  Jan 11 - Feb 14 2024  \$30,000.00 \$30,000.00 \$0.00	-\$15,118.00 Feb 15 - Mar 13 2024 \$18,493.91 \$18,493.91 \$0.00	-\$15,118.00  Mar 14 - April 10 2024  \$0.00 \$0.00 \$0.00	\$15,118.00  April 11 - May 8 2024  \$0.00 \$0.00 \$0.00  \$0.00 \$0.00	\$0.00 \$0.00 \$15,118.00 -\$15,118.00 -\$15,118.00 Total \$323,877.91 \$73,493.91 \$3,586.00	\$356,000.00 \$37,500.00 \$404,382.00 Variance \$498,971.09 \$70,450.09 \$498,971.09	0% 0% 3% Percent Received/ Expended 42% 57% 26%
Grant Administration/Project Mgmt Construction Engineering - Construction Docs Engineering - Const. Mgmt, Permits, Bids Total Expenses Seidls Lake Shoreline Balance  TOTAL GRANT FUNDS RECEIVED PASS THROUGH MATCH RECEIVED LMRWMO MATCH PROVIDED	\$356,000.00 \$37,500.00 \$37,500.00 \$457,000.00 \$457,000.00 \$457,000.00 \$130,000.00 \$13,944.00 \$762,712.00	\$0.00  Aggregate Prior to Jan 12, 2022  \$118,856.00 \$0.00	\$0.00 Jan 13, 2022 - Jan 11, 2023 \$0.00 \$0.00 \$3,040.00	\$15,118.00 -\$15,118.00 Jan 12 2023 - Jan 10 2024 \$156,528.00 \$25,000.00 \$546.00	-\$15,118.00  Jan 11 - Feb 14 2024  \$30,000.00 \$30,000.00 \$0.00	-\$15,118.00 Feb 15 - Mar 13 2024 \$18,493.91 \$18,493.91 \$0.00	-\$15,118.00 Mar 14 - April 10 2024 \$0.00 \$0.00	-\$15,118.00  April 11 - May 8 2024  \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$15,118.00 -\$15,118.00 -\$15,118.00 Total \$323,877.91 \$73,493.91 \$3,586.00	\$356,000.00 \$37,500.00 \$404,382.00 Variance \$498,971.09 \$70,450.09 \$498,971.09	0% 0% 3% Percent Received/ Expended 42% 57% 26%



# **Grant Workplan Watershed Based Implementation JAN 2023**

**Grant Title -** 2023 - WBIF - Lower Mississippi River WMO

**Grant ID - C23-4936** 

**Organization -** Lower Mississippi River WMO

Original Awarded Amount	\$118,385.00	<b>Grant Execution Date</b>	
Required Match Amount	\$11,838.50	Original Grant End Date	12/31/2025
Required Match %	10%	Grant Day To Day Contact	Joe Barten
<b>Current Awarded Amount</b>	\$118,385.00	Current End Date	12/31/2025

# **Budget Summary**

	Budgeted	Spent	Balance Remaining
Total Grant Amount	\$118,385.00	\$0.00	\$118,385.00
Total Match Amount	\$12,000.00	\$0.00	\$12,000.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$130,385.00	\$0.00	\$130,385.00

<sup>\*</sup>Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

# **Budget Details**

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Match ing Fund
Administration	Administration /Coordination	Current State Grant	2023 - WBIF - Lower Mississippi River WMO	\$8,000.00			N
LMRWMO Priority Watershed Project Identification and Watershed Model	Planning and Assessment	Current State Grant	2023 - WBIF - Lower Mississippi River WMO	\$100,385.0 0			N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Match ing Fund
LMRWMO Priority Watershed Project Identification and Watershed Model	Planning and Assessment	Local Fund	Local Matching Funds	\$12,000.00			Υ
Project Development	Project Development	Current State Grant	2023 - WBIF - Lower Mississippi River WMO	\$10,000.00			N

# **Activity Details Summary**

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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# **Proposed Activity Indicators**

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments	
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# **Grant Activity**

Grant Activity - Administration	on
Description	LMRWMO contracted staff will manage the grant and provide overall administration of grant funds and local match
	requirements. This includes coordination with projects partners to ensure compliance with grant requirements. The
	LMRWMO will maintain financial and project records as appropriate and will follow website grant reporting requirements.
	This task also includes all grant reporting efforts, including communication with BWSR staff as necessary in administration
	of the grant, and development of project reporting. Program and project files will include appropriate documents as
	referenced in the BWSR Grants Administration Manual. Financial records will include all revenue and expenses associated
	with this grant, reporting of contracted labor via invoices, as well as other expenditures on projects.
Category	ADMINISTRATION/COORDINATION
Has Rates and Hours?	Yes

### Grant Activity - LMRWMO Priority Watershed Project Identification and Watershed Model

### Description

Combine existing GIS data to develop a water quality, hydrologic, and hydraulic model of priority watersheds. The modeling extent includes the watersheds of priority level 1A lakes (Thompson Lake, Rogers Lake, Seidls Lake). The modeling will identify pollutant loading hotspots, areas with insufficient or no treatment, and identify and prioritize regional treatment opportunities. Created from this information is a priority project list and feasibility analysis for each priority level 1A lake watershed, prioritizing projects that include water quality, volume reduction, and that also address flood risk.

Water quality, hydrologic, hydraulic modeling will be used to design water quality improvement projects, evaluate flood mitigation opportunities, and identify areas where changing climate and regional development or redevelopment trends may exacerbate flooding, erosion, and pollutant loading.

Activities may include watershed modeling, preliminary desktop mapping, cost benefit analysis, pollutant calculations, priority practice ranking, and a final report.

Work to be performed by a qualified consultant, likely a licensed engineer through a water resources engineering consulting firm.

Overall Measurable Outcome: The LMRWMO will have a water quality improvement and volume reduction project priority list of 10+ projects for the priority level 1A watersheds. The LMRMWO will have models to help identify, prioritize, design, and implement water quality improvement projects.

Year 1 Milestones: Accomplish activities outlined in project development phase.

Year 2 milestones: Have consultant under contract, site investigation and analysis underway and draft report in process.

Year 3 Milestones: Complete final feasibility study for distribution to project stakeholders.

Category

Has Rates and Hours?

PLANNING AND ASSESSMENT

No

Grant Activity - Project Dev	relopment relations to the state of the stat
Description	LMRWMO contracted staff will provide the following services in development of the water quality, hydrologic, and hydraulic model of priority watersheds:
	Coordination between project stakeholders to finalize the terms of implementation of this project and creation of a detailed scope of work for procurement of a feasibility study consultant, organizing stakeholder meetings to inform and coordinate with affected parties and the Cities involved, communication with project partners and stakeholders before, during, and after feasibility study is undertaken, providing direction to feasibility study consultant on study details. Approximate workload distribution within this activity: 40% stakeholder coordination, 60% consultant coordination.
	Year 1 Milestones: Hold two technical advisory stakeholder meeting to discuss project objectives. Discuss project objectives with LMRWMO Board.
	Year 2 milestones: Coordinate consultant selection and have consultant under contract, complete bulk of study by consultant.
	Year 3 Milestones: Complete oversight of final report submittal by consultant.
Category	PROJECT DEVELOPMENT
Has Rates and Hours?	Yes

# **Grant Attachments**

Document Name	Document Type	Description
2023 WBIF-LMRWMO Revised Application	Grant	2023 - WBIF - Lower Mississippi River WMO
2023 Watershed Based Implementation Funding	Grant Agreement	2023 Watershed Based Implementation Funding - Lower
		Mississippi River WMO
Application	Workflow Generated	Workflow Generated - Application - 01/25/2023
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 02/02/2023