



## Board of Managers Meeting Minutes

Wednesday - April 10<sup>th</sup>, 2024 - 3:00 p.m.  
Lilydale City Hall

### Managers and Alternates in Attendance:

Sharon Lencowski (Chair), Inver Grove Heights  
Steve Gebauer, Mendota Heights  
Tom Sutton, Lilydale  
Dan Halvorsen, Sunfish Lake

Karen Reid (Vice-Chair), Saint Paul  
Analiese Miller, West St. Paul  
Mary Kleinberg, Lilydale

### Advisors and Others in Attendance:

Paul Merchlewicz, Inver Grove Heights  
Pat Murphy, Saint Paul  
Greg Williams, Barr Engineering

Lucas Richie, Mendota Heights  
Conor Resnikoff, South St. Paul  
Joe Barten, Dakota County SWCD

### 1. Call Meeting to Order

#### 1.1 Public Comment / Introductions

Audience members may address the Board regarding items not on the agenda.

#### 1.2 Approval of Agenda\* (Additions/Corrections/Deletions)

**Motion** by Reid to approve the agenda, second by Gebauer; motion passed.

### 2. Approve March 13<sup>th</sup>, 2024 Meeting Minutes

**Motion** by Reid to approve the previous meeting minutes, second by Sutton; motion passed.

### 3. Approve April 10<sup>th</sup>, 2024 Financial Summary & Invoices

Richie provided a summary of the finances.

**Motion** by Sutton to approve the financial summary, second by Gebauer; motion passed.

### 4. Review 2023 Annual Report

Barten explained the change in format of the report to reflect the new Watershed Management Plan Implementation Items and requested feedback. The Board provided general feedback on the report.

**Motion** by Miller to authorize submittal of the 2023 Annual Report to the MN Board of Water & Soil Resources, second by Sutton; motion passed.

## **5. Discuss Process for FY-23 WBIF Funded Priority Watershed Modeling & Project Identification Study**

The Board discussed the proposed plan of going out for proposals from qualified engineering firms for the study and modeling, vs. direct negotiation, preferring the former. Board members preferred having only three or four potential consultant proposals for ease of review. The Administrator will draft a scope of work for review at a future meeting.

## **6. Updates & Handouts**

**6.1: Grant Tracking** - Williams summarized the upcoming grants in the spreadsheet.

**6.2: Tabling Materials Review** - Barten provided options of a public event tabling banner and brochure for Board feedback. Board members provided design feedback and selected a preferred design with modifications. Barten will have SWCD staff purchase the banner for future use at tabling events.

**6.3: Member City Updates** - City Staff provided brief updates on relevant projects in their Cities

## **7. Adjournment and Next Meeting**

The meeting was adjourned at 4:15 with the next Board meeting scheduled for May 8<sup>th</sup>, 2024 at Lilydale City Hall.