



## Board of Managers Meeting Agenda

**Wednesday - July 10<sup>th</sup>, 2024 - 3:00 p.m.**

**First Calvary Baptist Church  
5495 S Robert Trail, Inver Grove Heights, MN 55077**

1. Call Meeting to Order
  - 1.1 Identification of Voting Board Members
  - 1.2 Approval of Agenda\* (Additions/Corrections/Deletions) Action
2. Approve May 8<sup>th</sup>, 2024 Meeting Minutes - Chair\* Action
3. Approve July 10<sup>th</sup>, 2024 Financial Summary & Invoice Payment - Treasurer\* Action
4. Presentation on Stormwater Modeling - Barr Engineering Information
5. Approve Proposed 2025 Budget and Member Dues Discussion/Action
6. Member City Updates Information
7. Next Meeting: August 14<sup>th</sup>, 2024 - Mendota Heights City Hall
8. Adjourn

\* Materials included in full packet

\*\* Materials available separately on website:

<https://lmrwmo.org/about-us/meeting-information/>



## Board of Managers Meeting Minutes

Wednesday - May 8<sup>th</sup>, 2024 - 3:00 p.m.  
Lilydale City Hall

### Managers and Alternates in Attendance:

Sharon Lencowski (Chair), Inver Grove Heights  
Dawn Gaetke, Inver Grove Heights  
Brian Jastram, Saint Paul  
Michael Randle, South St. Paul  
Dan Halvorsen, Sunfish Lake

Steve Gebauer, Mendota Heights  
Analiese Miller, West St. Paul  
Tom Sutton, Lilydale  
Mary Kleinberg, Lilydale

### Advisors and Others in Attendance:

Krista Spreiter, Mendota Heights  
Pat Murphy, Saint Paul  
Laura Zanmiller, Dakota County SWCD  
Kelly Perrine, Vermillion River JPO  
Greg Williams, Barr Engineering

Cody Joos, West St. Paul  
Chris English, Inver Grove Heights  
Thana Ross, League of Women Voters  
Valerie Neppl, Dakota County  
Joe Barten, Dakota County SWCD

### 1. Call Meeting to Order

#### 1.1 Public Comment / Introductions

Audience members may address the Board regarding items not on the agenda.

#### 1.2 Approval of Agenda\* (Additions/Corrections/Deletions)

**Motion** by Halvorsen to approve the agenda, second by Gebauer; motion passed.

### 2. Approve April 10<sup>th</sup>, 2024 Meeting Minutes

**Motion** by Kleinberg to approve the previous meeting minutes, second by Gebauer; motion passed.

### 3. Approve May 8<sup>th</sup>, 2024 Financial Summary & Invoices

Spreiter provided a summary of the finances.

**Motion** by Gebauer to approve the financial summary, second by Halvorsen; motion passed.

### 4. Request for Funding for Landscaping for Clean Water and Water Conservation Marketing Campaign

Barten explained the request for funding that was included in the packet. The LMRWMO Board had discussed and tabled the decision on this topic at the January 2024 Board Meeting. The project partners have provided additional information, which is included in the packet. Kelly Perrine further explained the

goals, partners, and process for the campaign. The Board discussed the timeline, funding structure, ownership of information, and quantification of success.

**Motion** by Halvorsen to authorize \$7,500 in funding in 2025 towards the joint Landscaping for Clean Water and Water Conservation Campaign and video creation, authorizing the Administrator to provide partners a letter of commitment of funding, and authorizing the LMRWMO Chair to execute an agreement for the joint project with the partners on behalf of the LMRWMO Board, second by Sutton; motion passed.

#### **5. Submittal of the 2023 LMRWMO Audit to the State of MN**

The 2023 Audit was presented to the Board and the Administrator recommended submittal to the State of MN.

**Motion** by Jastram to authorize submittal of the 2023 Audit, second by Miller; motion passed.

#### **6. League of MN Cities Liability Waiver**

The LMRWMO Board can choose to waive or not waive the statutory tort limits through the League of MN Cities for LMRWMO insurance. The Administrator noted that past practice and the recommendation of legal counsel is to not waive the statutory tort limits.

**Motion** by Gebauer to not waive the statutory tort limits, second by Randle; motion passed.

#### **7. Updates & Handouts**

**7.1: Grant and Project Updates** – Barten provided an memo with updates on the status of upcoming, current, and recently completed LMRWMO grants and projects.

**7.2: Grant Tracking** – Williams summarized relevant grants available for the WMO and Member Cities.

**7.3: Member City Updates** - City Staff provided brief updates on relevant projects in their Cities.

#### **8. Adjournment and Next Meeting**

The meeting was adjourned at 4:45 with the next Board meeting scheduled for June 12<sup>th</sup>, 2024 at First Calvary Baptist Church in Sunfish Lake.



**FINANCIAL SUMMARY**  
**May 9, 2024 to July 10, 2024**

**Beginning Balance - Key Community Bank**

4/30/2024 Balance at Key Community Bank	\$250,332.95
4/30/2024 Interest - April 2024	\$2.07
5/31/2024 Interest - May 2024	\$0.34
 5/6/2024 Account Closed and moved to Gateway Bank	 \$250,335.36
 5/31/2024 Key Community Bank Ending Balance	 \$0.00

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**Beginning Balance - Gateway Bank Checking Account:** **\$216,518.20**

Dep	5/7/2024	Deposit - State of MN - Seidls Lake Shoreline Restoration Grant & Project through MN DNR Conservation Partners Legacy (CPL) Program	+	\$70,192.78
Transfer	6/24/2024	Transfer of Funds from Checking to Savings	-	\$200,000.00
5005	7/10/2024	wsb	-	\$6,666.75
5006	7/10/2024	Barr Engineering	-	\$2,955.00
5007	7/10/2024	Peterson Company LTD	-	\$4,300.00
5008	7/10/2024	City of South Saint Paul	-	\$55,074.78
<i>Checking Ending Balance</i>				<b>\$17,714.45</b>

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**Beginning Balance - Gateway Bank Savings Account:**

				\$74,553.18
Dep	5/1/2024	May 2024 Interest	+	\$189.95
Dep	6/24/2024	Transfer from Checking Account	+	\$200,000.00
<i>Savings Ending Balance</i>				<b><u>\$274,743.13</u></b>

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*Available Balance at Gateway Bank* **\$292,457.58**

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\*\*\* Note: Amount deposited in Gateway Bank from Key Community Bank was misstated on May Financial Summary and correct deposit amount was \$250,335.36 and not \$250,332.95 (April & May interest at Key Community was \$2.41)

LMRWMO 2024 Budget & Financial Summary			2023 Carryover		2024 Monthly Revenue							
Revenue	Budget		Dec 14, 2023 - Jan 10 2024	Jan 11 - Feb 14 2024	Feb 15 - Mar 13 2024	Mar 14 - April 10 2024	April 11 - May 8 2024	May 9 - July 10 2024		2024 Total	Variance	Percent Received
Dues from Members	\$133,676.00			\$42,950.84	\$90,723.74					\$133,674.58	\$1.42	100%
Interest	\$2,000.00		\$364.62	\$1.02	\$365.97	\$189.01	\$186.60	\$192.36		\$1,299.58	\$700.42	65%
LMCIT Rebate	\$250.00									\$0.00	\$250.00	0%
Grant Revenue	\$117,200.00			\$30,000.00				\$70,192.78		\$100,192.78	\$17,007.22	85%
Subtotal Operating Revenue		\$135,926.00	\$364.62	\$72,951.86	\$91,089.71	\$189.01	\$186.60	\$70,385.14		\$235,166.94		
			2023 Carryover		2024 Monthly Expenses							
Expenses	Budget		Dec 14, 2023 - Jan 10 2024	Jan 11 - Feb 14 2024	Feb 15 - Mar 13 2024	Mar 14 - April 10 2024	April 11 - May 8 2024	May 9 - July 10 2024		2024 Total	Remaining Budget	Percent Expended
Engineering/Technical Assistance												
Technical Assistance	\$6,000.00		\$479.50		\$4,046.50			\$1,323.00		\$5,369.50	\$630.50	89%
Meetings	\$6,500.00		\$1,155.00		\$1,671.43			\$1,632.00		\$3,303.43	\$3,196.57	51%
Plan Implementation/Grant Applications	\$6,000.00						\$1,330.00			\$1,330.00	\$4,670.00	22%
Watershed Plan Amendment	\$0.00		\$1,369.50							\$0.00	\$0.00	
Project Study/Implementation												
Miss. River Direct Drainage - FY-21 WBIF Match	\$9,300.00									\$0.00	\$9,300.00	0%
Interstate Valley Creek Stabilization FY-24 CWF Match	\$10,000.00									\$0.00	\$10,000.00	0%
Priority Watershed Modeling - \$100,000 (FY-23 WBIF Match)	\$12,000.00									\$0.00	\$12,000.00	0%
Seidls Lake Improvements - \$356,000 (FY-22 CPL % Match)	\$2,500.00									\$0.00	\$2,500.00	0%
Landscaping for Clean Water Projects	\$13,600.00		\$750.00							\$0.00	\$13,600.00	0%
Monitoring												
Lake and Stream Water Monitoring (CAMP) and Reports	\$13,760.00		\$3,103.97				\$4,240.94			\$4,240.94	\$9,519.06	31%
Education												
WMO Biannual E-Newsletter	\$3,800.00						\$1,615.00			\$1,615.00	\$2,185.00	43%
Landscaping for Clean Water Classes	\$9,500.00									\$0.00	\$9,500.00	0%
MN Water Stewards Support	\$4,000.00		\$225.00				\$285.00			\$285.00	\$3,715.00	7%
Storm Drain Stenciling Program	\$3,000.00		\$180.00				\$190.00			\$190.00	\$2,810.00	6%
Engage Residents at Public Events / WMO Tabling Materials	\$500.00									\$0.00	\$500.00	0%
General Education Requests	\$1,000.00		\$1,170.00				\$807.50			\$807.50	\$192.50	81%
Metro Watershed Partners Membership	\$1,000.00			\$1,000.00	\$231.00					\$1,231.00	(\$231.00)	123%
Website Maintenance and Updates	\$2,900.00						\$2,277.50			\$2,277.50	\$622.50	79%
Board Education	\$200.00		\$360.00							\$0.00	\$200.00	0%
Adopt A Drain Welcome Kits <sup>2</sup>	\$1,500.00									\$0.00	\$1,500.00	0%
Administration												
General Administration	\$32,000.00		\$7,925.00				\$10,595.00			\$10,595.00	\$21,405.00	33%
Hold Annual TAC Meeting	\$1,000.00									\$0.00	\$1,000.00	0%
Insurance	\$2,500.00									\$0.00	\$2,500.00	0%
Attorney and Audit	\$5,500.00		\$34.00			\$897.72	\$136.00	\$4,300.00		\$5,333.72	\$166.28	97%
Subtotal Operating Expenses		\$148,060.00	\$16,751.97	\$1,000.00	\$5,948.93	\$897.72	\$21,476.94	\$7,255.00		\$36,578.59	\$111,481.41	25%
Grant Expenses		\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,442.50	\$61,741.53		\$74,184.03	\$100,815.97	42%
Overall Fund Balance			\$168,417.88	\$240,369.74	\$325,510.52	\$324,801.81	\$291,068.97	\$292,457.58				
Total Grant Balance <sup>3</sup>			\$38,158.59	\$68,158.59	\$86,652.50	\$86,652.50	\$74,210.00	\$82,661.25				
Operating Fund Balance			\$130,259.29	\$172,211.15	\$238,858.02	\$238,149.31	\$216,858.97	\$209,796.33				
Unencumbered Operating Fund Balance <sup>1</sup>			\$115,259.29	\$152,211.15	\$218,858.02	\$218,149.31	\$196,858.97	\$189,796.33				

#### 2024 Budget Notes:

- \$20,000 set aside for 2033 Watershed Plan Update, \$5,000 additional annually encumbered.
- \$1,500 Added to Budget at 1-8-23 Meeting, carryover from 2023
- Overage from FY-19 WBIF grant of \$18,493.91 (\$13,000 additional water monitoring Lake Augusta, \$5,493.91 in staff time) officially shown as absorbed into WMO general fund, to zero out/close out grant, on March 13, 2024.

General: Budget is an estimate and will vary depending on changing priorities and grant project progress.

#### Balances Explained:

Overall Fund Balance	Balance of all bank accounts
Total Grant Balance	Grant funds in-hand
Operating Fund Balance	WMO funds without grants
Unencumbered Operating Fund Balance	WMO funds not already dedicated

LMRWMO 2024 Grant Budget & Financial Summary												
	Budget	Aggregate Prior to Jan 12, 2022	Jan 13, 2022 - Jan 11, 2023	Jan 12 2023 - Jan 10 2024	Jan 11 - Feb 14 2024	Feb 15 - Mar 13 2024	Mar 14 - April 10 2024	April 11 - May 8 2024	May 9 - July 10 2024	Total	Variance	Percent Received/ Expended
<b>BWSR - FY 2021 Watershed Based Implementation Funding (Miss. River Direct Drainage Study)</b>												
<b>Revenue</b>												
BWSR FY-2021 WBIF Payment	\$93,042.00	\$46,521.00								\$46,521.00	\$46,521.00	50%
WBIF Matching Funds	\$9,304.00									\$0.00	\$9,304.00	0%
Total Revenue	\$102,346.00	\$46,521.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,521.00	\$55,825.00	45%
<b>Expenses</b>												
Grant Administration	\$10,042.00			\$156.00				\$3,248.50		\$3,404.50	\$6,637.50	34%
Erosion & Direct Drainage Study	\$71,000.00								\$6,666.75	\$6,666.75	\$64,333.25	9%
Erosion & Direct Drainage Study Match (WMO)	\$9,304.00									\$0.00	\$9,304.00	0%
Project Development	\$12,000.00			\$2,733.50				\$4,539.00		\$7,272.50	\$4,727.50	61%
Total Expenses	\$102,346.00	\$0.00	\$0.00	\$2,889.50	\$0.00	\$0.00	\$0.00	\$7,787.50	\$6,666.75	\$17,343.75	\$85,002.25	17%
FY-21 WBIF Balance		\$46,521.00	\$46,521.00	\$43,631.50	\$43,631.50	\$43,631.50	\$43,631.50	\$35,844.00	\$29,177.25	\$29,177.25		
<b>BWSR - FY 2023 Watershed Based Implementation Funding (Priority Watershed Project ID &amp; Model - Thompson, Rogers, Seidls)</b>												
<b>Revenue</b>												
BWSR FY-2021 WBIF Payment	\$118,385.00			\$59,193.00						\$59,193.00	\$59,192.00	50%
WBIF Matching Funds	\$12,000.00									\$0.00	\$12,000.00	0%
Total Revenue	\$130,385.00	\$0.00	\$0.00	\$59,193.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59,193.00	\$71,192.00	45%
<b>Expenses</b>												
Grant Administration	\$8,000.00							\$769.50		\$769.50	\$7,230.50	10%
Priority Watershed Project ID & Model	\$100,385.00									\$0.00	\$100,385.00	0%
Priority Watershed Project ID & Model Match (WMO)	\$10,000.00									\$0.00	\$10,000.00	0%
Project Development	\$12,000.00							\$534.00		\$534.00	\$11,466.00	4%
Total Expenses	\$130,385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,303.50	\$0.00	\$1,303.50	\$129,081.50	1%
FY-21 WBIF Balance		\$0.00	\$0.00	\$59,193.00	\$59,193.00	\$59,193.00	\$59,193.00	\$57,889.50	\$57,889.50	\$57,889.50		
<b>MN DNR - Conservation Partners Legacy Grant (Seidls Lake Shoreline Restoration)</b>												
<b>Revenue</b>												
Grant Reimbursement Payments	\$382,000.00								\$70,192.78	\$70,192.78	\$311,807.22	18%
Matching funds	\$75,000.00									\$0.00	\$75,000.00	0%
Total Revenue	\$457,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,192.78	\$70,192.78	\$386,807.22	15%
<b>Expenses</b>												
Grant Administration/Project Mgmt	\$26,000.00			\$15,118.00				\$3,351.50		\$18,469.50	\$7,530.50	71%
Construction	\$356,000.00								\$23,496.03	\$23,496.03	\$332,503.97	7%
Engineering - Construction Docs	\$37,500.00								\$31,578.75	\$31,578.75	\$5,921.25	84%
Engineering - Const. Mgmt, Permits, Bids	\$37,500.00											
Total Expenses	\$457,000.00	\$0.00	\$0.00	\$15,118.00	\$0.00	\$0.00	\$0.00	\$3,351.50	\$55,074.78	\$73,544.28	\$345,955.72	16%
Seidls Lake Shoreline Balance		\$0.00	\$0.00	-\$15,118.00	-\$15,118.00	-\$15,118.00	-\$15,118.00	-\$18,469.50	-\$3,351.50	-\$3,351.50		
	Budget	Aggregate Prior to Jan 12, 2022	Jan 13, 2022 - Jan 11, 2023	Jan 12 2023 - Jan 10 2024	Jan 11 - Feb 14 2024	Feb 15 - Mar 13 2024	Mar 14 - April 10 2024	April 11 - May 8 2024	May 9 - July 10 2024	Total	Variance	Percent Received/ Expended
TOTAL GRANT FUNDS RECEIVED	\$763,656.00	\$118,856.00	\$0.00	\$156,528.00	\$30,000.00	\$18,493.91	\$0.00	\$0.00	\$70,192.78	\$394,070.69	\$428,778.31	52%
PASS THROUGH MATCH RECEIVED	\$130,000.00	\$0.00	\$0.00	\$25,000.00	\$30,000.00	\$18,493.91	\$0.00	\$0.00	\$0.00	\$73,493.91	\$70,450.09	57%
LMRWMO MATCH PROVIDED	\$13,944.00	\$0.00	\$3,040.00	\$546.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,586.00	\$428,778.31	26%
GRANT EXPENSES (MINUS WMO MATCH)	\$762,712.00	\$5,985.63	\$158,488.68	\$72,751.10	\$0.00	\$0.00	\$0.00	\$12,442.50	\$61,741.53	\$314,995.44	\$447,716.56	41%
PASS THROUGH MATCH EXPENSES	\$130,000.00	\$0.00	\$58,040.00	\$546.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,578.75	\$90,164.75	\$39,835.25	69%
NET FUND BALANCE (MINUS WMO MATCH)		\$112,870.37	-\$45,618.31	\$38,158.59	\$68,158.59	\$86,652.50	\$86,652.50	\$74,210.00	\$82,661.25	\$82,661.25		



020773

**KEY COMMUNITY BANK**  
 Phone (651) 457-7KEY  
 www.keycommunitybank.com

REMITTER: LOWER MISSISSIPPI RIVER WMO

DATE 5/06/24

LOWER MISSISSIPPI RIVER WMO  
 EXACTLY \*\*250,335 AND 36/100 DOLLARS

\$ 250,335.36

CUSTOMER - FILE COPY

# CASHIER'S CHECK

AUTHORIZED SIGNATURE

NOT NEGOTIABLE

GATEWAY BANK

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION WITHDRAWAL

DEPOSIT TICKET  
**LOWER MISSISSIPPI RIVER WMO**  
 4100 220TH ST. W. STE. 102  
 FARMINGTON, MN 55024

Drawer 05/06/24 105 Trans # 4C 11:31 AM

Deposit Amount \*\*\*\*\*0296 \$250,335.36

Thank you for banking with Gateway Bank  
 Member FDIC

DATE 5-6-24  
 DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

SIGN HERE IF CASH RECEIVED FROM DEPOSIT

**GATEWAY BANK**  
 www.gatewaybank.com  
 651-209-4820

DO NOT USE DEPOSIT TICKET ROUTING # FOR  
 AUTOMATIC PAYMENTS. USE VOIDED CHECK.

0960173370: 041 029 50

75-1733/960

CASH —  
 020773  
 CHECKS OR TOTAL FROM OTHER SIDE —  
 SUB TOTAL —  
 LESS CASH —  
 NET DEPOSIT \$ 250,335.36

41

Note: Was shown on May Financial Summary  
 but amount was mistype on May Summary

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT.

DEPOSIT TICKET  
**LOWER MISSISSIPPI RIVER WMO**  
4100 220TH ST. W. STE. 102  
FARMINGTON, MN 55024

DATE 5-7-2024  
DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

SIGN HERE IF CASH RECEIVED FROM DEPOSIT  
  
**GATEWAYBANK**  
www.gateway-banking.com  
651-209-4800

DO NOT USE DEPOSIT TICKET ROUTING # FOR  
AUTOMATIC PAYMENTS. USE VOIDED CHECK.

~~109601733370 044 829 61~~

75-1733/960

CASH —  
CHECKS 26320543 70192.78  
CHECKS  
S

CHECKS OR TOTAL  
FROM OTHER SIDE —

TOTAL  
ITEMS  
☐ SUB TOTAL —  
☐ LESS CASH —

NET  
DEPOSIT \$ 70192.78

41

04-24-24 \$70,192.78 Amount  
70,192.78

Message

Invoice ID  
LMR 01.23-24

Warrant No. 26300863 LOWER MISSISSIPPI WATERSHED

Phone No. Cust Acct No.  
651/259-5566

Transaction No. Agency Name  
R29 FM00912500 DNR OMB

  
**GATEWAYBANK**

Drawer 104 Trans # 8  
05/07/24 9:40 AM

Deposit  
ount # \*\*\*\*\*0296 \$70,192.78

Thank you for banking with Gateway Bank  
Member FDIC





## MEMORANDUM

**To:** Nancy Bauer  
**From:** Joe Barten, LMRWMO Administrator  
**Subject:** Lower Mississippi River WMO - Financial Actions  
**Date:** April 30, 2024

Enclosed please find a check to be deposited from the State of Minnesota in the following amounts:

- \$70,192.78, which is for the Seidls Lake shoreline restoration grant and project through the MN Department of Natural Resources Conservation Partners Legacy (CPL) program.

Thank you and please contact me with any questions.

Joe Barten  
Administrator via Dakota County SWCD  
Lower Mississippi River Watershed Management Organization

Enc. State of Minnesota Check #26300863 - \$70,192.78



## MEMORANDUM

**To:** Nancy Bauer  
**From:** Joe Barten, LMRWMO Administrator  
**Subject:** Lower Mississippi River WMO - Financial Actions  
**Date:** June 28, 2024

Enclosed please find a request for reimbursement from the City of South St. Paul. I have reviewed the expenses and recommend the LMRWMO prepare a check as noted below.

- Prepare a check in the amount of \$55,074.78 to the City of South St. Paul for Reimbursement Request #1 as part of the Seidls Lake shoreline restoration grant and project through the MN Department of Natural Resources Conservation Partners Legacy (CPL) program.

Thank you and please contact me with any questions.

Joe Barten  
Administrator via Dakota County SWCD  
Lower Mississippi River Watershed Management Organization

Enc. Reimbursement Request from the City of South St. Paul



June 27, 2024

Joe Barten  
LMRWMO Administrator  
C/O Dakota County SWCD  
4100 220th Street West  
Farmington, MN 55024

**Re: Request for Reimbursement #1 - Seidls Lake Shoreline Habitat Restoration Project**

Mr. Barten,

Please accept this letter requesting reimbursement for expenditures relating to the Seidls Lake Shoreline Habitat Restoration Project. Attached is a summary of expenditures and invoices for request #1.

**Reimbursement Request #1 Breakdown**

Sunram Construction PV#1	\$23,496.03
WSB Invoices #1 - 11 (Less \$22,000 In-Kind City Match)	\$31,578.75
<b>TOTAL</b>	<b>\$55,074.78</b>

The total amount South St. Paul is requesting for reimbursement #1 from the Lower Mississippi River Watershed Management Organization is **\$55,074.78.**

If you have any questions about this reimbursement request, please contact me at (651) 554-3214.

Regards,

Nick Guilliams, PE - City Engineer  
City of South St. Paul

[Enclosure]

SEIDLS Lake Shoreline Habitat Restoration Grant

Allocated				26,000.00	275,000.00	5%	46,000.00	35,000.00	382,000.00	
Date	Inv #	Work Provided By	Administrator	Contractor Grant	Contractor Retainage	Contractor Match	Eng Consultant Grant	Eng Consultant Match 50% IGH, 50% SSP	Payment Check #	Submitted for Reimbursement
2/23/2023	R-022116-000-1	WSB					223.00		146769	
3/23/2023	R-022116-000-2	WSB					1,823.00		146929	
4/28/2023	R-022116-000-3	WSB					309.50		147200	
5/31/2023	R-022116-000-4	WSB					1,523.25		147562	
6/28/2023	R-022116-000-5	WSB					3,423.00		147801	
8/9/2023	R-022116-000-6	WSB					9,800.00		148314	
9/11/2023	R-022116-000-7	WSB					3,195.50		148434	
9/29/2023	R-022116-000-8	WSB					12,777.75		148639	
11/7/2023	R-022116-000-9	WSB					7,671.75		148923	
12/6/2023	R-022116-000-10	WSB					9,705.25		149186	
1/3/2024	R-022116-000-11	WSB					3,126.75	-	149457	
		match					(22,000.00)	22,000.00		
4/14/2023	3296	DC SWCD	1,935.00						3798	
7/12/2023	3321	DC SWCD	415.00						3801	
10/5/2023	3340	DC SWCD	3,593.00						3805	
12/31/2023	3360	DC SWCD	9,175.00						3810	
1/30/2024	Pay Voucher 1	Sunram Construction		23,496.03	1,174.80				149750	
		paid by City of South St Paul								
Totals				15,118.00	23,496.03	1,174.80	-	31,578.75	22,000.00	70,192.78
Percentage Complete				58%	9%			69%	18%	



## MEMORANDUM

**To:** Nancy Bauer  
**From:** Joe Barten, LMRWMO Administrator  
**Subject:** Lower Mississippi River - Financial Actions  
**Date:** May 6, 2024

Enclosed please find the following invoice for payment:

- \$1,570.00 to WSB for the Mississippi River Direct Drainage study, which is part of the FY-21 Watershed Based Implementation Funding grant through the Board of Water & Soil Resources.

Thank you and please contact me with any questions.

Joe Barten  
Administrator via Dakota County SWCD  
Lower Mississippi River Watershed Management Organization

**Enclosed:** WSB Invoice R-024938-000 - 1



701 XENIA AVENUE S  
SUITE 300  
MINNEAPOLIS, MN  
55416



Lower MS River WMO  
Attn: Joe Barten  
125 Third Ave N  
South St. Paul, MN 55075

April 19, 2024  
Project/Invoice: R-024938-000 - 1  
Reviewed by: Jacob Newhall  
Project Manager: Amy Anderson

Mississippi River Direct Drainage

**Professional Services from March 1, 2024 to March 31, 2024**

Phase 001 Mississippi River Direct Drainage  
Project Kickoff

		Hours	Rate	Amount	
Anderson, Amy	3/25/2024	1.00	180.00	180.00	
Request stormwater modeling information from communities					
Anderson, Amy	3/26/2024	.50	180.00	90.00	
Draft kickoff meeting agenda, correspondence with Joe B.					
Anderson, Amy	3/27/2024	1.00	180.00	180.00	
Download and review recieved stormwater data					
Anderson, Amy	3/29/2024	1.00	180.00	180.00	
Prepare for and attend kickoff meeting, distribute meeting minutes					
Rescorla, Laura	3/25/2024	.25	180.00	45.00	
internal modeling discussion					
Rescorla, Laura	3/28/2024	.50	180.00	90.00	
Meeting prep					
Rescorla, Laura	3/29/2024	1.50	180.00	270.00	
Kickoff meeting					
Totals		5.75		1,035.00	
<b>Total Labor</b>					<b>1,035.00</b>
<b>Total this Task</b>					<b>\$1,035.00</b>

Watershed Analysis

		Hours	Rate	Amount	
Newhall, Jacob	3/19/2024	.50	237.00	118.50	
background data					
Newhall, Jacob	3/25/2024	.50	237.00	118.50	
data gathering					
Totals		1.00		237.00	
<b>Total Labor</b>					<b>237.00</b>
<b>Total this Task</b>					<b>\$237.00</b>

Field Reconnaissance

Project	R-024938-000	LMRWMO - Mississippi River Direct Draina	Invoice	1
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		Hours	Rate	Amount	
Kaatz, Taylor	3/27/2024	1.50	149.00	223.50	
LMRWMO planning web map					
Kaatz, Taylor	3/28/2024	.50	149.00	74.50	
LMRWMO planning web map edits					
Totals		2.00		298.00	
<b>Total Labor</b>					<b>298.00</b>
			<b>Total this Task</b>		<b>\$298.00</b>
			<b>Total this Phase</b>		<b>\$1,570.00</b>
<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>		
Total Billings	1,570.00	0.00	1,570.00		
Limit			80,457.00		
Remaining			78,887.00		
		<b>Total this Invoice</b>		<b>\$1,570.00</b>	



## MEMORANDUM

**To:** Nancy Bauer  
**From:** Joe Barten, LMRWMO Administrator  
**Subject:** Lower Mississippi River - Financial Actions  
**Date:** June 25, 2024

Enclosed please find the following invoice for payment:

- \$5,096.75 to WSB for the Mississippi River Direct Drainage study, which is part of the FY-21 Watershed Based Implementation Funding grant through the Board of Water & Soil Resources.

Thank you and please contact me with any questions.

Joe Barten  
Administrator via Dakota County SWCD  
Lower Mississippi River Watershed Management Organization

**Enclosed:** WSB Invoice R-024938-000 - 2

701 XENIA AVENUE S  
SUITE 300  
MINNEAPOLIS, MN  
55416



Lower MS River WMO  
Attn: Joe Barten  
125 Third Ave N  
South St. Paul, MN 55075

June 6, 2024  
Project/Invoice: R-024938-000 - 2  
Reviewed by: Jacob Newhall  
Project Manager: Amy Anderson

Mississippi River Direct Drainage

**Professional Services from April 1, 2024 to April 30, 2024**

Phase 001 Mississippi River Direct Drainage  
Project Kickoff

		Hours	Rate	Amount	
Anderson, Amy	4/1/2024	.50	180.00	90.00	
Download MH data					
Anderson, Amy	4/2/2024	.50	180.00	90.00	
Download Lilydale data					
Anderson, Amy	4/3/2024	.50	180.00	90.00	
Download IGH data, finalize webmap					
Anderson, Amy	4/4/2024	.50	180.00	90.00	
Download SSP data					
Anderson, Amy	4/5/2024	1.00	180.00	180.00	
Email out webmap, project internal kickoff meeting					
Anderson, Amy	4/10/2024	.50	180.00	90.00	
Shapefile review					
Anderson, Amy	4/15/2024	.50	180.00	90.00	
Mapping check in meeting					
Anderson, Amy	4/16/2024	.50	180.00	90.00	
Review webmap, email to member cities					
Anderson, Amy	4/18/2024	.50	180.00	90.00	
Coordination and emails with member cities regarding webmap					
Anderson, Amy	4/29/2024	1.00	180.00	180.00	
Review potential BMP locations					
Rescorla, Laura	4/5/2024	1.00	180.00	180.00	
internal kickoff					
Risius, Sarah	4/5/2024	.75	139.00	104.25	
meeting initial					
Roberts, Emma	4/5/2024	.75	121.00	90.75	
Kickoff meeting					
Totals		8.50		1,455.00	
Total Labor					1,455.00
Total this Task					\$1,455.00

Watershed Analysis

Project	R-024938-000	LMRWMO - Mississippi River Direct Draina	Invoice	2
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		Hours	Rate	Amount	
Newhall, Jacob	4/5/2024	.50	237.00	118.50	
priority areas					
Pittman, Bryan	4/9/2024	1.00	184.00	184.00	
GIS data conversion					
Pittman, Bryan	4/10/2024	2.00	184.00	368.00	
GIS data conversion					
Rescorla, Laura	4/15/2024	.75	180.00	135.00	
Watershed analysis check in					
Rescorla, Laura	4/16/2024	.50	180.00	90.00	
Data collection					
Rescorla, Laura	4/19/2024	.50	180.00	90.00	
BMP sites					
Rescorla, Laura	4/29/2024	.75	180.00	135.00	
BMP site review					
Risius, Sarah	4/9/2024	2.50	139.00	347.50	
GIS map					
Risius, Sarah	4/10/2024	3.00	139.00	417.00	
bmp area identification					
Risius, Sarah	4/12/2024	2.25	139.00	312.75	
gis locations					
Risius, Sarah	4/29/2024	2.25	139.00	312.75	
meeting and map updates					
Risius, Sarah	4/30/2024	.25	139.00	34.75	
bring in GIS data					
Roberts, Emma	4/15/2024	3.75	121.00	453.75	
GIS mapping					
Roberts, Emma	4/19/2024	.50	121.00	60.50	
Meeting					
Roberts, Emma	4/29/2024	.75	121.00	90.75	
Check-in meeting					
Totals		21.25		3,150.25	
<b>Total Labor</b>					<b>3,150.25</b>
			<b>Total this Task</b>		<b>\$3,150.25</b>

#### Field Reconnaissance

		Hours	Rate	Amount	
Kaatz, Taylor	4/3/2024	.50	149.00	74.50	
Final webmap edits					
Totals		.50		74.50	
<b>Total Labor</b>					<b>74.50</b>
			<b>Total this Task</b>		<b>\$74.50</b>

#### Analysis and Prioritization

		Hours	Rate	Amount
Risius, Sarah	4/15/2024	.50	139.00	69.50



Project	R-024938-000	LMRWMO - Mississippi River Direct Draina			Invoice	2
	weekly meeting					
	Risius, Sarah	4/18/2024	1.50	139.00	208.50	
	identify areas with stakeholder input					
	Risius, Sarah	4/19/2024	1.00	139.00	139.00	
	meeting and updates					
	Totals		3.00		417.00	
	<b>Total Labor</b>					<b>417.00</b>
				<b>Total this Task</b>		<b>\$417.00</b>
				<b>Total this Phase</b>		<b>\$5,096.75</b>
<b>Billing Limits</b>		<b>Current</b>		<b>Prior</b>	<b>To-Date</b>	
Total Billings		5,096.75		1,570.00	6,666.75	
Limit					80,457.00	
Remaining					73,790.25	
				<b>Total this Invoice</b>		<b><u>\$5,096.75</u></b>



# INVOICE

Barr Engineering Co.  
4300 MarketPointe Drive, Suite 200  
Minneapolis, MN 55435  
Phone: 952-832-2600; Fax: 952-832-2601  
FEIN #: 41-0905995 Inc: 1966

**Remittance address:**  
**Lockbox 446104**  
**PO Box 64825**  
**St. Paul, MN 55164-0825**

Ms. Nancy Bauer  
Lower Mississippi River Water Mgmt. Org.  
City of Mendota Heights  
1101 Victoria Curve  
Mendota Heights, MN 55118

June 4, 2024

Invoice No: 23190078.00 - 266

<b>Total this Invoice</b>	<b>\$2,955.00</b>
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## Regarding: Watershed Management Organization

The following invoice is for professional services related to the above project, which include:

- Preparing and reviewing packet materials for the March 13, 2024 Board of Managers meeting
- Attending the March 13, 2024 Board of Managers meeting
- Preparing for and attending the April 10, 2024 Board of Managers meeting
- Preparing for and attending the May 8, 2023 Board of Managers meeting
- Summarizing and communicating Sunfish Lake and Lake Augusta alum treatment data requested by the Minnesota Board of Water and Soil Resources
- Resolving gap errors in the LMRWMO major subwatersheds GIS layer and providing data to WSB
- Communications with the LMRWMO Administrator

### Professional Services from February 24, 2024 to May 17, 2024

Job	2024	2024 Engineering Services
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Task	001	Board Meetings
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#### Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist III			
Williams, Sterling	9.60	170.00	1,632.00
	9.60		1,632.00
<b>Subtotal Labor</b>			<b>1,632.00</b>
		<b>Task Subtotal</b>	<b>\$1,632.00</b>

Task	002	Technical Assistance
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#### Labor Charges

	Hours	Rate	Amount
Vice President			
Kieffer, Janna	.50	210.00	105.00
Engineer / Scientist / Specialist IV			
Wilson, Gregory	.50	195.00	97.50
Engineer / Scientist / Specialist III			
Williams, Sterling	4.50	170.00	765.00
Engineer / Scientist / Specialist I			
Cristobal, Emily	2.80	90.00	252.00

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Project	23190078.00	Lower Mississippi River	Invoice	266
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Support Personnel II

Nypan, Nyssa

.90	115.00	103.50
9.20		1,323.00

**Subtotal Labor**

**1,323.00**

**Task Subtotal**

**\$1,323.00**

**Job Subtotal**

**\$2,955.00**

**Total this Invoice**

**\$2,955.00**

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact your Barr Project Manager, Janna M. Kieffer Phone: 952-832-2785 or E-Mail: [jkieffer@barr.com](mailto:jkieffer@barr.com).

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By:



Janna Kieffer



## MEMORANDUM

**To:** Nancy Bauer  
**From:** Joe Barten, LMRWMO Administrator  
**Subject:** Lower Mississippi River WMO - Financial Actions  
**Date:** June 25, 2024

Enclosed please find the attached invoice for expenditures from Peterson Company Ltd. I have reviewed the invoice and recommend the LMRWMO submit payment for expenses incurred.

Please prepare a check in the following amount:

- \$4,300.00 to Peterson Companies Ltd. for preparation of audited financial statements for fiscal year 2023.

Thank you and please contact me with any questions.

Joe Barten  
Administrator  
Lower Mississippi River Watershed Management Organization

Enclosed: Invoice #29524 from Peterson Company Ltd.

# PETERSON COMPANY LTD

570 Cherry Drive  
Waconia, MN 55387  
(952) 442-4408  
www.pclcpas.com

Lower Mississippi River Watershed Management Organization  
4100 220th St. W, Suite 102  
Farmington, MN 55024

Date: 5/21/2024  
Invoice Number: 29524  
Client: 2027125

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*For professional services rendered as follows:*

Preparation of audited financial statements for December 31, 2023 \$4,300.00

Invoice Total: \$4,300.00  
Prior Balance: \$0.00  
Current Amount Due: \$4,300.00

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Please return this portion with payment.

2027125  
Lower Mississippi River Watershed Management Organization

Date: 5/21/2024  
Invoice Number: 29524  
Invoice Amount: \$4,300.00  
Due Upon Receipt

Circle One: VISA    Master Card    Discover

Card # \_\_\_\_\_ Exp: \_\_\_\_\_

Three Digit Security Code: \_\_\_\_\_

Signature: \_\_\_\_\_ Amount Enclosed: \_\_\_\_\_



## 5.0 2025 Budget and Member Dues

### LMRWMO DRAFT 2025 Budget and Future Projections (WMO Funded Operations Only, Grants Excluded) to Meet Watershed Plan Implementation

REVENUES			2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget	2031 Budget	2032 Budget
Increase from Previous Year			5%	15%	15%	15%	10%	5%	3%	3%	3%
				115%	115%	115%	110%	105%	103%	103%	103%
Dues from Members			\$133,674	\$153,725	\$176,784	\$203,301	\$223,632	\$234,813	\$241,858	\$249,113	\$256,587
Interest & LMCIT Rebate			\$2,250	\$3,000	\$3,000	\$3,000	\$3,500	\$3,500	\$3,500	\$4,000	\$4,000
<b>TOTAL</b>			<b>\$135,924</b>	<b>\$156,725</b>	<b>\$179,784</b>	<b>\$206,301</b>	<b>\$227,132</b>	<b>\$238,313</b>	<b>\$245,358</b>	<b>\$253,113</b>	<b>\$260,587</b>
EXPENSES AND LIABILITIES			2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget	2031 Budget	2032 Budget
<b>Engineering/Technical Assistance</b>											
Meetings			\$6,500	\$7,000	\$7,000	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Plan Implementation / Project Management			\$6,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Review Local Water Management Plans					\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Technical Assistance			\$6,000	\$6,500	\$6,500	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
Watershed Plan Amendment / Updates				\$1,000		\$1,000		\$1,000		\$1,000	
<b>Subtotal</b>			<b>\$18,500</b>	<b>\$19,500</b>	<b>\$21,500</b>	<b>\$23,500</b>	<b>\$22,500</b>	<b>\$23,500</b>	<b>\$22,500</b>	<b>\$23,500</b>	<b>\$22,500</b>
<b>Project/Study Implementation</b>											
			Total Cost (Est.)	Funding Source							
Dodd Road Study			\$25,000	FY-29 WBIF					\$5,000		
Implement Targeted Medium to Large Scale Stormwater BMPs			Varies	WMO Dues / WBIF			\$5,000	\$30,000	\$30,000	\$30,000	\$30,000
Implement Stormwater BMPs with City Street Reconstructions			Unknown	WBIF or CWF			\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Interstate Valley Creek Stabilization Phase 1			\$700,000	FY-24 CWF Match		\$10,000					
Interstate Valley Creek Stabilization Phase 2			\$600,000	FY-27 WBIF or CWF			\$10,000				
Ivy Falls Creek Erosion Study			\$80,000	FY-25 WBIF		\$10,000					
Ivy Falls Creek Stabilization Projects			\$200,000	FY-29 WBIF or CWF				\$10,000			
Ivy Falls Creek Waste Dump Assessment			\$25,000	WBIF						\$10,000	\$15,000
Kaposia Creek Daylighting Study			\$40,000	FY-31 WBIF					\$10,000		
Lake Augusta Water Quality Improvement Projects (Match)			Unknown	Various Grants		\$10,000		\$10,000			
Landscaping for Clean Water Projects			Varies	WMO Dues		\$13,600	\$14,000	\$15,000	\$15,000	\$16,000	\$16,000
Mississippi River Direct Drainage Projects			\$200,000	FY-27 WBIF or CWF			\$10,000				
Mississippi River Direct Drainage Study			\$71,000	FY-21 WBIF		\$9,300					
Priority Watershed Modeling			\$100,000	FY-23 WBIF		\$12,000					
Regional Volume Reduction Projects (St. Paul)			\$150,000	FY-31 WBIF							\$15,000
Rogers Lake Subwatershed Assessment			\$30,000	FY-25 WBIF		\$10,000					
Rogers Lake Watershed BMP Implementation			\$100,000	FY-31 WBIF or CWF						\$10,000	\$10,000
Seidls Lake Improvements			\$356,000	FY-22 CPL		\$2,500					
Thompson Lake (Butler Ave) Stormwater Projects			\$150,000	FY-25 WBIF or CWF		\$10,000					
Thompson Lake Subwatershed Assessment			\$30,000	FY-25 WBIF		\$10,000					
Thompson Lake Watershed Stormwater Projects			\$100,000	FY-27 WBIF or CWF				\$10,000			
Watershed Wide Hydrologic / Hydraulic Model			\$150,000	FY-29 WBIF or Other			\$10,000	\$10,000			
<b>Subtotal</b>			<b>\$37,400</b>	<b>\$34,000</b>	<b>\$44,000</b>	<b>\$45,000</b>	<b>\$42,000</b>	<b>\$77,000</b>	<b>\$63,000</b>	<b>\$68,000</b>	<b>\$88,000</b>
<b>Water Monitoring</b>											
Assess and Update Overall Monitoring Plan / Program					\$3,000						
Lake and Stream Water Monitoring (CAMP) and Reports			\$13,760	\$14,000	\$14,500	\$15,000	\$15,000	\$16,000	\$16,000	\$17,000	\$17,000
Mississippi River Outfall Monitoring Study						\$10,000					
Monitor Water Quality at Outfalls to Mississippi River							\$10,000	\$8,000	\$8,000	\$8,000	\$8,000
Monitor Water Quality of Interstate Valley Creek							\$8,000	\$7,000	\$7,000		
Monitor Water Quality of Ivy Falls Creek									\$8,000	\$7,000	\$7,000
Kaposia Creek Monitoring										\$8,000	\$8,000
Stream and Creek Monitoring Study						\$10,000					
<b>Subtotal</b>			<b>\$13,760</b>	<b>\$14,000</b>	<b>\$17,500</b>	<b>\$35,000</b>	<b>\$33,000</b>	<b>\$31,000</b>	<b>\$39,000</b>	<b>\$40,000</b>	<b>\$40,000</b>
<b>Education</b>											
Board Education			\$200	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500
Board Tour of LMRWMO Projects and Resources (Project and Boat)				\$1,000		\$4,000		\$1,000		\$4,000	
Water Resources Videos Partnership Campaign				\$7,500							
Chloride Reduction Education / Training / Outreach							\$3,500		\$3,500		\$3,500
Engage Residents at Public Events / WMO Tabling Materials			\$500	\$500	\$250	\$500	\$250	\$250	\$250	\$250	\$250
General Education Requests and Materials			\$1,000	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
K-12 Education in Coordination with Partners						\$5,000	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
Landscaping for Clean Water Classes (Workshops for Stewardship & SW Mgmt.)			\$9,500	\$9,500	\$9,500	\$9,500	\$10,000	\$10,000	\$10,500	\$10,500	\$11,000
Metro Watershed Partners Membership (Member City Ed. Info Distribution)			\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
MN Water Stewards (support volunteer efforts, work with existing)			\$4,000	\$3,000	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Multi-Lingual Education / Training / Outreach											\$2,500
Storm Drain Stenciling Program			\$3,000	\$5,000	\$2,500	\$2,500	\$3,000	\$2,500	\$2,500	\$3,000	\$2,500
Website Maintenance and Updates			\$2,900	\$3,000	\$3,000	\$3,100	\$3,100	\$3,100	\$3,100	\$3,100	\$3,100
WMO Biannual E-Newsletter			\$3,800	\$3,200	\$3,200	\$3,400	\$3,400	\$3,400	\$3,600	\$3,600	\$3,600
<b>Subtotal</b>			<b>\$25,900</b>	<b>\$35,700</b>	<b>\$23,950</b>	<b>\$28,500</b>	<b>\$33,750</b>	<b>\$29,250</b>	<b>\$32,450</b>	<b>\$33,450</b>	<b>\$35,450</b>

EXPENSES AND LIABILITIES cont.		2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget	2031 Budget	2032 Budget
<b>Administration</b>										
Attorney and Audit		\$5,500	\$5,800	\$5,800	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Biennial Progress Review			\$2,000		\$2,000		\$2,000		\$2,000	
General Administration		\$32,000	\$36,000	\$40,000	\$45,000	\$50,000	\$50,000	\$55,000	\$55,000	\$60,000
Grant Development / Review			\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Hold Annual TAC Meeting		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Insurance		\$2,500	\$2,500	\$2,500	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600
Review Org. Capacity via BWSR PRAP				\$6,000						
<b>Subtotal</b>		<b>\$41,000</b>	<b>\$50,300</b>	<b>\$58,300</b>	<b>\$59,600</b>	<b>\$62,600</b>	<b>\$64,600</b>	<b>\$67,600</b>	<b>\$69,600</b>	<b>\$72,600</b>
<b>Encumbered for 4th Gen Watershed Plan (2030-2032)</b>		<b>\$20,000</b>	<b>\$30,000</b>	<b>\$40,000</b>	<b>\$50,000</b>	<b>\$60,000</b>	<b>\$70,000</b>	<b>\$80,000</b>	<b>\$90,000</b>	<b>\$100,000</b>
<b>TOTAL</b>		<b>\$136,560</b>	<b>\$163,500</b>	<b>\$165,250</b>	<b>\$191,600</b>	<b>\$193,850</b>	<b>\$225,350</b>	<b>\$224,550</b>	<b>\$234,550</b>	<b>\$258,550</b>
Goal of 40% of Budget in Unencumbered Fund Balance		\$54,624	\$61,400	\$66,100	\$76,640	\$77,540	\$90,140	\$89,820	\$93,820	\$103,420
<b>Year End Fund Balance (Estimated)</b>		<b>\$119,864</b>	<b>\$123,089</b>	<b>\$137,623</b>	<b>\$152,324</b>	<b>\$185,606</b>	<b>\$198,569</b>	<b>\$219,377</b>	<b>\$237,940</b>	<b>\$239,977</b>
<b>Unencumbered Year End Fund Balance</b>		<b>\$99,864</b>	<b>\$93,089</b>	<b>\$97,623</b>	<b>\$102,324</b>	<b>\$125,606</b>	<b>\$128,569</b>	<b>\$139,377</b>	<b>\$147,940</b>	<b>\$139,977</b>

## Lower Mississippi River WMO Cost Allocation Formula, Past Membership Dues, and Projected Membership Dues

City	Total Value (Real Property) <sup>1</sup>	Value / Total Value	Total Acres with ROW	Acres / Total Acres	Formula <sup>2</sup>	Rounded % Contribution
Inver Grove Heights	\$4,244,734,876	0.339392	18,244	0.5175	0.4285	<b>43%</b>
Lilydale	\$220,632,544	0.017641	494	0.0140	0.0158	<b>2%</b>
Mendota Heights	\$2,488,274,045	0.198952	5,395	0.1530	0.1760	<b>18%</b>
Saint Paul	\$1,367,557,600	0.109344	2,955	0.0838	0.0966	<b>10%</b>
South Saint Paul	\$1,866,536,000	0.149241	3,868	0.1097	0.1295	<b>13%</b>
Sunfish Lake	\$223,413,755	0.017863	1,085	0.0308	0.0243	<b>2%</b>
West Saint Paul	\$2,095,746,826	0.167567	3,212	0.0911	0.1293	<b>13%</b>
<b>Total</b>	<b>\$12,506,895,646</b>	<b>1.0000</b>	<b>35,253</b>	<b>1.0000</b>	<b>1.0000</b>	<b>1.0000</b>

### Notes:

<sup>1</sup> Pay year 2022 Property Values

<sup>2</sup> Cost Allocation Formula = 50% x Value/Total Value + 50% Ac/Total Ac, where total area includes ROW

Past Membership Dues for Comparison	2023 Dues	2024 Dues	2025 Dues	2026 Dues Projection	2027 Dues Projection
Change from Previous Year	10% Increase	5% Increase	15% Increase	15% Increase	15% Increase
Inver Grove Heights	\$ 55,746.14	\$ 57,273.30	\$ 65,864.29	\$ 75,743.93	\$ 87,105.52
Lilydale	\$ 2,001.49	\$ 2,116.36	\$ 2,433.82	\$ 2,798.89	\$ 3,218.73
Mendota Heights	\$ 23,178.34	\$ 23,526.02	\$ 27,054.92	\$ 31,113.16	\$ 35,780.14
Saint Paul	\$ 10,877.59	\$ 12,910.46	\$ 14,847.02	\$ 17,074.08	\$ 19,635.19
South Saint Paul	\$ 16,357.23	\$ 17,308.46	\$ 19,904.73	\$ 22,890.44	\$ 26,324.01
Sunfish Lake	\$ 3,235.08	\$ 3,250.84	\$ 3,738.46	\$ 4,299.23	\$ 4,944.12
West Saint Paul	\$ 15,913.25	\$ 17,289.14	\$ 19,882.52	\$ 22,864.89	\$ 26,294.63
<b>Total</b>	<b>\$ 127,309.12</b>	<b>\$ 133,674.58</b>	<b>\$ 153,725.77</b>	<b>\$ 176,784.63</b>	<b>\$ 203,302.33</b>