



FINANCIAL SUMMARY
January 9, 2025 to February 12, 2025

<hr/>			
<u>Beginning Balance - Gateway Bank Checking Account:</u>			\$11,775.96
Deposit	1/29/2025	League of MN Cities - 2024 Insurance Dividend	+ \$170.00
Deposit	2/6/2025	Transfer from Savings	+ \$33,000.00
 <u>Payments</u>			
5025	2/12/2025	Barr Engineering	- \$1,417.30
5026	2/12/2025	Dakota County Soil & Water Conservation District	- \$21,851.39
5057	2/12/2025	Trustees of the Hamline University of Minnesota	- \$891.00
5058	2/12/2025	wsb	- \$5,641.75
 <i>Checking Ending Balance</i>			 \$15,144.52
<hr/>			
<u>Beginning Balance - Gateway Bank Savings Account:</u>			\$147,816.51
<i>Dep</i>	1/31/2025	January 2025 Interest	+ \$320.14
<i>Transfer</i>	2/6/2025	Transfer to Checking	- \$33,000.00
 <i>Savings Ending Balance</i>			 <u>\$115,136.65</u>
 <i>Available Total Balance at Gateway Bank</i>			 <u>\$130,281.17</u>
<hr/>			

LMRWMO 2025 Budget & Financial Summary		2024 Carryover		2025 Monthly Revenue					
Revenue	Budget	Dec 12, 2024 - Jan 8 2025	Jan 9 - Feb 12 2025	Feb 13 - Mar 12 2025	Mar 13 - April 9 2025	2025 Total	Variance	Percent Received	
Dues from Members	\$153,725.00					\$0.00	\$153,725.00	0%	
Interest & LMCIT Rebate	\$3,000.00	\$326.70	\$490.14			\$816.84	\$2,183.16	27%	
Grant Revenue	\$440,000.00					\$0.00	\$440,000.00	0%	
Subtotal Operating Revenue	\$156,725.00	\$326.70	\$490.14			\$816.84			
		2024 Carryover		2025 Monthly Revenue					
Expenses	Budget	Dec 12, 2024 - Jan 8 2025		Feb 13 - Mar 12 2025	Mar 13 - April 9 2025	2024 Total	Remaining Budget	Percent Expended	
Engineering/Technical Assistance									
Meetings	\$7,000.00	\$621.80	\$1,189.80			\$1,189.80	\$5,810.20	17%	
Technical Assistance ²	\$6,500.00	\$2,153.50	\$227.50			\$227.50	\$6,272.50	4%	
Plan Implementation / Project Mgmt.	\$5,000.00		\$997.50			\$997.50	\$4,002.50	20%	
Grant Development / Review	\$3,000.00					\$0.00	\$3,000.00	0%	
Biennial Progress Review	\$2,000.00					\$0.00	\$2,000.00	0%	
Watershed Plan Amendment	\$1,000.00					\$0.00	\$1,000.00		
Project Study/Implementation									
Miss. River Direct Drainage - FY-21 WBIF Match	\$9,304.00	\$552.00	\$5,394.75			\$5,394.75	\$3,909.25	58%	
Interstate Valley Creek Stabilization (FY-24 SWCD CWF Match)	\$10,000.00					\$0.00	\$10,000.00	0%	
Priority Watershed Modeling - \$100,000 (FY-23 WBIF Match)	\$12,000.00					\$0.00	\$12,000.00	0%	
Seidls Lake Improvements - \$356,000 (FY-22 CPL % Match)	\$2,500.00					\$0.00	\$2,500.00	0%	
Landscaping for Clean Water Projects	\$14,000.00		\$850.00			\$850.00	\$13,150.00	6%	
Monitoring									
Lake and Stream Water Monitoring (CAMP) and Reports	\$14,000.00	\$2,660.00	\$2,421.89			\$2,421.89	\$11,578.11	17%	
Education									
WMO Biannual E-Newsletter	\$3,200.00					\$0.00	\$3,200.00	0%	
Board Tour of Projects	\$1,000.00					\$0.00	\$1,000.00	0%	
Water Resources Videos Partnership Campaign	\$7,500.00					\$0.00	\$7,500.00	0%	
Landscaping for Clean Water Classes	\$9,500.00					\$0.00	\$9,500.00	0%	
MN Water Stewards Support	\$3,000.00					\$0.00	\$3,000.00	0%	
Storm Drain Stenciling Program	\$5,000.00					\$0.00	\$5,000.00	0%	
Engage Residents at Public Events / WMO Tabling	\$500.00					\$0.00	\$500.00	0%	
General Education Requests & Materials	\$1,500.00		\$665.00			\$665.00	\$835.00	44%	
Metro Watershed Partners Membership & Welcome Kits	\$1,000.00	\$1,000.00	\$891.00			\$891.00	\$109.00	89%	
Website Maintenance and Updates	\$3,000.00		\$547.50			\$547.50	\$2,452.50	18%	
Board Education	\$500.00					\$0.00	\$500.00	0%	
						\$0.00	\$0.00		
Administration									
General Administration	\$36,000.00		\$6,842.50			\$6,842.50	\$29,157.50	19%	
Hold Annual TAC Meeting	\$1,000.00					\$0.00	\$1,000.00	0%	
Insurance	\$2,500.00					\$0.00	\$2,500.00	0%	
Attorney and Audit	\$5,800.00					\$0.00	\$5,800.00	0%	
Subtotal Operating Expenses	\$167,304.00	\$6,987.30	\$20,027.44			\$20,027.44	\$147,276.56	12%	
Grant Expenses	\$400,000.00	\$0.00	\$9,774.00			\$9,774.00	\$390,226.00	2%	
Overall Fund Balance		\$159,592.47	\$130,281.17						
Total Grant Balance		\$10,911.00	\$1,137.00						
Operating Fund Balance		\$148,681.47	\$129,144.17						
Unencumbered Operating Fund Balance¹		\$123,681.47	\$99,144.17						

2025 Budget Notes:

1. \$30,000 set aside for 2033 Watershed Plan Update, \$10,000 additional annually encumbered.
2. Includes additional time to develop modeling standards

General: Budget is an estimate and will vary depending on changing priorities and grant project progress.

Balances Explained:

Overall Fund Balance	
Total Grant Balance	
Operating Fund Balance	
Unencumbered Operating Fund Balance	

LMRWMO 2025 Grant Budget & Financial Summary

	Budget	Aggregate Prior to Jan 12, 2022	Jan 13, 2022 - Jan 11, 2023	Jan 12 2023 - Jan 10 2024	Jan 11, 2024 - Jan 8 2025	Jan 9 - Feb 12 2025	Total	Variance	Percent Received/ Expended
--	--------	---------------------------------	-----------------------------	---------------------------	---------------------------	---------------------	-------	----------	----------------------------

BWSR - FY 2021 Watershed Based Implementation Funding (Miss. River Direct Drainage Study)

Revenue									
BWSR FY-2021 WBIF Payment	\$93,042.00	\$46,521.00					\$46,521.00	\$46,521.00	50%
WBIF Matching Funds	\$9,304.00				\$3,647.25	\$5,394.75	\$9,042.00	\$262.00	97%
Total Revenue	\$102,346.00	\$46,521.00	\$0.00	\$0.00	\$3,647.25	\$5,394.75	\$55,563.00	\$46,783.00	54%

Expenses									
Grant Administration	\$10,042.00			\$156.00	\$3,424.50	\$696.00	\$4,276.50	\$5,765.50	43%
Erosion & Direct Drainage Study	\$71,000.00				\$71,000.00	\$247.00	\$71,247.00	(\$247.00)	100%
Erosion & Direct Drainage Study Match (WMO)	\$9,304.00				\$3,647.25	\$5,394.75	\$9,042.00	\$262.00	97%
Project Development	\$12,000.00			\$2,733.50	\$5,067.00	\$7,090.50	\$14,891.00	(\$2,891.00)	124%
Total Expenses	\$102,346.00	\$0.00	\$0.00	\$2,889.50	\$83,138.75	\$13,428.25	\$99,456.50	\$2,889.50	97%
FY-21 WBIF Balance		\$46,521.00	\$46,521.00	\$43,631.50	-\$35,860.00	-\$43,893.50	-\$43,893.50		

Note: This grant was closed out in January 2025 & is pending final approval by BWSR staff. A final financial detail report will be provided in March, 2025.

Elink Totals
 \$3,186.00
 \$72,181.00
 \$9,042.00
 \$15,047.00
 \$99,456.00

BWSR - FY 2023 Watershed Based Implementation Funding (Priority Watershed Project ID & Model - Thompson, Rogers, Seidls)

Revenue									
BWSR FY-2021 WBIF Payment	\$118,385.00			\$59,193.00			\$59,193.00	\$59,192.00	50%
WBIF Matching Funds	\$12,000.00						\$0.00	\$12,000.00	0%
Total Revenue	\$130,385.00	\$0.00	\$0.00	\$59,193.00	\$0.00	\$0.00	\$59,193.00	\$71,192.00	45%

Expenses									
Grant Administration	\$8,000.00				\$769.50		\$769.50	\$7,230.50	10%
Priority Watershed Project ID & Model	\$100,385.00						\$0.00	\$100,385.00	0%
Priority Watershed Project ID & Model Match (WMO)	\$10,000.00						\$0.00	\$10,000.00	0%
Project Development	\$12,000.00				\$1,491.00		\$1,491.00	\$10,509.00	12%
Total Expenses	\$130,385.00	\$0.00	\$0.00	\$0.00	\$2,260.50	\$0.00	\$2,260.50	\$128,124.50	2%
FY-21 WBIF Balance		\$0.00	\$0.00	\$59,193.00	\$56,932.50	\$56,932.50	\$56,932.50		

MN DNR - Conservation Partners Legacy Grant (Seidls Lake Shoreline Restoration)

Revenue									
Grant Reimbursement Payments	\$382,000.00				\$70,192.78		\$70,192.78	\$311,807.22	18%
Matching funds	\$75,000.00						\$0.00	\$75,000.00	0%
Total Revenue	\$457,000.00	\$0.00	\$0.00	\$0.00	\$70,192.78	\$0.00	\$70,192.78	\$386,807.22	15%

Expenses									
Grant Administration/Project Mgmt	\$26,000.00			\$15,118.00	\$6,171.50	\$1,740.50	\$23,030.00	\$2,970.00	89%
Construction	\$356,000.00				\$27,486.03		\$27,486.03	\$328,513.97	8%
Engineering - Construction Docs	\$37,500.00				\$31,578.75		\$31,578.75	\$5,921.25	84%
Engineering - Const. Mgmt, Permits, Bids	\$37,500.00								
Total Expenses	\$457,000.00	\$0.00	\$0.00	\$15,118.00	\$65,236.28	\$1,740.50	\$82,094.78	\$337,405.22	18%
Seidls Lake Shoreline Balance		\$0.00	\$0.00	-\$15,118.00	-\$10,161.50	-\$11,902.00	-\$11,902.00		

	Budget	Aggregate Prior to Jan 12, 2022	Jan 13, 2022 - Jan 11, 2023	Jan 12 2023 - Jan 10 2024	Jan 9, 2025 - Feb 12 2025	Jan 9 - Feb 12 2025	Total	Variance	Percent Received/ Expended
--	--------	---------------------------------	-----------------------------	---------------------------	---------------------------	---------------------	-------	----------	----------------------------

TOTAL GRANT FUNDS RECEIVED	\$559,346.00	\$46,521.00	\$0.00	\$59,193.00	\$70,192.78	\$0.00	\$175,906.78	\$433,590.22	31%
PASS THROUGH MATCH RECEIVED	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,262.00	0%
LMRWMO MATCH PROVIDED	\$9,304.00	\$0.00	\$0.00	\$0.00	\$3,647.25	\$5,394.75	\$9,042.00	\$433,590.22	97%

GRANT EXPENSES (MINUS WMO MATCH)	\$550,042.00	\$0.00	\$0.00	\$18,007.50	\$146,988.28	\$9,774.00	\$174,769.78	\$458,157.22	32%
PASS THROUGH MATCH EXPENSES	\$75,000.00	\$0.00	\$0.00	\$0.00	\$31,578.75	\$0.00	\$40,620.75	\$34,379.25	54%

NET FUND BALANCE (MINUS WMO MATCH)		\$46,521.00	\$46,521.00	\$87,706.50	\$10,911.00	\$1,137.00			
---	--	--------------------	--------------------	--------------------	--------------------	-------------------	--	--	--



MEMORANDUM

To: Nancy Bauer
From: Joe Barten, LMRWMO Administrator
Subject: Lower Mississippi River WMO - Financial Actions
Date: January 6, 2025

Enclosed please find the following check for the LMRWMO to be deposited:

- \$170.00 check from the League of MN Cities which is the insurance dividend for 2024

Thank you and please contact me with any questions.

Joe Barten
Administrator
Lower Mississippi River Watershed Management Organization

Enclosed: Dividend Check from League of MN Cities

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT.

DEPOSIT TICKET

LOWER MISSISSIPPI RIVER WMO
4100 220TH ST. W. STE. 102
FARMINGTON, MN 55024

75-1733/960

CASH —
C H 193387 170.—
E
C
K
S

DATE 1-29-25
DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

CHECKS OR TOTAL FROM OTHER SIDE —

SIGN HERE IF CASH RECEIVED FROM DEPOSIT

TOTAL ITEMS
SUB TOTAL —
LESS CASH —



NET DEPOSIT \$ 170.—

DO NOT USE DEPOSIT TICKET ROUTING # FOR AUTOMATIC PAYMENTS. USE VOIDED CHECK.

Check 193387 Date of check 12/12/2024

Vendor : 101298, Lower Mississippi River Watershed Management Organization	Invoice number	Invoice date	Payment amount
2024 PC Divide	12/1/2024	170.00	
Total		170.00	



Drawer 103 Trans # 2
01/29/25 1:23 PM

ADA Deposit
ACCOUNT # *****0296 \$170.00

Thank you for banking with Gateway Bank
Member FDIC



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Remittance address:
Lockbox 446104
PO Box 64825
St. Paul, MN 55164-0825

Ms. Nancy Bauer
 Lower Mississippi River Water Mgmt. Org.
 City of Mendota Heights
 1101 Victoria Curve
 Mendota Heights, MN 55118

January 27, 2025
 Invoice No: 23190078.00 - 272

Total this Invoice	\$1,417.30
---------------------------	-------------------

Regarding: Watershed Management Organization

The following invoice is for professional services related to the above project, which include:

- Preparing for and attending the December 11, 2024 Board of Managers meeting, including attendance of Greg Williams and Greg Wilson for discussion pertaining to Lake Augusta water quality issues and strategies
- Updating draft hydrologic and hydraulic modeling guidance and scheduling a modeling guidance "task force" meeting
- Communications with the LMRMWO Administrator

Professional Services from November 30, 2024 to December 27, 2024

Job	2024	2024 Engineering Services		
Task	001	Board Meetings		
Labor Charges				
		Hours	Rate	Amount
Engineer / Scientist / Specialist IV				
Wilson, Gregory		3.00	195.00	585.00
Engineer / Scientist / Specialist III				
Williams, Sterling		3.40	170.00	578.00
		6.40		1,163.00
		Subtotal Labor		1,163.00
Expense Charges				
Travel				
12/11/2024	Wilson, Gregory	Mileage		26.80
		Subtotal Expenses		26.80
			Task Subtotal	\$1,189.80


Task	002	Technical Assistance		
Labor Charges				
		Hours	Rate	Amount
Engineer / Scientist / Specialist III				
Williams, Sterling		1.00	170.00	170.00

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Support Personnel II				
Nypan, Nyssa	.50	115.00	57.50	
	1.50		227.50	
Subtotal Labor				227.50
		Task Subtotal		\$227.50
		Job Subtotal		\$1,417.30
		Total this Invoice		\$1,417.30

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact your Barr Project Manager, Janna M. Kieffer Phone: 952-832-2785 or E-Mail: jkieffer@barr.com.

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By: 

Janna Kieffer

Billing Backup

Thursday, January 23, 2025

Barr Engineering Co. Invoice 272 Dated 1/23/2025 10:45:40 AM

Job	2024	2024 Engineering Services
Task	001	Board Meetings

Labor Charges

			Hours	Rate	Amount
Engineer / Scientist / Specialist IV					
Engineer / Scientist / Specialist IV					
GJW	11 - Wilson, Gregory	12/11/2024	3.00	195.00	585.00
Prepared for/attended Board meeting to discuss Lake Augusta improvements					
Engineer / Scientist / Specialist III					
Engineer / Scientist / Specialist III					
SGW	3 - Williams, Sterling	12/11/2024	3.40	170.00	578.00
prep and travel to/from LMRWMO meeting					
			6.40		1,163.00
Subtotal Labor					1,163.00

Expense Charges

Travel					
EX	0150354	12/11/2024	Wilson, Gregory / Mileage / LMRWMO Board meeting / 40.00 miles @ 0.67		26.80
Subtotal Expenses					26.80
Task Subtotal					\$1,189.80

Task	002	Technical Assistance
------	-----	----------------------

Labor Charges

			Hours	Rate	Amount
Engineer / Scientist / Specialist III					
Engineer / Scientist / Specialist III					
SGW	3 - Williams, Sterling	12/20/2024	.50	170.00	85.00
model guidance scheduling					
SGW	3 - Williams, Sterling	12/26/2024	.50	170.00	85.00
invoice					
Support Personnel II					
Support Personnel II					
NJN	9 - Nypan, Nyssa	12/27/2024	.50	115.00	57.50
			1.50		227.50
Subtotal Labor					227.50

Task Subtotal \$227.50

Job Subtotal \$1,417.30

Total this Project \$1,417.30

Total this Report \$1,417.30

DAKOTA COUNTY



— SOIL & WATER —
CONSERVATION DISTRICT

Dakota County Soil & Water Conservation District

4100 220th Street West, Ste 102
Farmington, MN 55024
(651) 480-7777
DakotaSWCD.Accounting@CO.Dakota.MN.US

Invoice

DATE	INVOICE #
12/31/2024	3424

BILL TO		AGREEMENT	BILLING PERIOD	TERMS
Lower Mississippi River WMO City of Mendota Heights Nancy Bauer 1101 Victoria Curve Mendota Heights, MN 55118		2024 Annual Agreement	Oct - Dec 2024	Net 30 Days
DESCRIPTION	HRS/COUNT	RATE	AMOUNT	
ADMINISTRATION Administration and Planning, Watershed Management Plan Update and General Correspondence: Board packet prep, meeting, finances, Lake Augusta coordination, FY25 WBIF project discussion. Fees: Printing, Paper and Postage	71.5	95.00	6,792.50	
	1	50.00	50.00	
EDUCATION AND OUTREACH Fees: Website Hosting: Link checker plug-in update Website Maintenance eNewsletter Creation Landscaping for Clean Water Introduction Class Landscaping for Clean Water Design Classes Landscaping for Clean Water Maintenance Workshop Landscaping for Clean Water Shoreline Presentation Development Water Stewards Program Storm Drain Stenciling Program Storm Drain Stenciling Fees General Education Items	1	25.00	25.00	
	5.5	95.00	522.50	
	0	95.00	0.00	
	0	1,900.00	0.00	
	0	3,800.00	0.00	
	0	1,900.00	0.00	
	0	1,900.00	0.00	
	0	95.00	0.00	
	0	95.00	0.00	
	0	0.00	0.00	
	7	95.00	665.00	
TECHNICAL ASSISTANCE Water Monitoring and Data Management Fees: Buffer & Conductivity Solution; Lab Analysis Q3 2024 Plan Implementation and Project Management: Butler Avenue study review and meetings Landscaping for Clean Water Technical Assistance	15.5	95.00	1,472.50	
	1	949.39	949.39	
	10.5	95.00	997.50	
	1	600.00	600.00	
It's been a pleasure working with you!			Total	

DAKOTA COUNTY



— SOIL & WATER —
CONSERVATION DISTRICT

Dakota County Soil & Water Conservation District

4100 220th Street West, Ste 102
Farmington, MN 55024
(651) 480-7777
DakotaSWCD.Accounting@CO.Dakota.MN.US

Invoice

DATE	INVOICE #
12/31/2024	3424

BILL TO				
Lower Mississippi River WMO City of Mendota Heights Nancy Bauer 1101 Victoria Curve Mendota Heights, MN 55118		AGREEMENT	BILLING PERIOD	TERMS
		2024 Annual Agreement	Oct - Dec 2024	Net 30 Days
DESCRIPTION		HRS/COUNT	RATE	AMOUNT
COST SHARE Landscaping for Clean Water Grant: Schell		1	250.00	250.00
It's been a pleasure working with you!		Total		\$12,324.39



SCHELL RESIDENTIAL RAINGARDEN



BEFORE

A raingarden is a shallow depression that captures rainwater, removes pollutants, and soaks the water into the ground.



AFTER

PRACTICE:

- Raingarden

BENEFITS:

- Runoff volume reduction
- Improved water quality
- Improved wildlife habitat
- Opportunity for public education and outreach
- Improved aesthetics

PARTNERS:

- Lower Mississippi River Watershed Management Organization

WATERSHED:

- Lower Mississippi River

INSTALLATION:

- Summer 2024

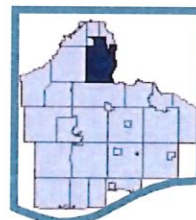
PROJECT: Installation of a 162 sq. ft. residential raingarden.

COST: Project materials cost estimated at \$950

FUNDING: Landowners receive a \$250 Landscaping for Clean Water grant as well as technical assistance provided by the Dakota County Soil and Water Conservation District



LOCATION:
87th St E
Inver Grove Heights



DAKOTA COUNTY



— SOIL & WATER —
CONSERVATION DISTRICT

Dakota County Soil & Water Conservation District

4100 220th Street West, Ste 102
Farmington, MN 55024
(651) 480-7777
DakotaSWCD.Accounting@CO.Dakota.MN.US

Invoice

DATE	INVOICE #
12/31/2024	3427

BILL TO			
Lower Mississippi River WMO City of Mendota Heights Nancy Bauer 1101 Victoria Curve Mendota Heights, MN 55118			
AGREEMENT	BILLING PERIOD	TERMS	
CPLG FY22 Seidl Lk	Oct - Dec 2024	Net 30 Days	
DESCRIPTION	HRS/COUNT	RATE	AMOUNT
ADMINISTRATION:			
PROJECT DEVELOPMENT:			
Project meetings, plan review, project site visits, consultant and contractor Coordination, invoices and finance organization.	16.5	87.00	1,435.50
	5	61.00	305.00
Thank you for your business.	Total		\$1,740.50

DAKOTA COUNTY



— SOIL & WATER —
CONSERVATION DISTRICT

**Dakota County Soil & Water
Conservation District**

4100 220th Street West, Ste 102
Farmington, MN 55024
(651) 480-7777
DakotaSWCD.Accounting@CO.Dakota.MN.US

Invoice

DATE	INVOICE #
12/31/2024	3434

BILL TO		AGREEMENT	BILLING PERIOD	TERMS
Lower Mississippi River WMO City of Mendota Heights Nancy Bauer 1101 Victoria Curve Mendota Heights, MN 55118		WBF FY21 C21-3381	Oct - Dec 2024	Net 30 Days
DESCRIPTION	HRS/COUNT	RATE	AMOUNT	
ADMINISTRATION/COORDINATION Financial tracking	8	87.00	696.00	
PROJECT DEVELOPMENT Consultant coordination and meetings, 60%, 90% and 100% report review and edits, site visits, GIS data transfer and final documentation, review and closeout.	81.5	87.00	7,090.50	
RAVINE EROSION AND DIRECT DRAINAGE STUDY	0	87.00	0.00	
			Total	\$7,786.50



MEMORANDUM

To: Nancy Bauer
From: Joe Barten, LMRWMO Administrator
Subject: Lower Mississippi River WMO - Financial Actions
Date: January 6, 2025

Enclosed please find the invoice for the 2024 Adopt-a-Drain Program, New Adopter Packets. I have reviewed the invoice and recommend the LMRWMO submit payment for expense incurred.

Please prepare a check in the following amount:

- \$891.00 to Trustees of the Hamline University of Minnesota

Thank you and please contact me with any questions.

Joe Barten
Administrator via Dakota County SWCD
Lower Mississippi River Watershed Management Organization

Enclosed: Invoice CIV-2415

Trustees of the Hamline University of Minnesota
 1536 Hewitt Avenue
 Saint Paul, MN 55104
 Tax ID 41-0693960



INVOICE

Date	Invoice Number
01/03/2025	CIV-2415

Payment Terms	Due Date
Net 30	02/02/2025

(651) 523-2000

Bill To
Lower Mississippi River Watershed Management Organization 4100 220th St. West, Suite 102 Farmington, MN 55024 United States of America

Remit-To
Trustees of the Hamline University of Minnesota 1536 Hewitt Avenue Saint Paul, MN 55104 United States of America (651) 523-2000

Description: LMRWMO 2024 AAD Packets

Page 1 of 1

Purchase Order Number	Customer ID
	CUS333

Quantity	Sales Item	Item Description	Price Each	Amount
1	Adopt a Drain		891.00	891.00

**Lower Mississippi River Watershed Management Organization
 Adopt-a-Drain Program**

2024 New Adopter Packets
 PER-PARTICIPANT COST
 Direct Participant Support
 Welcome Packet Printed Materials, Signs & Distribution 54 X \$15.00 = \$810.00

Subtotal: \$810.00
 Admin Fee (10%): \$1,635 X .10 = \$81.00
 GRAND TOTAL: \$891.00

**Please include invoice number (CIV-2415) with
 payment to ensure it is attributed correctly.**

Net Amount	891.00
Tax	0.00
Total	USD 891.00



MEMORANDUM

To: Nancy Bauer
From: Joe Barten, LMRWMO Administrator
Subject: Lower Mississippi River - Financial Actions
Date: February 4, 2025

Enclosed please find the following invoice for payment. This is for the Mississippi River Direct Drainage study, funded by the FY-21 Watershed Based Implementation Funding grant through the Board of Water & Soil Resources.

- \$1,564.00 to WSB for Invoice R-024938-000 – 9
- \$4,077.75 to WSB for Invoice R-024938-000 – 10

Please prepare a check to WSB in the amount of \$5,641.75.

Thank you and please contact me with any questions.

Joe Barten
Administrator via Dakota County SWCD
Lower Mississippi River Watershed Management Organization

Enclosed: WSB Invoice R-024938-300 – 9
WSB Invoice R-024938-300 – 10

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



Lower MS River Watershed Mgmt Organization
 Attn: Joe Barten
 4100 220th St W
 Suite 102
 Farmington, MN 55024

December 27, 2024
 Project/Invoice: R-024938-000 - 9
 Reviewed by: Jacob Newhall
 Project Manager: Amy Anderson

Mississippi River Direct Drainage

Professional Services from November 01, 2024 to November 30, 2024

Phase 001 Mississippi River Direct Drainage
 Project Kickoff

			Hours	Rate	Amount
Anderson, Amy	11/6/2024	Communications with Joe B. and project team	.50	184.00	92.00
Anderson, Amy	11/11/2024	Create powerpoint for board presentation	2.00	184.00	368.00
Anderson, Amy	11/12/2024	Prepare for board presentation, review comments recieved	2.00	184.00	368.00
Anderson, Amy	11/13/2024	Attend board meeting for rept presentation	2.00	184.00	368.00
Anderson, Amy	11/19/2024	Send additional report copies, start revising tables	1.00	184.00	184.00
Anderson, Amy	11/25/2024	Emails with Joe, revisions to executive summary	1.00	184.00	184.00
Totals			8.50		1,564.00
Total Labor					1,564.00
Total this Task					\$1,564.00
Total this Phase					\$1,564.00

Billing Limits	Current	Prior	To-Date
Total Billings	1,564.00	74,647.25	76,211.25
Limit			80,457.00
Remaining			4,245.75
Total this Invoice			\$1,564.00

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55418



Lower MS River Watershed Mgmt Organization
 Attn: Joe Barten
 4100 220th St W
 Suite 102
 Farmington, MN 55024

December 31, 2024
 Project/Invoice: R-024938-000 - 10
 Reviewed by: Jacob Newhall
 Project Manager: Amy Anderson

Mississippi River Direct Drainage

Professional Services from December 01, 2024 to December 31, 2024

Phase 001 Mississippi River Direct Drainage
 Field Reconnaissance

			Hours	Rate	Amount
Anderson, Amy	12/2/2024	Report revisions	2.00	184.00	368.00
Anderson, Amy	12/3/2024	Report redlines	2.00	184.00	368.00
Anderson, Amy	12/4/2024	Emails with IGH, report and table revisions	2.00	184.00	368.00
Anderson, Amy	12/5/2024	Report redlines	2.00	184.00	368.00
Anderson, Amy	12/6/2024	Executive summary revisions	2.00	184.00	368.00
Anderson, Amy	12/9/2024	Final draft edits	2.00	184.00	368.00
Anderson, Amy	12/10/2024	Final draft edits	2.00	184.00	368.00
Anderson, Amy	12/11/2024	Finalize and submit final draft	2.00	184.00	368.00
	Totals		16.00		2,944.00
	Total Labor				2,944.00
				Total this Task	\$2,944.00

Final Deliverables

			Hours	Rate	Amount
Newhall, Jacob	12/3/2024	final report	.50	249.00	124.50
Newhall, Jacob	12/6/2024	final report	1.00	249.00	249.00
Pederson, Karla	12/9/2024	Feasibility Report Review and PDF	2.00	123.00	246.00

Project	R-024938-000	LMRWMO - Mississippi River Direct Draina	Invoice	10
Roberts, Emma Check-in	12/3/2024	.50	121.00	60.50
Roberts, Emma Final deliverables	12/4/2024	3.50	121.00	423.50
Roberts, Emma Final deliverables	12/5/2024	.25	121.00	30.25
Totals		7.75		1,133.75
Total Labor				1,133.75
			Total this Task	\$1,133.75
			Total this Phase	\$4,077.75
Billing Limits	Current	Prior	To-Date	
Total Billings	4,077.75	76,211.25	80,289.00	
Limit			80,457.00	
Remaining			168.00	
			Total this Invoice	<u><u>\$4,077.75</u></u>