



Board of Managers Meeting Minutes

Wednesday - March 12th, 2025 - 3:00 p.m.
West St. Paul City Hall

Managers and Alternates in Attendance:

Karen Reid (Vice-Chair), Saint Paul
Leslie Pilgrim, Mendota Heights
Brian Jastram, Saint Paul
Mary Kleinberg, Lilydale
Daniel Anderson, South St. Paul

Dawn Gaetke, Inver Grove Heights
Analiese Miller, West St. Paul
Tom Sutton, Lilydale
Dan Halvorsen, Sunfish Lake

Advisors and Others in Attendance:

Ryan Ruzek, Mendota Heights
Pat Murphy, Saint Paul
Greg Williams, Barr Engineering
Joe Barten, Dakota County SWCD

Cody Joos, West St. Paul
Chris English, Inver Grove Heights
Greg Genz, Friends of Pool 2

1. Call Meeting to Order

1.1 Public Comment / Introductions

Audience members may address the Board regarding items not on the agenda.

1.2 Approval of Agenda* (Additions/Corrections/Deletions)

Motion by Reid to approve the agenda with the addition of financial items discussion by the WMO Administrator added as agenda item #4, second by Sutton; motion passed.

2. Approve February 12th, 2025 Meeting Minutes

Motion by Halvorsen to approve the previous meeting minutes, second by Pilgrim; motion passed.

3. Approve March 12th, 2025 Financial Summary & Invoices

Ruzek provided a summary of the finances.

Motion by Gaetke to approve the financial summary, second by Miller; motion passed.

4. Finances Discussion

Barten noted that since the previous Board meeting and at the direction of the Board, he met with Steve Gebauer, Leslie Pilgrim, and Nancy Bauer from the City Mendota Heights to discuss financial processes for the WMO. The outcome of that meeting is for the WMO to transition to having the Board Treasurer mail checks after meetings, to include bank statements in meeting packets, and to authorize the WMO

Secretary/Treasurer and SWCD Finance and Grants Coordinator to have read-only access to WMO Bank statements.

Motion by Anderson to accept the proposed financial process changes, including having the Board Treasurer mail checks after meetings, include bank statements in meeting packets, and authorize the WMO Secretary/Treasurer and SWCD Finance and Grants Coordinator to have read-only access to WMO Bank statements, second by Halvorsen; motion passed.

5. Authorize Funding for Development and Submittal of 3M Grant Letters of Intent

Barten summarized this potential grant opportunity and the information in the packet. He requested authorization to engage staff from Barr Engineering and Jacobs Engineering to assist in the creation of two letters of intent for the MN DNR 3M grant, information included in packet, for water quality improvement projects at Thompson Lake and Seidls Lake and for additional contaminant monitoring funds.

Motion by Halvorsen to authorize the Administrator to engage Barr and Jacobs staff to draft grant letters of intent for the 3M grant in an amount not to exceed \$5,000 and for the Administrator to submit the letter of intent to the DNR for the grants, second by Pilgrim; motion passed.

6. Authorize Submittal of Funding Request & Execution of Grant Agreement for FY-25 WBIF Grant

Barten summarized the Watershed Based Implementation Funding (WBIF) process for the fiscal year 2025 funds for the LMRWMO planning area convene group and noted that the convene group agreed upon the projects shown in the packet, which include a study of Ivy Falls Creek led by the LMRWMO.

Motion by Miller to approve submittal of the WBIF funding request to BWSR for a study of Ivy Falls Creek and it's watershed and to authorize the Board Chair to execute a grant agreement for that Ivy Falls Study using FY-25 WBIF funds upon approval of the funding request and work plan by MN Board of Water Resources (BWSR) , second by Pilgrim; motion passed.

7. Approve 2025 Water Monitoring Plan

Barten summarized the information in the packet. Ruzek requested that Pagel Pond be added to the list of lakes for monitoring in 2025.

Motion by Halvorsen to approve the list of lakes and streams in the meeting packet for potential monitoring, with the addition of Pagel Pond in Mendota Heights, the installation of a lake gauge at Lake Augusta, and two events of chloride monitoring at Thompson Lake and Horseshoe Lake each, second by Pilgrim; motion passed.

8. Member City Updates

Advisors and Members provided updates on relevant projects in their Cities.

9. Adjournment & Next Meeting

Meeting adjourned at 4:25. The next Board meeting is scheduled for April 9th, 2025 at Fleming Field in South St. Paul.