



## Board of Managers Meeting Agenda

**Wednesday - September 10<sup>th</sup>, 2025 - 3:00 p.m.**

**First Calvary Baptist Church  
5495 S Robert Trail, Inver Grove Heights, MN 55077**

1. Call Meeting to Order
  - 1.1 Identification of Voting Board Members
  - 1.2 Approval of Agenda\* (Additions/Corrections/Deletions) Action
  - 1.3 Opportunity for Public Comment (Please limit to 2 minutes per person)
2. Approve August 13<sup>th</sup>, 2025 Meeting Minutes - Chair \* Action
3. Approve September 10<sup>th</sup>, 2025 Financial Summary & Invoice Payment - Treasurer \* Action
4. Review Proposals for Watershed Modeling and Select Consultant - SWCD \* \*\* Action
5. Other Updates & Information Items
  - 5.1 2024 Water Monitoring Reports \*\* Information
6. Member City Updates
7. Adjourn - Next Meeting: October 8<sup>th</sup>, 2025 – Location TBD

\* Materials included in full packet

\*\* Materials available separately on website

<https://LMRWMO.org/about-us/meeting-information/>



## Board of Managers Meeting Minutes

Wednesday - August 13<sup>th</sup>, 2025 - 3:00 p.m.  
First Calvary Baptist Church

### Managers and Alternates in Attendance:

Sharon Lencowski (Chair), Inver Grove Heights  
Mary Kleinberg, Lilydale  
Leslie Pilgrim, Mendota Heights  
Kendra Sommerfeld, South St. Paul

Steve Gebauer (Sec/Tres), Mendota Heights  
Analiese Miller, West St. Paul  
Brian Jastram, Saint Paul  
Dan Halvorsen, Sunfish Lake

### Advisors and Others in Attendance:

Krista Spreiter, Mendota Heights  
Kelsey Gelhar, South St. Paul  
Brady Zeug, Saint Paul  
Chris English, Inver Grove Heights  
Greg Williams, Barr Engineering

Cody Joos, West St. Paul  
Pat Murphy, Saint Paul  
Matilda Miller, West St. Paul  
Kathy Krotter, Mendota  
Joe Barten, Dakota County SWCD

### 1. Call Meeting to Order

#### 1.1 Public Comment / Introductions

Audience members may address the Board regarding items not on the agenda.

#### 1.2 Approval of Agenda\* (Additions/Corrections/Deletions)

**Motion** by Gebauer to approve the meeting agenda, second by Miller; motion passed.

### 2. Approve July 9<sup>th</sup>, 2025 Meeting Minutes

**Motion** by Halvorsen to approve the previous meeting minutes, second by Kleinberg; motion passed.

### 3. Approve August 13<sup>th</sup>, 2025 Financial Summary & Invoices

Spreiter provided a summary of the finances.

**Motion** by Gebauer to approve the financial summary, second by Jastram; motion passed.

### 4. Review Goal Tracking Document

Williams summarized the document and noted that once monitoring data is ready, the document can be finalized and sent to the MN Board of Water & Soil Resources (BWSR) staff and will become an addendum to the Annual Report. There was Board consensus to send the document to BWSR staff once completed.

## 5. Review Draft Scope of Work from Dakota SWCD for FY-25 Accelerated Implementation Grant

Barten explained that the Board could consider approval of the proposed work plan for services related to watershed modeling and subsequent execution of an agreement between the LMRWMO and Dakota SWCD, which covers administration and project management services for the FY-25 Accelerated Implementation Grant. The work and time by the SWCD is funded by the grant and this execution of the agreement would allow the Administrator to begin billing time to the grant.

**Motion** by Halvorsen to Authorize Execution of a Joint Powers Agreement by the Board Chair between the LMRWMO and Dakota County SWCD that includes the work plan as shown in the packet, second by Miller; motion passed.

## 6. Review Draft Scope of Work from Dakota SWCD for FY-25 Watershed Based Implementation Grant

Barten explained that the Board could consider approval of the proposed work plan for services related to the Ivy Falls Creek study and subsequent execution of an agreement between the LMRWMO and Dakota SWCD, which covers administration and project management services for the FY-25 Watershed Based Implementation Grant. The work and time by the SWCD is funded by the grant and execution of the agreement would allow the Administrator to begin billing time to the grant.

**Motion** by Gebauer to Authorize Execution of a Joint Powers Agreement by the Board Chair between the LMRWMO and Dakota County SWCD that includes the work plan as shown in the packet, second by Kleinberg; motion passed.

## 7. Creation of Two Grant Applications for the 3M Priority 2 Grant

Barten noted that the Letters of intent for the 3M Priority 2 grants were accepted by the DNR and the LMRWMO is eligible to submit full grant applications for the contaminant monitoring and Seidls/Thompson restoration projects. The deadline to submit applications is October 8<sup>th</sup>. The Board supported additional work by the Administrator and Barr staff to prepare full grant applications, building off the existing information from the letters of intent, and the Administrator submitting two grant applications.

## 8. Other Updates

**Modeling RFP:** The RFP has been sent out to qualified consultants. Barten noted that he will be asking for volunteers for a review committee the week prior to the September 10<sup>th</sup> meeting to review and rank the three proposals, meet just prior to the Sept. meeting, and provide a recommendation to the full Board.

**LMRWMO Audit:** The final 2024 Audit was submitted to the State and is included in the pack for information only.

## 9. Member City Updates

Advisors and Members provided updates on relevant projects in their Cities.

## 10. Adjournment & Next Meeting

Meeting adjourned at 4:15. The next Board meeting is scheduled for September 10<sup>th</sup>, 2025 at First Calvary Baptist Church in Inver Grove Heights.



**FINANCIAL SUMMARY**  
**August 14, 2025 to September 10, 2025**

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<b><u>Beginning Balance - Gateway Bank Checking Account:</u></b>	<b>\$105,007.02</b>
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**Deposits**

+

**Payments**

5036	9/10/2025 League of MN Cities	-	\$2,736.00
5037	9/10/2025 Barr Engineering	-	\$1,738.50
		-	
		-	

<i>Checking Ending Balance</i>	<b>\$100,532.52</b>
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**Beginning Balance - Gateway Bank Savings Account:**

\$266,611.92

<i>Deposit</i>	8/31/2025 Interest	+	\$504.06
		+	

<i>Savings Ending Balance</i>	<b><u>\$267,115.98</u></b>
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<i>Available Total Balance at Gateway Bank</i>	<b><u>\$367,648.50</u></b>
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CONNECTING & INNOVATING  
SINCE 1913

# Invoice

Page 1 of 3

**Member Name and Address**  
Lower Mississippi River WMO  
C/O Dakota County Swcd  
4100 220th Street West Suite #102  
Farmington, MN 55024-7080

**Invoice Date**  
09/04/2025

**Agent**  
First National Insurance  
Po Box 130  
Farmington, MN 55024-0130  
(651)460-6014

**Account Number:** 40002486  
**Account Type** Property/Casualty Coverage Premium  
**Current Balance:** \$ 2,736.00  
**Minimum Due:** \$ 2,736.00  
**Due Date:** 10/21/2025

Summary of activity since last Billing Invoice	Date	Activity	Account Balance	Minimum Due
See reverse side and attachments for additional information		Previous Invoice Balance	2,772.00	
		Payments Received	-.00	
		Total of Transactions and Fees shown on reverse or attached	2,736.00	
		Current Balance	\$ 2,736.00	\$ 2,736.00

Detach and return this Payment Coupon with your payment	Account Number	Invoice Date	Due Date	Current Balance	Minimum Due	Amount Enclosed
	40002486	09/04/2025	10/21/2025	\$ 2,736.00	2,736.00	\$

**Member Name** Lower Mississippi River WMO

**BILLING INVOICE - Return stub with payment - make checks payable to:**

Mail payment  
7 days before  
Due Date to  
ensure timely  
receipt

League of MN Cities Insurance Trust P&C  
c/o Berkley Risk Administrators Company  
222 South Ninth Street, Suite 2700  
P.O. Box 581517  
Minneapolis, MN 55458-1517



# INVOICE

Barr Engineering Co.  
4300 MarketPointe Drive, Suite 200  
Minneapolis, MN 55435  
Phone: 952-832-2600; Fax: 952-832-2601  
FEIN #: 41-0905995 Inc: 1966

**Remittance address:**  
**Lockbox 446104**  
**PO Box 64825**  
**St. Paul, MN 55164-0825**

Ms. Nancy Bauer  
Lower Mississippi River Water Mgmt. Org.  
City of Mendota Heights  
1101 Victoria Curve  
Mendota Heights, MN 55118

August 18, 2025  
Invoice No: 23190078.00 - 277

<b>Total this Invoice</b>	<b>\$1,738.50</b>
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## Regarding: Watershed Management Organization

The following invoice is for professional services related to the above project, which include:

- Preparing for and attending the July 9, 2025 Board of Managers meeting
- Completing LMRWMO Watershed Management Plan 2023-2024 goal tracking
- Communications with the LMRMWO Administrator

### Professional Services from May 17, 2025 to July 11, 2025

Job	2024	2024 Engineering Services
Task	001	Board Meetings
<b>Labor Charges</b>		
	<b>Hours</b>	<b>Rate</b>
Engineer / Scientist / Specialist IV		<b>Amount</b>
Williams, Sterling	3.00	185.00
	3.00	555.00
<b>Subtotal Labor</b>		<b>555.00</b>
	<b>Task Subtotal</b>	<b>\$555.00</b>

Task	002	Technical Assistance
<b>Labor Charges</b>		
	<b>Hours</b>	<b>Rate</b>
Vice President		<b>Amount</b>
Kieffer, Janna	.10	220.00
Engineer / Scientist / Specialist IV		
Williams, Sterling	5.50	185.00
Support Personnel II		
Nypan, Nyssa	1.20	120.00
	6.80	1,183.50
<b>Subtotal Labor</b>		<b>1,183.50</b>
	<b>Task Subtotal</b>	<b>\$1,183.50</b>

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

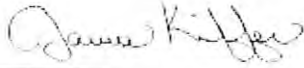
Project	23190078.00	Lower Mississippi River	Invoice	277
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**Job Subtotal** **\$1,738.50**

**Total this Invoice** **\$1,738.50**

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact your Barr Project Manager, Janna M. Kieffer Phone: 952-832-2785 or E-Mail: [jkieffer@barr.com](mailto:jkieffer@barr.com).

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By:   
 Janna Kieffer

2144530

LOWER MISSISSIPPI RIVER WATERSHED MGMT    Date    8/29/25    Page    1  
C/O DAKOTA SWCD    Account Number    Ending 0296  
4100 220TH STREET WEST SUITE 102    Enclosures    3  
FARMINGTON MN 55024

Gateway Community Checking		Number of Enclosures	3
Account Number	Ending 0296	Statement Dates	8/01/25 thru 8/31/25
Previous Balance	460,196.37	Days in the statement period	31
Deposits/Credits	.00	Average Ledger	265,493
4 Checks/Debits	355,189.35	Average Collected	265,493
Service Charge	.00		
Interest Paid	.00		
Ending Balance	105,007.02		

	Total For This Period	Total Year-to-Date
Total Overdraft and Daily Overdraft Fees	\$ .00	\$ .00
Total Returned Item Fees	\$ .00	\$ .00

Checks and Withdrawals

Date	Description	Amount	Reference
8/08	Transfer from x0296 to x3568	150,000.00	

Checks in Serial Number Order

Date	Check No.	Amount	Reference	Date	Check No.	Amount	Reference
8/15	5033	29,784.14	572000168	8/21	5035	4,400.00	572000136
8/21	5034	171,005.21	572000191				

\*Indicates Skip in Check Number

Daily Balance Information

Date	Balance	Date	Balance
8/01	460,196.37	8/15	280,412.23
8/08	310,196.37	8/21	105,007.02





Date 8/29/25 Page 2  
 Account Number Ending 0296  
 Enclosures 3

Gateway Treasury Savings-Comm1		Item Truncation
Account Number	Ending 3568	Statement Dates 8/01/25 thru 8/31/25
Previous Balance	116,611.92	Days in the statement period 31
1 Deposits/Credits	150,000.00	Average Ledger 232,740
Checks/Debits	.00	Average Collected 232,740
Service Charge	.00	Interest Earned 504.06
Interest Paid	504.06	Annual Percentage Yield Earned 2.58%
Ending Balance	267,115.98	2025 Interest Paid 2,299.47

	Total For This Period	Total Year-to-Date
Total Overdraft and Daily Overdraft Fees	\$ .00	\$ .00
Total Returned Item Fees	\$ .00	\$ .00

#### Deposits and Additions

Date	Description	Amount	Reference
8/08	Transfer from x0296 to x3568	150,000.00	
8/31	INTEREST PAID 31 DAYS	504.06	

#### Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
8/01	116,611.92	8/08	266,611.92	8/31	267,115.98

#### Interest Rate Summary

7/31	2.55%
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LMRWMO 2025 Budget & Financial Summary			2024 Carryover		2025 Monthly Revenue						
Revenue	Budget	Dec 12, 2024 - Jan 8 2025	Jan 9 - Feb 12 2025	Feb 13 - Mar 12 2025	Mar 13 - May 8 2025	May 9 - July 9 2025	July 10 - Aug 13 2025	Aug 14 - Sept 10 2025	2025 Total	Variance	Percent Received
Dues from Members	\$153,725.00					\$87,861.47	\$65,864.29		\$153,725.76	(\$0.76)	100%
Interest & LMCIT Rebate	\$3,000.00	\$326.70	\$490.14	\$236.75	\$492.21	\$494.30	\$252.01	\$504.06	\$2,796.17	\$203.83	93%
Grant Revenue	\$440,000.00				\$43,893.50	\$283,112.21			\$327,005.71	\$112,994.29	74%
<b>Subtotal Operating Revenue</b>	<b>\$156,725.00</b>	<b>\$326.70</b>	<b>\$490.14</b>	<b>\$236.75</b>	<b>\$44,385.71</b>	<b>\$371,467.98</b>	<b>\$66,116.30</b>	<b>\$504.06</b>	<b>\$483,527.64</b>		
			2024 Carryover		2025 Monthly Revenue						
Expenses	Budget	Dec 12, 2024 - Jan 8 2025	Jan 9 - Feb 12 2025	Feb 13 - Mar 12 2025	Mar 13 - May 8 2025	May 9 - July 9 2025	July 10 - Aug 13 2025	Aug 14 - Sept 10 2025	2025 Total	Remaining Budget	Percent Expended
<b>Engineering/Technical Assistance</b>											
Meetings	\$7,000.00	\$621.80	\$1,189.80		\$2,400.50	\$555.00		\$555.00	\$4,700.30	\$2,299.70	67%
Technical Assistance <sup>2</sup>	\$6,500.00	\$2,153.50	\$227.50		\$3,800.00	\$2,435.00		\$1,183.50	\$7,646.00	(\$1,146.00)	118%
Plan Implementation / Project Mgmt.	\$5,000.00		\$997.50				\$900.00		\$1,897.50	\$3,102.50	38%
Grant Development / Review	\$3,000.00								\$0.00	\$3,000.00	0%
Biennial Progress Review	\$2,000.00								\$0.00	\$2,000.00	0%
Watershed Plan Amendment	\$1,000.00								\$0.00	\$1,000.00	
<b>Project Study/Implementation</b>											
Miss. River Direct Drainage - FY-21 WBIF Match	\$9,304.00	\$552.00	\$5,394.75						\$5,394.75	\$3,909.25	58%
Interstate Valley Creek Stabilization (FY-24 SWCD CWF Match)	\$10,000.00				\$4,266.50		\$4,345.00		\$8,611.50	\$1,388.50	86%
Priority Watershed Modeling - \$100,000 (FY-23 WBIF Match)	\$12,000.00								\$0.00	\$12,000.00	0%
Seidls Lake Improvements - \$356,000 (FY-22 CPL % Match)	\$2,500.00								\$0.00	\$2,500.00	0%
Landscaping for Clean Water Projects	\$14,000.00		\$850.00						\$850.00	\$13,150.00	6%
<b>Monitoring</b>											
Lake and Stream Water Monitoring (CAMP) and Reports	\$14,000.00	\$2,660.00	\$2,421.89		\$2,016.50		\$3,901.14		\$8,339.53	\$5,660.47	60%
<b>Education</b>											
WMO Biannual E-Newsletter	\$3,200.00								\$0.00	\$3,200.00	0%
Board Tour of Projects	\$1,000.00								\$0.00	\$1,000.00	0%
Water Resources Videos Partnership Campaign	\$7,500.00								\$0.00	\$7,500.00	0%
Landscaping for Clean Water Classes	\$9,500.00						\$10,000.00		\$10,000.00	(\$500.00)	105%
MN Water Stewards Support	\$3,000.00								\$0.00	\$3,000.00	0%
Storm Drain Stenciling Program	\$5,000.00				\$50.00				\$50.00	\$4,950.00	1%
Engage Residents at Public Events / WMO Tabling	\$500.00				\$300.00				\$300.00	\$200.00	60%
General Education Requests & Materials	\$1,500.00		\$665.00		\$150.00				\$815.00	\$685.00	54%
Metro Watershed Partners Membership & Welcome Kits	\$1,000.00	\$1,000.00	\$891.00						\$891.00	\$109.00	89%
Website Maintenance and Updates	\$3,000.00		\$547.50		\$1,550.00		\$350.00		\$2,447.50	\$552.50	82%
Board Education	\$500.00								\$0.00	\$500.00	0%
									\$0.00	\$0.00	
<b>Administration</b>											
General Administration	\$36,000.00		\$6,842.50		\$16,400.00		\$6,300.00		\$29,542.50	\$6,457.50	82%
Hold Annual TAC Meeting	\$1,000.00								\$0.00	\$1,000.00	0%
Insurance	\$2,500.00							\$2,736.00	\$2,736.00	(\$236.00)	109%
Attorney and Audit	\$5,800.00					\$769.12	\$4,400.00		\$5,169.12	\$630.88	89%
<b>Subtotal Operating Expenses</b>	<b>\$167,304.00</b>	<b>\$6,987.30</b>	<b>\$20,027.44</b>	<b>\$0.00</b>	<b>\$30,933.50</b>	<b>\$3,759.12</b>	<b>\$30,196.14</b>	<b>\$4,474.50</b>	<b>\$89,390.70</b>	<b>\$77,913.30</b>	<b>53%</b>
<b>Grant Expenses</b>	<b>\$400,000.00</b>	<b>\$0.00</b>	<b>\$9,774.00</b>	<b>\$0.00</b>	<b>\$987.00</b>	<b>\$0.00</b>	<b>\$174,993.21</b>	<b>\$0.00</b>	<b>\$185,754.21</b>	<b>\$214,245.79</b>	<b>46%</b>
<b>Overall Fund Balance</b>		<b>\$159,592.47</b>	<b>\$130,281.17</b>	<b>\$130,517.92</b>	<b>\$142,983.13</b>	<b>\$510,691.99</b>	<b>\$371,618.94</b>	<b>\$367,648.50</b>			
<b>Total Grant Balance</b>		<b>\$10,911.00</b>	<b>\$1,137.00</b>	<b>\$1,137.00</b>	<b>\$44,133.50</b>	<b>\$327,245.71</b>	<b>\$152,252.50</b>	<b>\$152,252.50</b>			
<b>Operating Fund Balance</b>		<b>\$148,681.47</b>	<b>\$129,144.17</b>	<b>\$129,380.92</b>	<b>\$98,849.63</b>	<b>\$183,446.28</b>	<b>\$219,366.44</b>	<b>\$215,396.00</b>			
<b>Unencumbered Operating Fund Balance<sup>1</sup></b>		<b>\$123,681.47</b>	<b>\$99,144.17</b>	<b>\$99,380.92</b>	<b>\$68,849.63</b>	<b>\$163,446.28</b>	<b>\$199,366.44</b>	<b>\$195,396.00</b>			

**2025 Budget Notes:**  
1. \$30,000 set aside for 2033 Watershed Plan Update, \$10,000 additional annually encumbered.  
2. Includes additional time to develop modeling standards, goal tracking, and 3M Grant App.

General: Budget is an estimate and will vary depending on changing priorities and grant project progress.

**Balances Explained:**  
Overall Fund Balance  
Total Grant Balance  
Operating Fund Balance  
Unencumbered Operating Fund Balance

LMRWMO 2025 Grant Budget & Financial Summary														
	Budget	Aggregate Prior to Jan 12, 2022	Jan 13, 2022 - Jan 11, 2023	Jan 12 2023 - Jan 10 2024	Jan 11, 2024 - Jan 8 2025	Jan 9 - Feb 12 2025	Feb 13 - Mar 12 2025	Mar 13 - May 8 2025	May 9 - July 9 2025	July 10 - Aug 13 2025	Aug 14 - Sept 10 2025	Total	Variance	Percent Received/ Expended
<b>BWSR - FY 2023 Watershed Based Implementation Funding (Priority Watershed Project ID &amp; Model - Thompson, Rogers, Seidls)</b>														
<b>Revenue</b>														
BWSR FY-2023 WBIF Payment	\$118,385.00			\$59,193.00								\$59,193.00	\$59,192.00	50%
WBIF Matching Funds (LMRWMO)	\$12,000.00											\$0.00	\$12,000.00	0%
Total Revenue	\$130,385.00	\$0.00	\$0.00	\$59,193.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59,193.00	\$71,192.00	45%
<b>Expenses</b>														
Grant Administration	\$8,000.00				\$769.50			\$517.00				\$1,286.50	\$6,713.50	16%
Project Development	\$10,000.00				\$1,491.00					\$987.00		\$2,478.00	\$7,522.00	25%
Priority Watershed Project ID & Model	\$100,385.00											\$0.00	\$100,385.00	0%
Priority Watershed Project ID & Model (WMO Match)	\$12,000.00											\$0.00	\$12,000.00	0%
Total Expenses	\$130,385.00	\$0.00	\$0.00	\$0.00	\$2,260.50	\$0.00	\$0.00	\$517.00	\$0.00	\$987.00	\$0.00	\$3,764.50	\$126,620.50	3%
FY-23 WBIF Balance		\$0.00	\$0.00	\$59,193.00	\$56,932.50	\$56,932.50	\$56,932.50	\$56,415.50	\$56,415.50	\$55,428.50	\$55,428.50	\$55,428.50		
<b>BWSR - FY 2025 Watershed Based Implementation Funding (Ivy Falls Creek Study)</b>														
<b>Revenue</b>														
BWSR FY-2025 WBIF Payment	\$102,410.00								\$51,205.00			\$51,205.00	\$51,205.00	50%
WBIF Matching Funds (LMRWMO)	\$10,241.00											\$0.00	\$10,241.00	0%
Total Revenue	\$112,651.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51,205.00	\$0.00	\$0.00	\$51,205.00	\$61,446.00	45%
<b>Expenses</b>														
Grant Administration	\$6,410.00											\$0.00	\$6,410.00	0%
Project Development	\$28,000.00											\$0.00	\$28,000.00	0%
Ivy Falls Stream and Watershed Study	\$68,000.00											\$0.00	\$68,000.00	0%
Ivy Falls Stream and Watershed Study (WMO Match)	\$10,241.00											\$0.00	\$10,241.00	0%
Total Expenses	\$112,651.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$112,651.00	0%
FY-25 WBIF Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51,205.00	\$51,205.00	\$51,205.00	\$51,205.00		
<b>MN DNR - Conservation Partners Legacy Grant (Seidls Lake Shoreline Restoration)</b>														
<b>Revenue</b>														
Grant Reimbursement Payments	\$382,000.00				\$70,192.78				\$182,907.21			\$253,099.99	\$128,900.01	66%
City Matching funds	\$75,000.00											\$0.00	\$75,000.00	0%
Total Revenue	\$457,000.00	\$0.00	\$0.00	\$0.00	\$70,192.78	\$0.00	\$0.00	\$0.00	\$182,907.21	\$0.00	\$0.00	\$253,099.99	\$203,900.01	55%
<b>Expenses</b>														
Grant Administration/Project Mgmt	\$26,000.00			\$15,118.00	\$6,171.50	\$1,740.50		\$470.00		\$3,001.00		\$26,501.00	(\$501.00)	102%
Construction	\$356,000.00				\$27,486.03					\$148,549.71		\$176,035.74	\$179,964.26	49%
Engineering - Construction Docs	\$37,500.00				\$31,578.75							\$31,578.75	\$5,921.25	84%
Engineering - Const. Mgmt, Permits, Bids	\$37,500.00									\$22,455.50		\$22,455.50	\$15,044.50	60%
Total Expenses	\$457,000.00	\$0.00	\$0.00	\$15,118.00	\$65,236.28	\$1,740.50	\$0.00	\$470.00	\$0.00	\$174,006.21	\$0.00	\$256,570.99	\$200,429.01	56%
Seidls Lake Shoreline Balance		\$0.00	\$0.00	-\$15,118.00	-\$10,161.50	-\$11,902.00	-\$11,902.00	-\$12,372.00	\$170,535.21	-\$3,471.00	-\$3,471.00	-\$3,471.00		
<b>BWSR - FY-25 Accelerated Implementation Grant (Modeling)</b>														
<b>Revenue</b>														
Grant Reimbursement Payments	\$98,000.00								\$49,000.00				\$98,000.00	0%
Matching funds (LMRWMO)	\$9,800.00												\$9,800.00	0%
Total Revenue	\$107,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49,000.00	\$0.00	\$0.00	\$0.00	\$107,800.00	0%
<b>Expenses</b>														
Grant Administration	\$7,000.00												\$7,000.00	0%
Project Development	\$11,000.00												\$11,000.00	0%
Consultant - Develop Models	\$80,000.00												\$80,000.00	0%
Consultant - Develop Models (WMO Match)	\$9,800.00												\$9,800.00	0%
Total Expenses	\$107,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$107,800.00	0%
FY-25 AIG Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49,000.00	\$49,000.00	\$49,000.00	\$0.00		
	Budget	Aggregate Prior to Jan 12, 2022	Jan 13, 2022 - Jan 11, 2023	Jan 12 2023 - Jan 10 2024	Jan 9, 2025 - Feb 12 2025	Jan 9 - Feb 12 2025	Feb 13 - Mar 12 2025	Mar 13 - May 8 2025	May 9 - July 9 2025	July 10 - Aug 13 2025	Aug 14 - Sept 10 2025	Total	Variance	Percent Received/ Expended
TOTAL GRANT FUNDS RECEIVED	\$587,385.00	\$46,521.00	\$0.00	\$59,193.00	\$70,192.78	\$0.00	\$0.00	\$43,983.50	\$283,112.21	\$0.00	\$0.00	\$363,497.99	\$275,092.01	62%
PASS THROUGH MATCH RECEIVED	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$87,000.00	0%
LMRWMO MATCH PROVIDED	\$12,000.00	\$0.00	\$0.00	\$0.00	\$3,647.25	\$5,394.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275,092.01	0%
GRANT EXPENSES (MINUS WMO MATCH)	\$487,000.00	\$0.00	\$0.00	\$18,007.50	\$146,988.28	\$9,774.00	\$0.00	\$987.00	\$0.00	\$174,993.21	\$0.00	\$260,335.49	\$329,074.51	53%
PASS THROUGH MATCH EXPENSES	\$75,000.00	\$0.00	\$0.00	\$0.00	\$31,578.75	\$0.00	\$0.00	\$0.00	\$0.00	\$22,455.50	\$0.00	\$54,034.25	\$20,965.75	72%
NET GRANT FUNDS BALANCE (MINUS WMO MATCH)		\$46,521.00	\$46,521.00	\$87,706.50	\$10,911.00	\$1,137.00	\$1,137.00	\$44,133.50	\$327,245.71	\$152,252.50	\$152,252.50			



## MEMORANDUM

**To:** LMRWMO Board of Managers  
**From:** Joe Barten, Dakota County SWCD  
**Subject:** Selection of Consultant to Perform Watershed Modeling  
**Date:** September 5, 2025

### SUMMARY

The Lower Mississippi River Watershed Management Organization and its member cities seek to develop comprehensive watershed hydrologic, hydrologic, and water quality modeling to identify and prioritize water quality improvement practices to maximize pollutant reduction benefits, identify pollutant hot spots, identify flooding issues, and help in planning. Current modeling is inconsistent, outdated, and among various modeling programs.

The LMRWMO has received funding via two separate grants related to both hydraulic and hydrologic, and water quality modeling. Attached is the application for the FY-25 Accelerated implementation Grant (AIG) and the work plan for the FY-23 Watershed Based Implementation (WBIF) grant, for reference.

Additionally, the City of Inver Grove Heights has initiated watershed modeling for their entire City. To ensure consistency across the current Inver Grove Heights and upcoming LMRWMO modeling efforts, and also to potentially realize some cost savings for the City project with overlapping efforts, the LMRWMO will utilize the same requirements used by the City for the modeling and has asked that consultants consider these efficiencies in their proposals.

### TWO ACTIVE MODELING GRANTS

#### **FY-2023 BWSR Metro Watershed Based Implementation Funding**

The LMRWMO was awarded \$118,385 in grant funds to develop a water quality, hydrologic, and hydraulic model of priority level 1A lakes (Thompson Lake, Rogers Lake, Seidls Lake). Created from this information is a priority project list and feasibility analysis for each lake's watershed, prioritizing projects that include water quality, volume reduction, and that address flood risk.

#### **FY-25 Accelerated Implementation Grant for Water Quality Modeling of Lower Mississippi River WMO Priority Watersheds**

The LMRWMO was awarded a grant for \$98,000 for the development and documentation of water quality models (using P8 or a GIS-based model) covering the watersheds tributary to Priority 1A and Priority 1B lakes and creeks in the LMRWMO. These include the watersheds tributary to priority waterbodies in the LMRWMO.

### **COMBINED MODELING EFFORT & REQUEST FOR PROPOSALS**

In order to provide a more consistent, cost effective, efficient, and useful end product, the Board has approved combining these two grant projects into one joint request for proposals. The Administrator sent out a request for proposals to three qualified consultants. Three proposals have been received and are included in the packet materials. A committee of LMRWMO Board members and City advisors/staff will review the proposals, rank them, and will meet prior to the full LRMWMO Board meeting at 2:15 pm at the same location to discuss and provide a recommendation on the preferred consultant to the full Board.

### **BOARD ACTION REQUESTED:**

Review the three proposals, consider the recommendation of the review committee, and select a consultant to perform watershed modeling for the LMRWMO and accomplish all grant objectives for the FY-2023 BWSR Metro Watershed Based Implementation Funding grant and FY-25 Accelerated Implementation Grant.

### **ATTACHED: (included online as separate links)**

- Request for proposals & response to consultant questions
- Proposals from three qualified consultants