



## **Board of Managers Meeting Minutes**

**Wednesday - August 13<sup>th</sup>, 2025 - 3:00 p.m.  
First Calvary Baptist Church**

### **Managers and Alternates in Attendance:**

Sharon Lencowski (Chair), Inver Grove Heights  
Mary Kleinberg, Lilydale  
Leslie Pilgrim, Mendota Heights  
Kendra Sommerfeld, South St. Paul

Steve Gebauer (Sec/Tres), Mendota Heights  
Analiese Miller, West St. Paul  
Brian Jastram, Saint Paul  
Dan Halvorsen, Sunfish Lake

### **Advisors and Others in Attendance:**

Krista Spreiter, Mendota Heights  
Kelsey Gelhar, South St. Paul  
Brady Zeug, Saint Paul  
Chris English, Inver Grove Heights  
Greg Williams, Barr Engineering

Cody Joos, West St. Paul  
Pat Murphy, Saint Paul  
Matilda Miller, West St. Paul  
Kathy Krotter, Mendota  
Joe Barten, Dakota County SWCD

### **1. Call Meeting to Order**

#### **1.1 Public Comment / Introductions**

Audience members may address the Board regarding items not on the agenda.

#### **1.2 Approval of Agenda\* (Additions/Corrections/Deletions)**

**Motion** by Gebauer to approve the meeting agenda, second by Miller; motion passed.

### **2. Approve July 9<sup>th</sup>, 2025 Meeting Minutes**

**Motion** by Halvorsen to approve the previous meeting minutes, second by Kleinberg; motion passed.

### **3. Approve August 13<sup>th</sup>, 2025 Financial Summary & Invoices**

Spreiter provided a summary of the finances.

**Motion** by Gebauer to approve the financial summary, second by Jastram; motion passed.

### **4. Review Goal Tracking Document**

Williams summarized the document and noted that once monitoring data is ready, the document can be finalized and sent to the MN Board of Water & Soil Resources (BWSR) staff and will become an addendum to the Annual Report. There was Board consensus to send the document to BWSR staff once completed.

## **5. Review Draft Scope of Work from Dakota SWCD for FY-25 Accelerated Implementation Grant**

Barten explained that the Board could consider approval of the proposed work plan for services related to watershed modeling and subsequent execution of an agreement between the LMRWMO and Dakota SWCD, which covers administration and project management services for the FY-25 Accelerated Implementation Grant. The work and time by the SWCD is funded by the grant and this execution of the agreement would allow the Administrator to begin billing time to the grant.

**Motion** by Halvorsen to Authorize Execution of a Joint Powers Agreement by the Board Chair between the LMRWMO and Dakota County SWCD that includes the work plan as shown in the packet, second by Miller; motion passed.

## **6. Review Draft Scope of Work from Dakota SWCD for FY-25 Watershed Based Implementation Grant**

Barten explained that the Board could consider approval of the proposed work plan for services related to the Ivy Falls Creek study and subsequent execution of an agreement between the LMRWMO and Dakota SWCD, which covers administration and project management services for the FY-25 Watershed Based Implementation Grant. The work and time by the SWCD is funded by the grant and execution of the agreement would allow the Administrator to begin billing time to the grant.

**Motion** by Gebauer to Authorize Execution of a Joint Powers Agreement by the Board Chair between the LMRWMO and Dakota County SWCD that includes the work plan as shown in the packet, second by Kleinberg; motion passed.

## **7. Creation of Two Grant Applications for the 3M Priority 2 Grant**

Barten noted that the Letters of intent for the 3M Priority 2 grants were accepted by the DNR and the LMRWMO is eligible to submit full grant applications for the contaminant monitoring and Seidls/Thompson restoration projects. The deadline to submit applications is October 8<sup>th</sup>. The Board supported additional work by the Administrator and Barr staff to prepare full grant applications, building off the existing information from the letters of intent, and the Administrator submitting two grant applications.

## **8. Other Updates**

**Modeling RFP:** The RFP has been sent out to qualified consultants. Barten noted that he will be asking for volunteers for a review committee the week prior to the September 10<sup>th</sup> meeting to review and rank the three proposals, meet just prior to the Sept. meeting, and provide a recommendation to the full Board.

**LMRWMO Audit:** The final 2024 Audit was submitted to the State and is included in the pack for information only.

## **9. Member City Updates**

Advisors and Members provided updates on relevant projects in their Cities.

## **10. Adjournment & Next Meeting**

Meeting adjourned at 4:15. The next Board meeting is scheduled for September 10<sup>th</sup>, 2025 at First Calvary Baptist Church in Inver Grove Heights.