LMRWMO
LOWER MISSISSIPPI RIVER
WATERSHED MANAGEMENT ORGANIZATION

Board of Managers Meeting Agenda

Wednesday - December 10th, 2025 - 3:00 p.m.

Mendota Heights City Hall
1101 Victoria Curve, Mendota Heights, MN 55118

1. Call Meeting to Order
   - 1.1 Identification of Voting Board Members
   - 1.2 Approval of Agenda* (Additions/Corrections/Deletions) — Action
   - 1.3 Opportunity for Public Comment (Please limit to 2 minutes per person)
2. Approve November 12th, 2025 Meeting Minutes - Chair * — Action
3. Approve December 10th, 2025 Financial Summary & Invoice Payment - Treasurer * — Action
4. Review and Approve 2026 Meeting Schedule - SWCD* — Action
5. Review and Approve 2026-2027 Ramsey County & LMRWMO Agreement - SWCD* — Action
6. Member City Updates
7. Adjourn - Next Meeting: January 14th, 2025 – Mendota Heights City Hall

* Materials included in full packet
** Materials available separately on website
https://LMRWMO.org/about-us/meeting-information/

JOE BARTEN - LMRWMO ADMINISTRATOR
C/O DAKOTA COUNTY SOIL & WATER CONSERVATION DISTRICT
www.LMRWMO.org

4100 220TH ST. WEST SUITE 102
FARMINGTON, MN 55024

LMRWMO
LOWER MISSISSIPPI RIVER
WATERSHED MANAGEMENT ORGANIZATION

Board of Managers Meeting Minutes

Wednesday - November 12th, 2025 - 3:00 p.m.
Mendota Heights City Hall

Managers and Alternates in Attendance:

Sharon Lencowski (Chair), Inver Grove Heights
Steve Gebauer (Sec/Tres), Mendota Heights
Mary Kleinberg, Lilydale
Daniel Anderson, South St. Paul
Karen Reid (Vice-Chair), Saint Paul
Tom Sutton, Lilydale
Leslie Pilgrim, Mendota Heights

Advisors and Others in Attendance:

Krista Spreiter, Mendota Heights
Pat Murphy, Saint Paul
Chris English, Inver Grove Heights
Kathy Krotter, Mendota
Joe Barten, Dakota County SWCD
Jess Hall, West St. Paul
Brady Zeug, Saint Paul
Conor Resnikoff, South St. Paul
Greg Williams, Barr Engineering

1. Call Meeting to Order

1.1 Public Comment / Introductions
Audience members may address the Board regarding items not on the agenda.

1.2 Approval of Agenda* (Additions/Corrections/Deletions)

Motion by Reid to approve the meeting agenda with the addition of summary of the October Board project tour to the agenda, second by Sutton; motion passed.

2. Approve September 9th, 2025 Meeting Minutes

Motion by Lencowski to approve the previous meeting minutes, second by Sutton; motion passed.

3. Approve November 12th, 2025 Financial Summary & Invoices

Spreiter provided a summary of the finances. Barten noted there will be one final Seidls reimbursement from the MN DNR and then the LMRWMO will provide final reimbursement to the City of South St. Paul at the Dec. or January meeting to close out the project.

Motion by Gebauer to approve the financial summary, second by Sutton; motion passed.

4. Review 2026 Budget and Member Dues

Barten provided the proposed 2026 budget, which follows the 10 year plan/projection discussed in 2024 for annual increases to keep up with implementation activities in the new Watershed Management Plan.

Motion by Reid to approve the proposed 2026 budget and the associated member dues not to exceed the amount shown but after recalculation with updated property tax information, second by Gebauer; motion passed.

5. Review 2026 LMRWMO & SWCD Work Plan and Budget

Barten noted that the Dakota County SWCD has served as the LMRWMO Administrator for over 25 years, greatly appreciates the partnership, and presented a workplan for 2026 services for consideration.

Motion by Reid to approve 2026 SWCD Work Plan and Budget and authorize the Board Chair to execute an agreement with the Dakota County SWCD, second by Sutton; motion passed.

6. Minnesota Watersheds Membership

Barten presented the information on the membership opportunity to the Minnesota Watersheds association. The Board discussed that the annual fee is restrictive for an organization of our size. Reid offered to investigate their legislative agenda. There was no action take to join the association at this time.

7. Other Updates & Information Items

Barten noted that the Lake Augusta gauge has been removed and provided lake level data from 2025 readings. The gauge will be re-installed each spring going forward

Barten provided a summary on the Landscaping for Clean Water & Groundwater marketing campaign. He offered to coordinate a future presentation to re-cap the campaign and discuss next steps.

8. Member City Updates

Advisors and Members provided updates on relevant projects in their cities.

9. Adjournment & Next Meeting

Meeting adjourned at 4:10 pm. The next Board meeting is scheduled for December 10th, 2025 at Mendota Heights City Hall.

LMR WMO
LOWER MISSISSIPPI RIVER
WATERSHED MANAGEMENT ORGANIZATION

FINANCIAL SUMMARY
November 13, 2025 to December 10, 2025

Beginning Balance - Gateway Bank Checking Account:					**$141,426.35**
Deposits					
Payments					
5044	12/10/2025	Campbell Knutson			$255.00
5045	12/10/2025	Barr Engineering			$1,593.00
			Checking Ending Balance		**$139,578.35**
Beginning Balance - Gateway Bank Savings Account:					$268,255.54
Deposit					
11/30/2025	November	Interest	November 2025 Interest	+	$562.24
				+	
			Savings Ending Balance		**$268,817.78**
Available Total Balance at Gateway Bank					**$408,396.13**

LMRWMO 2025 Budget & Financial Summary

Revenue	Budget	2024 Carryover: Dec 12, 2024 - Jan 8 2025	2025 Monthly Revenue: Jan 9 - Feb 12 2025	Feb 13 - Mar 12 2025	Mar 13 - May 8 2025	May 9 - July 9 2025	July 10 - Aug 13 2025	Aug 14 - Sept 10 2025	Sept 11 - Nov 12 2025	Nov. 13 - Dec 10 2025	2025 Total	Variance	Percent Received
Dues from Members	**$153,725.00**					$87,861.47	$65,864.29				$153,725.76	**($0.76)**	**100%**
Interest & LMCIT Rebate	**$3,000.00**	$326.70	$490.14	$236.75	$492.21	$494.30	$252.01	$504.06	$1,139.56	$562.24	$4,497.97	**($1,497.97)**	**150%**
Grant Revenue	**$440,000.00**				$43,893.50	$283,112.21			$74,843.85		$401,849.56	**$38,150.44**	**91%**
Subtotal Operating Revenue	**$156,725.00**	**$326.70**	**$490.14**	**$236.75**	**$44,385.71**	**$371,467.98**	**$66,116.30**	**$504.06**	**$75,983.41**	**$562.24**	**$560,073.29**		

Expenses	Budget	2024 Carryover: Dec 12, 2024 - Jan 8 2025	2025 Monthly Revenue: Jan 9 - Feb 12 2025	Feb 13 - Mar 12 2025	Mar 13 - May 8 2025	May 9 - July 9 2025	July 10 - Aug 13 2025	Aug 14 - Sept 10 2025	Sept 11 - Nov 12 2025	Nov. 13 - Dec 10 2025	2025 Total	Remaining Budget	Percent Expended
Engineering/Technical Assistance													
Meetings	**$7,000.00**	$621.80	$1,189.80		$2,400.50	$555.00		$555.00	$647.50	$795.50	$6,143.30	**$856.70**	**88%**
Technical Assistance[2]	**$6,500.00**	$2,153.50	$227.50		$3,800.00	$2,435.00		$1,183.50	$1,089.50	$797.50	$9,533.00	**($3,033.00)**	**147%**
Plan Implementation / Project Mgmt.	**$5,000.00**		$997.50				$900.00		$3,250.00		$5,147.50	**($147.50)**	**103%**
Grant Development / Review	**$3,000.00**										$0.00	**$3,000.00**	**0%**
Biennial Progress Review	**$2,000.00**										$0.00	**$2,000.00**	**0%**
Watershed Plan Amendment	**$1,000.00**										$0.00	**$1,000.00**	
Project Study/Implementation													
Miss. River Direct Drainage - FY-21 WBIF Match	**$9,304.00**	$552.00	$5,394.75								$5,394.75	**$3,909.25**	**58%**
Interstate Valley Creek Stabilization (FY-24 SWCD CWF Match	**$10,000.00**				$4,266.50		$4,345.00		$1,425.00		$10,036.50	**($36.50)**	**100%**
Priority Watershed Modeling - $100,000 (FY-23 WBIF Match)	**$12,000.00**										$0.00	**$12,000.00**	**0%**
Seidls Lake Improvements - $356,000 (FY-22 CPL % Match)	**$2,500.00**										$0.00	**$2,500.00**	**0%**
Landscaping for Clean Water Projects	**$14,000.00**		$850.00						$3,400.00		$4,250.00	**$9,750.00**	**30%**
Monitoring													
Lake and Stream Water Monitoring (CAMP) and Reports	**$14,000.00**	$2,660.00	$2,421.89		$2,016.50		$3,901.14		$7,012.02		$15,351.55	**($1,351.55)**	**110%**
Education													
WMO Biannual E-Newsletter	**$3,200.00**										$0.00	**$3,200.00**	**0%**
Board Tour of Projects	**$1,000.00**										$0.00	**$1,000.00**	**0%**
Water Resources Videos Partnership Campaign	**$7,500.00**								$7,500.00		$7,500.00	**$0.00**	**100%**
Landscaping for Clean Water Classes	**$9,500.00**						$10,000.00				$10,000.00	**($500.00)**	**105%**
MN Water Stewards Support	**$3,000.00**										$0.00	**$3,000.00**	**0%**
Storm Drain Stenciling Program	**$5,000.00**				$50.00						$50.00	**$4,950.00**	**1%**
Engage Residents at Public Events / WMO Tabling	**$500.00**				$300.00						$300.00	**$200.00**	**60%**
General Education Requests & Materials	**$1,500.00**		$665.00		$150.00				$300.00		$1,115.00	**$385.00**	**74%**
Metro Watershed Partners Membership & Welcome Kits	**$1,000.00**	$1,000.00	$891.00								$891.00	**$109.00**	**89%**
Website Maintenance and Updates	**$3,000.00**		$547.50		$1,550.00		$350.00		$800.00		$3,247.50	**($247.50)**	**108%**
Board Education	**$500.00**										$0.00	**$500.00**	**0%**
											$0.00	**$0.00**	
Administration													
General Administration	**$36,000.00**		$6,842.50		$16,400.00		$6,300.00		$5,800.00		$35,342.50	**$657.50**	**98%**
Hold Annual TAC Meeting	**$1,000.00**										$0.00	**$1,000.00**	**0%**
Insurance	**$2,500.00**							$2,736.00			$2,736.00	**($236.00)**	**109%**
Attorney and Audit	**$5,800.00**					$769.12	$4,400.00			$255.00	$5,424.12	**$375.88**	**94%**
Subtotal Operating Expenses	**$167,304.00**	$6,987.30	$20,027.44	$0.00	$30,933.50	$3,759.12	$30,196.14	$4,474.50	$31,224.02	$1,848.00	$122,462.72	**$44,841.28**	**73%**
Grant Expenses	**$400,000.00**	$0.00	$9,774.00	$0.00	$987.00	$0.00	$174,993.21	$0.00	$2,726.00	$0.00	$188,480.21	**$211,519.79**	**47%**
Overall Fund Balance		**$159,592.47**	**$130,281.17**	**$130,517.92**	**$142,983.13**	**$510,691.99**	**$371,618.94**	**$367,648.50**	**$409,681.89**	**$408,396.13**			
Total Grant Balance		**$10,911.00**	**$1,137.00**	**$1,137.00**	**$44,133.50**	**$327,245.71**	**$152,252.50**	**$152,252.50**	**$224,370.35**	**$152,252.50**			
Operating Fund Balance		**$148,681.47**	**$129,144.17**	**$129,380.92**	**$98,849.63**	**$183,446.28**	**$219,366.44**	**$215,396.00**	**$185,311.54**	**$256,143.63**			
Unencumbered Operating Fund Balance[1]		**$123,681.47**	**$99,144.17**	**$99,380.92**	**$68,849.63**	**$163,446.28**	**$199,366.44**	**$195,396.00**	**$165,311.54**	**$236,143.63**			

2025 Budget Notes:

1. $30,000 set aside for 2033 Watershed Plan Update, $10,000 additional annually encumbered.
2. Includes additional time to develop modeling standards, goal tracking, and 3M Grant App.

General: Budget is an estimate and will vary depending on changing priorities and grant project progress.

Balances Explained:

Overall Fund Balance
Total Grant Balance
Operating Fund Balance
Unencumbered Operating Fund Balance

LMRWMO 2025 Grant Budget & Financial Summary

	Budget	Aggregate Prior to Jan 12, 2022	Jan 13, 2022 - Jan 11, 2023	Jan 12 2023 - Jan 10 2024	Jan 11, 2024 - Jan 8 2025	Jan 9 - Feb 12 2025	Feb 13 - Mar 12 2025	Mar 13 - May 8 2025	May 9 - July 9 2025	July 10 - Aug 13 2025	Aug 14 - Sept 10 2025	Sept 11 - Nov 12 2025	Nov. 13 - Dec 10 2025	Total	Variance	Percent Received/ Expended
BWSR - FY 2023 Watershed Based Implementation Funding (Priority Watershed Project ID & Model - Thompson, Rogers, Seidls)																
Revenue																
BWSR FY-2023 WBIF Payment	**$118,385.00**			$59,193.00										$59,193.00	**$59,192.00**	**50%**
WBIF Matching Funds (LMRWMO)	**$12,000.00**													$0.00	**$12,000.00**	**0%**
Total Revenue	**$130,385.00**	**$0.00**	**$0.00**	**$59,193.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$59,193.00**	**$71,192.00**	**45%**
Expenses																
Grant Administration	**$8,000.00**				$769.50			$517.00						$1,286.50	**$6,713.50**	**16%**
Project Development	**$10,000.00**				$1,491.00					$987.00		$2,726.00		$5,204.00	**$4,796.00**	**52%**
Priority Watershed Project ID & Model	**$100,385.00**													$0.00	**$100,385.00**	**0%**
Match)	**$12,000.00**													$0.00	**$12,000.00**	**0%**
Total Expenses	**$130,385.00**	**$0.00**	**$0.00**	**$0.00**	**$2,260.50**	**$0.00**	**$0.00**	**$517.00**	**$0.00**	**$987.00**	**$0.00**	**$2,726.00**	**$0.00**	**$6,490.50**	**$123,894.50**	**5%**
FY-23 WBIF Balance		**$0.00**	**$0.00**	**$59,193.00**	**$56,932.50**	**$56,932.50**	**$56,932.50**	**$56,415.50**	**$56,415.50**	**$55,428.50**	**$55,428.50**	**$52,702.50**	**$52,702.50**	**$52,702.50**		
BWSR - FY 2025 Watershed Based Implementation Funding (Ivy Falls Creek Study)																
Revenue																
BWSR FY-2025 WBIF Payment	**$102,410.00**								$51,205.00					$51,205.00	**$51,205.00**	**50%**
WBIF Matching Funds (LMRWMO)	**$10,241.00**													$0.00	**$10,241.00**	**0%**
Total Revenue	**$112,651.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$51,205.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$51,205.00**	**$61,446.00**	**45%**
Expenses																
Grant Administration	**$6,410.00**													$0.00	**$6,410.00**	**0%**
Project Development	**$28,000.00**													$0.00	**$28,000.00**	**0%**
Ivy Falls Stream and Watershed Study	**$68,000.00**													$0.00	**$68,000.00**	**0%**
Match)	**$10,241.00**													$0.00	**$10,241.00**	**0%**
Total Expenses	**$112,651.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$112,651.00**	**0%**
FY-25 WBIF Balance		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$51,205.00**	**$51,205.00**	**$51,205.00**	**$51,205.00**	**$51,205.00**	**$51,205.00**		
MN DNR - Conservation Partners Legacy Grant (Seidls Lake Shoreline Restoration)																
Revenue																
Grant Reimbursement Payments	**$382,000.00**				$70,192.78				$182,907.21			$74,843.85		$327,943.84	**$54,056.16**	**86%**
City Matching funds	**$75,000.00**													$0.00	**$75,000.00**	**0%**
Total Revenue	**$457,000.00**	**$0.00**	**$0.00**	**$0.00**	**$70,192.78**	**$0.00**	**$0.00**	**$0.00**	**$182,907.21**	**$0.00**	**$0.00**	**$74,843.85**	**$0.00**	**$327,943.84**	**$129,056.16**	**72%**
Expenses																
Grant Administration/Project Mgmt	**$26,000.00**			$15,118.00	$6,171.50	$1,740.50		$470.00		$3,001.00				$26,501.00	**($501.00)**	**102%**
Construction	**$356,000.00**				$27,486.03					$148,549.71				$176,035.74	**$179,964.26**	**49%**
Engineering - Construction Docs	**$37,500.00**				$31,578.75									$31,578.75	**$5,921.25**	**84%**
Engineering - Const. Mgmt, Permits, Bids	**$37,500.00**									$22,455.50				$22,455.50	**$15,044.50**	**60%**
Total Expenses	**$457,000.00**	**$0.00**	**$0.00**	**$15,118.00**	**$65,236.28**	**$1,740.50**	**$0.00**	**$470.00**	**$0.00**	**$174,006.21**	**$0.00**	**$0.00**	**$0.00**	**$256,570.99**	**$200,429.01**	**56%**
Seidls Lake Shoreline Balance		**$0.00**	**$0.00**	**-$15,118.00**	**-$10,161.50**	**-$11,902.00**	**-$11,902.00**	**-$12,372.00**	**$170,535.21**	**-$3,471.00**	**-$3,471.00**	**$71,372.85**	**$71,372.85**	**$71,372.85**		
BWSR - FY-25 Accelerated Implementation Grant (Modeling)																
Revenue																
Grant Reimbursement Payments	**$98,000.00**								$49,000.00						**$98,000.00**	**0%**
Matching funds (LMRWMO)	**$9,800.00**														**$9,800.00**	**0%**
Total Revenue	**$107,800.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$49,000.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$107,800.00**	**0%**
Expenses																
Grant Administration	**$7,000.00**														**$7,000.00**	**0%**
Project Development	**$11,000.00**														**$11,000.00**	**0%**
Consultant - Develop Models	**$80,000.00**														**$80,000.00**	**0%**
Consultant - Develop Models (WMO Match)	**$9,800.00**														**$9,800.00**	**0%**
Total Expenses	**$107,800.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$49,000.00**	**$49,000.00**	**$49,000.00**	**$49,000.00**	**$49,000.00**	**$0.00**	**$107,800.00**	**0%**
FY-25 AIG Balance		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$49,000.00**	**$49,000.00**	**$49,000.00**	**$49,000.00**	**$49,000.00**	**$0.00**		

	Budget	Aggregate Prior to Jan 12, 2022	Jan 13, 2022 - Jan 11, 2023	Jan 12 2023 - Jan 10 2024	Jan 9, 2025 - Feb 12 2025	Jan 9 - Feb 12 2025	Feb 13 - Mar 12 2025	Mar 13 - May 8 2025	May 9 - July 9 2025	July 10 - Aug 13 2025	Aug 14 - Sept 10 2025	Sept 11 - Nov 12 2025	Nov. 13 - Dec 10 2025	Total	Variance	Percent Received/ Expended
TOTAL GRANT FUNDS RECEIVED	**$587,385.00**	**$46,521.00**	**$0.00**	**$59,193.00**	**$70,192.78**	**$0.00**	**$0.00**	**$43,983.50**	**$283,112.21**	**$0.00**	**$0.00**	**$74,843.85**	**$0.00**	**$438,341.84**	**$200,248.16**	**75%**
PASS THROUGH MATCH RECEIVED	**$75,000.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$87,000.00**	**0%**
LMRWMO MATCH PROVIDED	**$12,000.00**	**$0.00**	**$0.00**	**$0.00**	**$3,647.25**	**$5,394.75**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$200,248.16**	**0%**
GRANT EXPENSES (MINUS WMO MATCH)	**$487,000.00**	**$0.00**	**$0.00**	**$18,007.50**	**$146,988.28**	**$9,774.00**	**$0.00**	**$987.00**	**$0.00**	**$174,993.21**	**$0.00**	**$2,726.00**	**$0.00**	**$263,061.49**	**$326,348.51**	**54%**
PASS THROUGH MATCH EXPENSES	**$75,000.00**	**$0.00**	**$0.00**	**$0.00**	**$31,578.75**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$22,455.50**	**$0.00**	**$0.00**	**$0.00**	**$54,034.25**	**$20,965.75**	**72%**

NET GRANT FUNDS BALANCE (MINUS WMO MATCH)	**$46,521.00**	**$46,521.00**	**$87,706.50**	**$10,911.00**	**$1,137.00**	**$1,137.00**	**$44,133.50**	**$327,245.71**	**$152,252.50**	**$152,252.50**	**$224,370.35**	**$224,370.35**	

CAMPBELL KNUTSON
Professional Association
Attorneys at Law
Federal Tax I.D. #41-1562130
Grand Oak Office Center I
860 Blue Gentian Rd Ste 290
Eagan, Minnesota 55121
(651) 452-5000

October 31, 2025
Account # 601-0000G
94

Lower Mississippi River WMO
c/o Nancy Bauer
City of Mendota Heights
1101 Victoria Curve
Mendota Heights MN 55118

RE: GENERAL SERVICES
RENDERED TO DATE:

			HOURS	
10/02/2025	JJM	Draft Watershed Modeling Agreement and Professional Services Agreement.	1.20	204.00
10/22/2025	JJM	Revise Watershed Mapping Agreement.	0.30	51.00
		AMOUNT DUE	1.50	255.00
		TOTAL CURRENT WORK		255.00
		PREVIOUS BALANCE		$769.12
07/16/2025		Payment - thank you		-769.12
		TOTAL AMOUNT DUE		$255.00

Amounts due over 30 days will be subject to a finance charge of .5% per month (or an annual rate of 6%). Minimum charge - 50 cents.

INVOICE

BARR.

Remittance address:
Barr Engineering Co.
Lockbox 446104
PO Box 64825
St Paul, MN 55164-0825
FEIN #: 41-0905995 Inc: 1966

Bill to:

Ms. Nancy Bauer
Lower Mississippi River Water Mgmt. Org.
City of Mendota Heights
1101 Victoria Curve
Mendota Heights, MN 55118

November 03, 2025
Invoice No: 23190078.00 - 280

Total this Invoice $1,018.00

Regarding: Watershed Management Organization

The following invoice is for professional services related to the above project, which include:

- Preparing for and attending the September 10, 2025, Board of Managers meeting
- Reviewing hydrologic and hydraulic and water quality modeling scope(s)
- Communications with the LMRMWO Administrator

Professional Services from September 06, 2025 to October 03, 2025

Job 2024 2024 Engineering Services

Task 001 Board Meetings

Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist IV				
Williams, Sterling	2.80	185.00	518.00	
	2.80		518.00	
Subtotal Labor				**518.00**
			Task Subtotal	**$518.00**

Task 002 Technical Assistance

Labor Charges

	Hours	Rate	Amount	
Vice President				
Kieffer, Janna	.10	220.00	22.00	
Engineer / Scientist / Specialist IV				
Williams, Sterling	2.00	185.00	370.00	
Support Personnel II				
Nypan, Nyssa	.90	120.00	108.00	
	3.00		500.00	
Subtotal Labor				**500.00**
			Task Subtotal	**$500.00**
			Job Subtotal	**$1,018.00**
			Total this Invoice	**$1,018.00**

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact your Barr Project Manager, Janna M. Kieffer Phone: 952-832-2785 or E-Mail: jkieffer@barr.com.

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By:

Janna Kieffer

4300 MarketPointe Drive, Suite 200, Minneapolis, MN 55435 | 952-832-2600 | fax 952-832-2601 | barr.com

INVOICE

BARR.

Remittance address:
Barr Engineering Co.
Lockbox 446104
PO Box 64825
St Paul, MN 55164-0825
FEIN #: 41-0905995 Inc: 1966

Bill to:

Ms. Nancy Bauer
Lower Mississippi River Water Mgmt. Org.
City of Mendota Heights
1101 Victoria Curve
Mendota Heights, MN 55118

November 25, 2025
Invoice No: 23190078.00 - 281

Total this Invoice $575.00

Regarding: Watershed Management Organization

The following invoice is for professional services related to the above project, which include:

- Preparing for and attending the October 8, 2025, Board of Managers meeting
- Correspondence with Tom Kovarik regarding Lake Augusta conditions and cleanup
- Communications with the LMRMWO Administrator

Professional Services from October 04, 2025 to October 31, 2025

Job 2024 2024 Engineering Services

Task 001 Board Meetings

Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist IV				
Williams, Sterling	1.50	185.00	277.50	
	1.50		277.50	
Subtotal Labor				**277.50**
			Task Subtotal	**$277.50**

Task 002 Technical Assistance

Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist IV				
Williams, Sterling	.50	185.00	92.50	
Wilson, Gregory	1.00	205.00	205.00	
	1.50		297.50	
Subtotal Labor				**297.50**
			Task Subtotal	**$297.50**
			Job Subtotal	**$575.00**
			Total this Invoice	**$575.00**

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Thank you in advance for your prompt processing of this invoice. If you have any questions, please contact your Barr ProjectManager, Janna M. Kieffer Phone: 952-832-2785 or E-Mail: jkieffer@barr.com.

Barr declares under the penalties of law that this account, claim or demand is just and no part of it has been paid.

Authorized By: Janna Kieffer

Janna Kieffer

4300 MarketPointe Drive, Suite 200, Minneapolis, MN 55435 | 952-832-2600 | fax 952-832-2601 | barr.com

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LOWER MISSISSIPPI RIVER WATERSHED MGMT
C/O DAKOTA SWCD
4100 220TH STREET WEST SUITE 102
FARMINGTON MN 55024

Date 11/28/25 Page 1
Account Number Ending 0296
Enclosures 2

Gateway Community Checking	
Account Number	Ending 0296
Previous Balance	175,376.37
Deposits/Credits	.00
2 Checks/Debits	26,200.02
Service Charge	.00
Interest Paid	.00
Ending Balance	149,176.35

Number of Enclosures	2
Statement Dates 11/01/25 thru	11/30/25
Days in the statement period	30
Average Ledger	164,954
Average Collected	164,954

	Total For This Period	Total Year-to-Date
Total Overdraft and Daily Overdraft Fees	$.00	$.00
Total Returned Item Fees	$.00	$.00

Checks in Serial Number Order

Date	Check No.	Amount	Reference	Date	Check No.	Amount	Reference
11/20	5039	1,737.00	572000006	11/19	5043*	24,463.02	572000187

*Indicates Skip in Check Number

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
11/01	175,376.37	11/19	150,913.35	11/20	149,176.35

GATEWAY BANK

Date 11/28/25 Page 2
Account Number Ending 0296
Enclosures 2

Gateway Treasury Savings-Comml	
Account Number	Ending 3568
Previous Balance	268,255.54
Deposits/Credits	.00
Checks/Debits	.00
Service Charge	.00
Interest Paid	562.24
Ending Balance	268,817.78

Item Truncation	
Statement Dates 11/01/25 thru	11/30/25
Days in the statement period	30
Average Ledger	268,255
Average Collected	268,255
Interest Earned	562.24
Annual Percentage Yield Earned	2.58%
2025 Interest Paid	4,001.27

	Total For This Period	Total Year-to-Date
Total Overdraft and Daily Overdraft Fees	$.00	$.00
Total Returned Item Fees	$.00	$.00

Deposits and Additions

Date	Description	Amount	Reference
11/30	INTEREST PAID 30 DAYS	562.24	

Daily Balance Information

Date	Balance	Date	Balance
11/01	268,255.54	11/30	268,817.78

Interest Rate Summary

10/31	2.55%

LMRWMO
LOWER MISSISSIPPI RIVER
WATERSHED MANAGEMENT ORGANIZATION

2026 DRAFT Board Meeting Schedule

The regular Lower Mississippi River Watershed Management Organization (LMRWMO) Board of Manager meetings are held the second Wednesday of each month at 3:00 p.m. The Board Chair may cancel meetings if deemed unnecessary.

Meeting locations typically rotate among select member communities with the following rotating order, Mendota Heights, Inver Grove Heights, Saint Paul, West St. Paul, South St. Paul Lilydale, and Sunfish Lake with each hosting two consecutive meetings.

Listed below are the host Cities and locations for the scheduled 2026 meetings.

January 14, 2026	Inver Grove Heights – Veterans Mem. Comm. Ctr. - Comm. Rm 1
February 11, 2026	Inver Grove Heights – Veterans Mem. Comm. Ctr. - Comm. Rm 1
March 11, 2026	Saint Paul – Location TBD
April 8, 2026	Saint Paul – Location TBD
May 13, 2026	West St. Paul – Location TBD
June 10, 2026	West St. Paul – Location TBD
July 8, 2026	South St. Paul – Location TBD
August 12, 2026	South St. Paul – Location TBD
September 9, 2026	Lilydale City Hall – Lilydale City Hall
October 14, 2026	Lilydale City Hall – Lilydale City Hall
November 12, 2026	Sunfish Lake – Location TBD **(Note date change due to Veterans Day)**
December 10, 2026	Sunfish Lake – Location TBD
January 13, 2027	Mendota Heights – Location TBD

C/O DAKOTA COUNTY SOIL AND WATER CONSERVATION DISTRICT
4100 220TH ST. WEST SUITE 102
FARMINGTON, MN 55024
WWW.LMRWMO.ORG

2026-2027 SERVICE AGREEMENT BETWEEN
RAMSEY COUNTY
AND THE
LOWER MISSISSIPPI RIVER WATERSHED MANAGEMENT ORGANIZATION

A. PARTIES

This is an Agreement between Ramsey County, a political subdivision of the State of Minnesota, on behalf of its Parks & Recreation department – Soil & Water Conservation Division (SWCD), 2015 Van Dyke Street, Maplewood, MN 55109 and the Lower Mississippi River Watershed Management Organization (LMRWMO), c/o Dakota County SWCD, 4100 220th Street West, Farmington, MN 55024.

B. PURPOSE

The Watershed District has requested assistance from the SWCD to provide technical services to support the Stewardship Grant Program and other duties as requested. This Agreement is authorized pursuant to the provisions of Minnesota Statutes §Chapter 412 and Minnesota Statutes §471.59.

C. TERM OF AGREEMENT

The term of this agreement shall be from January 1, 2026 to December 31, 2027 unless extended or terminated earlier as provided herein.

D. SCOPE OF SERVICES

The SWCD will perform all services and furnish and deliver work products generally described in the attached Exhibit A.

E. COST

In full consideration for services under this agreement, the LMRWMO will compensate the SWCD for providing the services listed in Exhibit A, on an hourly basis, not to exceed $5,610 during the 2026 calendar year and not to exceed $5,610.00 during the 2027 calendar year throughout the term of this agreement.

Any additional costs must be approved by the LMRWMO in advance.

F. BILLING RATE AND PAYMENTS

The LMRWMO will pay the SWCD the amount of the cost for services invoiced by the SWCD, within 35 days after receipt, based on the fee schedule listed in Exhibit A of this agreement. Project expenses will be billed as they are accrued. Office supplies, normal office reproduction expenses, and transportation are included in the hourly rate. Other expenses are to be reimbursed at actual cost.

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G. EQUAL EMPLOYMENT OPPORTUNITY- CIVIL RIGHTS

During the performance of this Agreement, the SWCD agrees to the following:
No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance, criminal record, creed or national origin, be excluded from full employment rights in, be denied the benefits of, or be otherwise subjected to discrimination under any program, service, or activity under the provisions of and all applicable federal and state laws against discrimination including the Civil Rights Act of 1964.

H. STANDARDS

The SWCD shall comply with all applicable Federal and State statutes and regulations as well as local ordinances now in effect or hereafter adopted. Failure to meet the requirements of the above may be cause for cancellation of this contract effective the date of receipt of the Notice of Cancellation.

I. DATA PRIVACY

All data collected, created, received, maintained, or disseminated, or used for any purpose in the course of the SWCD's performance of the Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13 (the Act), or any other applicable state statutes and state rules adopted to implement the Act, as well as state statutes and federal regulations on data privacy. The SWCD agrees to abide by these statutes, rules and regulations and as they may be amended.

J. AUDITS, REPORTS, AND MONITORING PROCEDURES

The SWCD will:

1. Maintain records that reflect all revenues, costs incurred, and services provided in the performance of the Agreement.
2. Agree that the SWCD, the State Auditor, or legislative authority, or any of their duly authorized representatives at any time during normal business hours, and as often as they may deem reasonably necessary, shall have access to the rights to examine audit, excerpt, and transcribe any books, documents, papers, records, etc., and accounting procedures and practices of the SWCD which are relevant to the contract.

K. INDEMNITY

The SWCD and the LMRWMO mutually agree, to the fullest extent permitted by law, to indemnify and hold each other harmless for any and all damages, liability or cost (including reasonable attorneys' fees and costs of defense) arising from their own negligent acts, errors or omissions in the performance of their services under this agreement, to the extent each party is responsible for such damages and losses on a comparative basis of fault. Parties agree to provide proof of contractual liability insurance upon request. This paragraph does not diminish, with respect to any third party, any defense, immunity, or liability limit that the SWCD or the LMRWMO may enjoy under law.

L. INDEPENDENT CONTRACTOR

It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting the SWCD as the agent,

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representative, or employee of LMRWMO for any purpose or in any manner whatsoever. The SWCD is to be and shall remain an independent contractor with respect to all services performed under this Agreement.

The SWCD represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the SWCD or other person, while engaged in the performance of any work or services required by the SWCD under this Agreement, shall have no contractual relationship with the LMRWMO and shall not be considered employees of the LMRWMO.

M. MODIFICATIONS

Any material alteration or variation shall be reduced to writing as an amendment and signed by the parties. Any alteration, modification, or variation deemed not to be material by written agreement of the SWCD and the LMRWMO shall not require written approval.

N. MERGER

It is understood and agreed that the entire agreement of the parties is contained here, except as modified during the term of the Agreement by a writing under Paragraph M above concerning a non-material change, and that this contract supersedes oral agreements and negotiations between the parties relating to this subject matter. All items referred to in this contract are incorporated or attached and deemed to be part of the contract.

O. TERMINATION

Either the SWCD or the LMRWMO may terminate this Agreement with or without cause by giving the other party ninety (90) days written notice prior to the effective date of such termination. If the LMRWMO terminates this Agreement, it may specify work to be performed by the SWCD before termination is effective and shall pay the SWCD for services performed by the SWCD up to the time specified for termination. If the SWCD terminates the Agreement, it will not be compensated for part completion of a task except to the extent part completion has value to the LMRWMO.

P. OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

All property of the LMRWMO used, acquired, or created in the performance of work under this Agreement, including documents and records of any kind, shall remain the property of the LMRWMO. The LMRWMO shall have the sole right to use, sell, license, publish, or otherwise disseminate any product developed in whole or in part during the performance of work under this Agreement.

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2026-2027 SERVICE AGREEMENT BETWEEN
RAMSEY COUNTY
AND THE
LOWER MISSISSIPPI RIVER WATERSHED MANAGEMENT ORGANIZATION

IN TESTIMONY WHEREOF the parties have duly executed this agreement by their duly authorized officers.

APPROVED:

LMRWMO

BY: _____
Board Chair Date

BY: _____
LMRWMO Administrator Date

Ramsey County

BY: _____
County Manager Date

BY: _____
Parks and Recreation Director Date

Approved as to form:

BY: _____
Assistant County Attorney Date

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EXHIBIT A

TASKS

1. **Project Oversight**
   All work performed by the SWCD will be at the direction of the LMRWMO.

2. **Landowner Outreach**
   Targeted and broad-based outreach techniques will be implemented through a coordinated effort of the LMRWMO and SWCD. Outreach will be coordinated with existing educational efforts through the Landscaping for Clean Water (LCW) program by the LMRWMO and City of St. Paul.

3. **Project Database**
   Project information will be maintained by the LMRWMO. Information on assistance provided by the SWCD will be regularly communicated to the LMRWMO Administrator.

4. **Respond to inquiries from the public**
   The LMRWMO will act as the primary and first responder to inquiries from the public regarding the LCW program. The SWCD and the LMRWMO will jointly provide responses to the public regarding general program information, program eligibility, best management practice information, and general information.

5. **Site Reviews and Project Evaluation**
   Initial site visits, follow-up reviews and subsequent site visits of potential BMP implementation sites will be conducted under this contract following the LCW program and project model. Other activities may include: assessing BMP options which will adequately address the problem, discussing BMP alternatives with landowners, and promoting implementation of BMPs. SWCD will assist program applicants with identification of supplemental funding sources if needed. Educational materials will be distributed during the site visit.

6. **BMP Design and Contractor Assistance**
   The SWCD will coordinate BMP design assistance through the LCW program. Design support will be provided by SWCD technical resources and/or obtaining assistance from an appropriate technical agency, organization, or the LMRWMO. SWCD may assist landowners with obtaining qualified contractors to install BMPs if requested.

7. **Construction Monitoring (Site inspections)**
   The SWCD will monitor construction activities to verify proper implementation of BMPs following the LCW program model and take photos during all site visits to share with the LMRWMO.

8. **Miscellaneous Services**
   Other services may be provided as requested by the LMRWMO to implement and carry out the Program.

9. **Billing**
   SWCD services are billed on an hourly basis at the rate of $85.00 per hour, for all Ramsey SWCD staff.

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EXHIBIT A CONT.

ESTIMATED TASK SUMMARY FOR CALENDAR YEARS 2026 AND 2027

EDUCATION	**COST ESTIMATE**
Landscaping for Clean Water Workshops • Attend 1 Landscaping for Clean Water Introduction Presentation (one evening in person). • Attend 1 Landscaping for Clean Water Design Workshop (two evenings in person).	12 hours @ $85/hour = $1,020
Landscaping for Clean Water Landowner Coordination • Create individual maps for LCW design class participants within Ramsey County as participants register for Design classes, update template as necessary.	1 hour each @ $85/hour, up to 6 projects = $510
Subtotal	**$1,530**

TECHNICAL ASSISTANCE & PROJECT IMPLEMENTATION	**COST ESTIMATE**
Technical Assistance - Landscaping for Clean Water • Staff time for technical assistance for LCW grant participants to meet onsite with landowner for project layout, midpoint visit to check elevations, final visit, coordinate with landowner remotely, coordinate with Dakota County SWCD staff on project reporting, etc.	6 hours for each project @ $85/hour, up to 6 projects = $3,060
Technical Assistance – General • Staff time for technical assistance on potential landowner stormwater/drainage issues or stormwater BMP project implementation questions.	12 hours @ $85/hour = $1,020
Subtotal	**$4,080**

CALENDAR YEAR 2026 - TOTAL AGREEMENT NOT TO EXCEED: $5,610

CALENDAR YEAR 2027 - TOTAL AGREEMENT NOT TO EXCEED: $5,610

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